



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

VOLUNTEER APPLICATION

Personal Information

Name: _____

Street Address: _____

City/State/ZIP: _____

Home: _____ Cell: _____

Email: _____

Program/Sport Desired and Availability

Position Applied For: _____

Date You Can Start: _____

Have you ever been involved in a substantiated case of child neglect or abuse? Yes No

If yes, explain: _____

Do you have a satisfactory driving record? Yes No

If no, explain: _____

Please understand that the following acts may result in the refusal to volunteer with our organization: use of profanity, continued displays of poor sportsmanship, flagrant violations of the rules set forth by our organization, poor coaching, and/or excessive complaints by participants or parents. Termination or rejection of a person's volunteer position will occur if found to have harmed or endangered a child in any way.

Authorization

I certify that the information contained in this application is true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and/or volunteer experience and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

This application is not valid unless signed and dated below by applicant.

SIGNATURE OF APPLICANT

DATE

Mailing: 200 South Main Street | Summerville, SC 29483
Physical: 515 West Boundary Street | Summerville, SC 29483
Office: (843)851-5211 | Fax: (843)851-5214

CONSENT/RELEASE FORM FOR BACKGROUND CHECKS

Because volunteers of the Town of Summerville Parks & Recreation Department serve the public, including a large number of children, all volunteers over the age of eighteen (18) are required to pass criminal background/information checks that include verification of address and social security card before their final hire.

Criminal background/information checks will also be conducted on an annual basis on volunteers who do not serve for four consecutive seasons.

These checks will be conducted at the expense of the Town of Summerville.

The results of these background checks will be limited to those deemed to have a need for access, generally the Mayor, Town Council, the Parks & Recreation Manager and Assistant Manager, and the Human Resources Department. Otherwise, results will remain confidential. Applicants and volunteers are welcome to request a copy of their results.

Have you ever been convicted of a crime, paid a fine, plead guilty, plead *nolo contendere* (no contest), *Alford plea*, or any other similar plea other than for a minor traffic violation? Yes No

If yes, please list and explain: _____

(Note: Conviction(s) will not necessarily disqualify you from employment)

Are you at least eighteen (18) years of age? Yes No

Full Name: _____ Maiden Name: _____

Date of Birth: _____ Social Security #: _____

Race: _____ Driver's License #: _____

Gender: _____ D.L. State: _____

Have you ever lived outside of South Carolina? Yes No

If yes, please list the state and dates you were there: _____

I certify that my answers to the questions asked above are true and complete to the best of my knowledge. I understand that, if any false statements are on this form shall be grounds for refusing hire and/or immediate dismissal. I, the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my application from any law enforcement agency, highway department, or the social security administration. Any person, firm, or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

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