



Community Development Block Grant Program
Town of Summerville, South Carolina

Consolidated Annual Performance and Evaluation Report
(CAPER)

Program Year 2018
July 1, 2018 — June 30, 2019

Town of Summerville
Consolidated Annual Performance and Evaluation Report (CAPER)

Prepared for:

United States Department of Housing and Urban Development
Residents of the Town of Summerville

Prepared by:

Town of Summerville
200 South Main Street
Summerville, SC 29482-6000

The Town of Summerville does not discriminate on the basis of age, race, color, religion, sex, national origin, disability or familial status in the admission or access to, or treatment or employment in its federally assisted programs or activities.

CDBG Grant Administration Contact Information

Grantee Name	Town of Summerville, SC
Contact Person	Rebecca Jackson
Title	Grants Writer
Address	200 South Main Street Summerville, SC 29483
Phone	(843) 851-4234
Fax	(843) 695-6029
E-Mail	rjackson@summervillesc.gov

Authorized Official	Colin Martin
Title	Town Administrator
Address	200 South Main Street Summerville, SC 29483
E-Mail	cmartin@summervillesc.gov

Grantee Website	http://www.summervillesc.gov/
-----------------	---

Note: The pages herein outline and summarize the programmatic accomplishments and financial expenditures that occurred during the Town of Summerville’s 2018 CDBG program year. The Town’s progress towards achieving the goals identified in its Five-Year Consolidated Plan is also evaluated within this document.

This is a drafted version of the 2018 CAPER that is made available for public comment to the residents of Summerville. It is subject to change with minor adjustments per final counts and upon HUD’s directive. A final version will be submitted to HUD on or before September 27, 2019. A final version of the CAPER will be made available to the public on the Town of Summerville’s website.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Program year 2018 is the Town of Summerville's 8th year of involvement with the Community Development Block Grant Program as an entitlement jurisdiction, and the 4th program year of the 2015-2020 Consolidated Plan. Each HUD-funded activity must meet one of three national objectives: benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet an urgent community need. HUD also uses program outcomes including creating a suitable living environment, providing decent affordable housing, or creating economic opportunities to further define and measure the achievements of CDBG-funded projects. HUD uses the following to measure program outcomes: Availability/Accessibility, Affordability, and Sustainability.

The Town of Summerville has made homelessness assistance a priority for the community. In the 2018 program year this was addressed by allocating CDBG funding for a local nonprofit homeless shelter. The Dorchester County Community Outreach (dba Home of Hope) was selected as subrecipient of The Town to assist with homelessness issues our community faces and providing a male-only shelter within The Town. Dorchester County Community Outreach (Home of Hope) was able to serve 91 homeless men between July 1, 2018 through June 30, 2019. 79 of these men were housed in a comfortable and safe environment at the Home of Hope. The guests were provided food, clothing, shelter, and were given a bicycle if they were in need of transportation. All of the guests were offered a variety of services that included the follow: weekly life coaching sessions, and a social work therapist available for sessions. The staff at the facility also coordinate arranging transportation for the guests to and from vocational rehabilitation training, mental health counseling sessions, drug and alcohol counseling, and medical and dental appointments. A community volunteer comes to the facility on a weekly basis to engage with the guests and teach them other life skills. The SC DHEC administered Hepatitis A vaccinations to the guests of Home of Hope. 12 transient homeless men were also provided a variety of services including meals, bathing facilities, laundry services, and clothing on a walk-in basis. There were also several telephone interactions on a weekly basis that provided people with referral services if Home of Hope was not able to care for their needs at that time. 70% of the guests were able to move on to better living situations. Of that 70% all have found jobs, housing, and reconciled with family or friends and are living independent of the Home of Hope. Over the past 4 years of operation Home of Hope has assisted over 300 guests within the Summerville community and looks forward to continually providing homeless assistance to those in need.

The Charleston Trident Urban League received CDBG funding to carry out the goals of promoting fair housing. In regards to promoting fair housing the organization focuses on the following areas: promote fair housing, increase awareness of fair housing laws, and provide comprehensive community wide education and outreach activities to include fair housing and financial management workshops, presentations, and distribution of educational materials. Outreach and education activities were conducted targeting underserved populations, which included new Hispanic speaking immigrants and persons with disabilities. Strategies related to these

activities directly related to HUD's mission to eliminate housing discrimination by removing barriers to fair housing choice in The Town of Summerville. In program year 2018, the goals and objectives of of Charleston Trident Urban Leage programs were to increase access to a fair and effective administrative process to investigate and resolve complaints of discrimination, increase public awareness of rights and responsibilities under fair housing laws, increase homeownership opportunities for minorities and advocate for more housing that is structurally accessible for persons with disabilities. Workshops were conducted targeting Spanish speaking clients and persons with disabilities; overcoming financial barriers, and homebuyer education. During the grant period fair housing brochures printed in English and Spanish and other related materials where distributed to the public through other agencies, libraries, churches and local festivals. In addition, a televised phone bank was conducted during Fair Housing Month. The CTUL was able to purchase space with leveraged funding to erect five billboards (in Berkeley and Dorchester counties) to expand outreach to the target populations by providing information about fair housing and how to contact the programs' Fair Housing Hotline.

Education and Outreach Clients Reached 2018

Workshops/ Homebuyer Education 62 Households served/163 beneficiaries
Phone Bank: 13 Households served/52 beneficiaries
Brochures Distributed: 450 beneficiaries
Billboards: 39 Households served/117 beneficiaries
Landlord/Tenant complaints were successfully mediated. 7 Households/ 24 beneficiaries
Discrimination complaints filed 2 households/13 beneficiaries

Counseling Clients Reached in 2018

Homebuyer Education/Counseling/Hotline: 100 Households served/256 *beneficiaries (Summerville residents)*
Brochures Distributed: 450-500 beneficiaries (estimated)
Billboards: 39 Households served/117 beneficiaries
Landlord/Tenant complaints were successfully mediated. 7 Households/ 24 beneficiaries
Discrimination complaints filed 2 households/13 beneficiaries

The Town of Summerville was awarded \$262,293.00 in funding for HUD approved projects for program year 2018. The Town allocated the majority of funding to Phase II of the Robynwynn Drainage Project. This project was high priority for The Town because of its location within Census Tract 107 that aligns with the national objectives of funding being applied to a LMI area. Also, this project was a high priority because of the older pipeline structure within the neighborhood that needs repair to avert possible flooding hazards. The drainage project will also meet The Town's Consolidated Plan Goal of Community Infrastructure Improvements. Once this project is complete it will provide an improved drainage system to the entire neighborhood that will help to reduce potential flooding. It is anticipated that both Phase I and Phase II of the Robynwynn drainage project will be completed by early 2020.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 - Accomplishments - Program Year (Estimated final numbers)

Goal	Category	Funding		Outcome				
		Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
Drainage/Stormwater Improvements	Non-Housing Community Development	CDBG	\$194,633.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	5572	0	Persons Assisted	0.00 %
Homeless Assistance	Homeless	Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
		CDBG	\$28,000.00	Public service activities other than Low/Moderate Income Housing Benefit	0	12	Persons Assisted	0 %
				Homeless Person Overnight Shelter	100	79	Persons Assisted	79.00 %
				Overnight/Emergency Shelter/Transitional Housing Beds added	0	0	Beds	0 %

Promote Fair Housing	Other - Fair Housing	Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
		CDBG	\$28,260.00					
				Public service activities other than Low/Moderate Income Housing Benefit	200	256	Persons Assisted	128.00 %
				Other	500	819	Other	163.80 %

Table 2 - Accomplishments - Strategic Plan to Date (*Estimated final numbers*)

Goal	Category	Funding	Outcome	Indicator	Expected	Actual	Unit of Measure	Percent complete
Drainage/Stormwater Improvements	Non-Housing Community Development			Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	5572	0	Persons Assisted	0.00 %
Homeless Assistance	Homeless			Public service activities other than Low/Moderate Income Housing Benefit	0	12	Persons Assisted	0 %
				Homeless Person Overnight Shelter	200	340	Persons Assisted	170.00 %
				Overnight/Emergency	0	0	Beds	0 %

			Shelter/Transitional Housing Beds added				
Promote Fair Housing	Other - Fair Housing		Indicator	Expected	Actual	Unit of Measure	Percent complete
			Public service activities other than Low/Moderate Income Housing Benefit	500	617	Persons Assisted	123.40 %
			Other	2000	1900	Other	95.00 %
Provide Decent, Affordable Housing	Affordable Housing		Indicator	Expected	Actual	Unit of Measure	Percent complete
			Homeowner Housing Added	2	1	Household Housing Unit	50.00 %
Provide Recreational and Community Facilities	Non-Housing Community Development		Indicator	Expected	Actual	Unit of Measure	Percent complete
			Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	5572	5572	Persons Assisted	100.00 %
Provide Street Infrastructure Improvements	Non-Housing Community Development		Indicator	Expected	Actual	Unit of Measure	Percent complete
			Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	5572	5572	Persons Assisted	100.00 %

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The CDBG program year 2018 provided the Town of Summerville with goals and projects that align well with the 2015-2020 Consolidated Plan, as well as the 2016 Consolidated Plan Amendment. The Consolidated Plan goals outline homeless assistance, economic development initiatives, community infrastructure improvements, and fair housing as areas The Town of Summerville would select to fund throughout 2015-2020. These goals were identified as high priority for The Town, and identified largely by the citizen participation each program year. Throughout the last few years the citizens of Summerville have voiced their desire for The Town to fund projects that benefit people living in LMI communities within Summerville. The Town of Summerville has made sidewalk improvements, launched the revitalization of the Hutchinson Square, and has begun both Phases of the Robynwynn Neighborhood drainage improvements. All of these projects are within LMI areas that coincide with Census Tract 107. The focus on these areas has also achieved the Consolidated Plan Goals of community infrastructure and economic development. Because of the communities’ desire to see impacts within LMI areas as well as the alignment with the set goals within the Consolidated Plan and Annual Action Plans The Town has made these projects high priority areas for funding allocation.

DRAFT

CR-10 - Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)**

Table 3 – Table of assistance to racial and ethnic populations by source of funds

	CDBG
White	2,782
Black or African American	2,456
Asian	40
American Indian or American Native	17
Native Hawaiian or Other Pacific Islander	0
Total	5,295
Hispanic	361
Not Hispanic	5,211

Narrative

For the program year 2018 approximately 74% of CDBG funding was allocated for Census Tract 107 with the above race and ethnicity information. Approximately 50% of individuals within Census Tract 107 are residents of whom are low-and-moderate income persons. The Robynwynn Neighborhood is located within Census Tract 107 and there are over 300 households that will be affected by the drainage improvements upon the completion of this project.

White- 49.92%

Black or African American- 44.07%

Asian- 0.7%

American Indian or American Native- 0.3%

Native Hawaiian or Other Pacific Islander- 0%

Two or more races/other race alone (277)- 4.97%

CR-15 - Resources and Investments 91.520(a)
Identify the resources made available

Table 4 - Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	262,293.00	107,452.02

Narrative

The Town of Summerville received \$262,293.00 from HUD for the 2018 CDBG program year. The Town has always committed to cover any budgetary overages with other revenue sources. This can include the Town's general operating fund and other grant funding that is allowable to be compiled with CDBG.

- 2016: \$3,409.27 on Engineering of W. 2nd N. Street Sidewalk
- 2017: \$42,200.00 on Robynwynn Survey/Engineering Phase I
- 2017: \$6,232.45 Home of Hope
- 2018: \$20,349.22 Home of Hope
- 2017: \$7,878.06 Fair Housing Counseling
- 2018: \$4,964.00 Fair Housing Counseling
- 2017: \$10,349.21 Fair Housing Education
- 2018: \$8,884.00 Fair Housing Education
- 2016: \$3,186.05 Program Administration

This section will be updated for the final 2018 CAPER submitted to HUD and will be made available on the Summerville website once approved.

Table 5 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Brownsville Neighborhood			
Census Tract 107	74	74	Area Improvements

Narrative

The Town of Summerville has continued to invest in infrastructure located within Census Tract 107, because of the low-moderate-income within this tract as well as the alignment with the 2015-2019 Consolidated Plan. Approximately 74% of the funding awarded by CDBG to Summerville in 2018 and in 2017 was allocated for the Robynwynn Neighborhood Drainage Improvements Phase I and Phase II. Robynwynn is located within Census Tract 107, and the improvements that will be made will have tremendous benefits on the citizens that live within this neighborhood that face possible threats of flooding and drainage issues. In 2017 the engineering survey and planning for this project were completed. Both of these phases will provide rehabilitation to approximately 2,100 linear feet of pipe and will bring improvements for potential flooding issues and both phases are anticipated to be completed by early 2020.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In program year 2018, The Robynwynn Neighborhood Drainage Improvements Phase II was added as a project that directly affects LMI residents. The Town of Summerville selected to hire a contractor to complete both phase I and II of the drainage work in order to comply with timeliness of the program years and Consolidate Plan goals. Any additional funding that is needed for this project will be come from the Town of Summerville's general operating budget.

The Hutchinson Square Revitalization Project was complete in 2019 and is town owned land that is maintained by The Town. Funding for this project is provided through the Town, CDBG and private foundations. These improvements to the square have provided The Town more leverage on the types of community events that have been help within the square and promoted more community involvement at a location within Census Tract 107.

DRAFT

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 6 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 7- Number of Households Supported

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Town of Summerville did not have any allocation of CDBG funding for 2018 for affordable housing. The goals and measurements of this area do not apply.

Discuss how these outcomes will impact future annual action plans.

The Town of Summerville did not allocate 2018 CDBG funds toward the provision of affordable housing. The 2015-2020 Consolidated Plan includes the goal to provide homeless assistance to 200 persons over five years, and to provide Decent, Affordable Housing to approximately 2 households. These goals will be addressed through homeless assistance and affordable housing projects in future program years for this Consolidated Plan period.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 8- Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Narrative Information

The Town of Summerville did not have any allocation of CDBG funding for 2018 for affordable housing.

DRAFT

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During program year 2018, The Town of Summerville allocated funding to Dorchester Community Outreach dba Home of Hope. This organization provides shelter for homeless men in the area and is located within the Summerville community. The organization was at max capacity for the majority of the year, and came very close to reaching the 100 men served goal. Due to restrictions and rules that guests must follow as well as being at max capacity during certain times of the year, Home of Hope was able to provide assistance to 91 men.

The Town of Summerville staff was also involved in the efforts to eliminate homelessness in the greater Charleston-Metro region through participation in the Mayors' Commission on Homelessness and Affordable Housing, which is promoting HUD sponsored initiatives including the Housing First Model.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Town of Summerville did not address the specific needs of emergency shelter or transitional housing in program year 2018.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

During program year 2018, The Town of Summerville allocated funding for the Charleston Trident Urban League that provides fair housing and financial counseling to all individuals.

The Town also provided funding for the Home of Hope that provides a male-only homeless shelter in the Town of Summerville.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Town did not take any direct actions in assisting with transitional housing in program year 2018.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Town of Summerville did not take any steps to address public housing needs during program year 2018. The Town does not have a municipal housing authority or a partnership agreement with local public housing agency. While Charleston County has a variety of housing authorities, these do not extend to Summerville. Dorchester and Berkeley Counties and the Town of Summerville are served by the South Carolina Regional Housing Authority 3 with tenant assistance through the Section 8 Voucher Program.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Town of Summerville does not have a municipal housing authority or a partnership agreement with local public housing agency.

Actions taken to provide assistance to troubled PHAs

The Town of Summerville does not have a municipal housing authority or a partnership agreement with local public housing agency.

DRAFT

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During program year 2018, Summerville continued the enforcement of the International Building Code. The International Building Code standardizes buildings and structures on a national basis to ensure standard craftsmanship during the construction of homes. Enforcement of this code continues to help protect the health and safety of community citizens, including those of low-and-moderate income.

The Town of Summerville's Planning Department realized the need for a substantial overhaul of the Town's zoning and development ordinances. The Town intends to establish clear, responsible development regulations with appropriate design criteria that will provide opportunities for innovative and creative approaches to development while supporting an economically viable and sustainable community. The Town's proposed Unified Development Ordinance consolidates all regulations that govern development in the Town of Summerville into one document. This document is currently being reviewed during sessions with the Town of Summerville's Council.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The partnership gained through the Charleston Trident Urban League has assisted The Town in directing citizens towards fair housing information, as well as making Town staff more aware of obstacles surrounding fair housing and the underserved of the area. The participation on the Mayors' Commission on Homelessness and Affordable Housing has continued to foster partnerships with other towns and cities in the area to collectively address obstacles faced when helping the underserved.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Town of Summerville did not participate in any housing activities or projects during program year 2018 that would reduce lead-based paint hazards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Town of Summerville did not take direct action that would reduce the number of poverty-level families in the program year 2018. However The Town of Summerville continues to allocate the vast majority of CDBG funds every year to Census Tract 107, which is a designated geographic priority area and a low-moderate-income area.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Town of Summerville staff work together to insure that projects stay on schedule and funding is used appropriately for CDBG activities. The Town's Grants Writer is primarily responsible for administration and management of the CDBG program. The Grants Writer position actively attended workshops and training as well as took part in webinars specified for CDBG.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Town of Summerville does not have a municipal housing authority or a partnership agreement with local public housing agency.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2016 The Town of Summerville conducted an Analysis of Impediments to Fair Housing per the HUD requirement for CDBG entitlement recipients. The Analysis identified fair housing education, and lending practices as areas of needed focus for The Town of Summerville. Education and lending required there to be fair housing resources and information on fair housing policies made available to the public. The analysis also called for partnerships between government agencies and regional housing agencies to be cultivated. Because of the results of this analysis, The Town amended its Consolidation Plan to include fair housing activities.

In program year 2018 The Town funded Charleston Trident Urban League to provide counseling services as well as education and outreach for fair housing rules and regulations to the residents of Summerville. This included CTUL orchestrating workshops for citizens to attend on financial management and fair housing. CTUL gave presentations on fair housing information, and dispersed pamphlets and educational materials that increased awareness of fair housing regulations. Their counseling services included providing direction on home buying, credit, predatory lending, reverse mortgages, landlord/tenant law, and the Fair Housing Act. The Town continued to advertise fair housing information on The Town's website in 2018 and also made available a variety of pamphlets for residents to acquire at the Town Hall location.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Town of Summerville's Grants Writer and Finance Director monitor the CDBG expenditures and IDIS cash disbursements. This ensures all project expenses are correctly coded to the appropriate account codes in the Town's general ledger and recorded revenues match cash disbursements in HUD's IDIS reporting system. Timely tracking and reviewing project expenditure information also helps the Town discern when additional funding may be available for transfer to other approved projects or alert administrative staff to circumstances where a formal budget amendment through HUD may be necessary.

For all CDBG-funded projects, the Town provides grant-related conditions, regulations, and bidder-certification forms in bid packages and works with contractors to ensure compliance with Davis-Bacon and Related Acts, Section 3, and minority business outreach. In addition to requiring bidder certification to comply with regulations, the Town reviews certified payrolls and interviewed employees to ensure proper payment and classification of employees.

The Town of Summerville has developed and implemented sub-recipient agreements that includes compliance requirements and outlines budgetary guidelines for each program year. The sub-recipient activity is reviewed every quarter by a submitted progress report that is used to gauge the progress the sub-recipient is making in terms of the project goals outlined in the annual action plan. The Town's Grants Writer also performs a monitoring visit to review the sub-recipients' progress, record keeping, and financials. A report is compiled and sent to the sub-recipient once all material and notes are reviewed from the monitoring visit.

The Grants Writer conducted an on-site monitoring visit for Charleston Trident Urban League on February 27, 2019. Progress reports, program files, financial records, and administrative documentation were reviewed to ensure compliance with the regulations of the CDBG program and the subrecipient agreement made with The Town of Summerville. The Town determined per the 2019 monitoring visit that the project and organization were in compliance with HUD regulations and the Town of Summerville's subrecipient agreement. A summary letter was sent to CTUL to inform the subrecipient of their regulation compliance and to address the areas of recommendations for improvement in regards to the Summerivlle residents participation in the fairhousing workshops. The program year schedule was also addressed and a need to increase activity to meet the program yearly goals. CTUL has implemented reccomendations from the 2018 monitoring visit.

The Grants Writer conducted an on-site monitoring for Dorchester County Community Outreach on February 26, 2019 (dba Home of Hope). Progress reports, program files, financial records, and administrative documentation were reviewed to ensure compliance with the regulations of the CDBG program and the subrecipient agreement made with The Town of Summerville. The Town determined per the 2019 monitoring visit that the project and organization were in compliance with HUD regulations and the Town of Summerville's subrecipient agreement. A summary letter was sent to inform the Home of Hope staff of their compliance and to address areas of potential improvement. Those recommendations included the following: continuing to review administrative procedures and internal controls, and sending the Grants Writer the CPA review of the accounting practices/yearly report. Home of Hope staff had implemented all

monitoring recommendations from the 2018 monitoring review.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Town of Summerville posted the 2018 CAPER Draft on The Town's website (<https://www.summervillesc.gov/cdbg>) for a period of 15 days between September 11th, 2019 and September 26th, 2019; a printed copy will also be made available at the Summerville Town Hall for citizen review. A Public Notice was published in the Post and Courier newspaper on September 8, 2019, and published in the Journal Scene newspaper on September 11, 2019.

Any public comments received will be compiled, responded to, and submitted with the final 2018 CAPER to HUD on or before September 27, 2019.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In 2016 The Town of Summerville completed an Analysis of Impediments to Fair Housing study. Because of this study an amendment to the 2015-2020 Consolidated Plan was made that integrated the project goal of promoting fair housing throughout the community. In 2017 The Town began to fund Charleston Trident Urban League which is an organization that provides fair housing education and counseling in the Charleston area, and specifically to the residents of Summerville. This amendment allowed The Town to promote fair housing and will continue to be part of the current action plan.

Below is the amendment made in 2016 to the Consolidated Plan:

- Changed the start and end years for each Con Plan goal to include all five years in order to assist with reporting accomplishments and to allow the Town flexibility to determine what the greatest needs for the community are from year to year.
- Added nonprofit organizations that will help carry out activities to the institutional delivery structure.
- Updated the 2015 Annual Action Plan to reflect reallocation of funds.
- Updated the Goal Outcome Indicator for Homeless Assistance after consultation with the local homeless shelter

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.