



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk
CC: Rebecca Vance, Town Administrator
FROM: Amy Evans, Parks & Recreation Director
DATE: August 17, 2020
RE: August 2020 Parks & Recreation Committee Meeting Minutes

The Parks & Recreation Committee met virtually on Thursday August 13th, 2020 using Zoom. The meeting was streamed live on the Town's website. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:35PM.

- 1) Outdoor Rental Pavilions Proposal
 - a. Ms. Evans proposed to rent two pavilions at Gahagan Park as outdoor rental spaces. When not rented, these pavilions will remain first come, first serve.
 - b. Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to approve the outdoor pavilion proposal with a change to the proposed fees of \$50 (instead of \$75) for residents and \$125 (instead of \$150) for non-residents. The motion passed unanimously.
- 2) With no other business to discuss, Mr. Brown made a motion (seconded by Ms. Garten-Schmidt) to adjourn. Motion passed unanimously and the meeting adjourned at 5:40 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

August 13, 2020

5:30 PM

Virtual Meeting

The Planning and Development Committee of Town Council met on August 13, 2020 immediately following the Parks and Recreation Committee Meeting at 5:30 PM. The meeting was held virtually. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning; and other Town staff.

The meeting was called to order at 5:34 PM by Mr. McIntosh.

Rezoning:

Ms. Shuler introduced the request to rezone TMS# 144-04-13-013, located at 411 Golf Road, approximately 0.88 acres, and owned by Melissa & Clinton Avery from GR-2, General Residential, to N-R, Neighborhood Residential (Council District 1). She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on July 20, 2020. Mr. Brown detailed that he had met with the owners on the site, and he believed that fixing up this property and providing a pool and small event space for the neighborhood would be a positive thing. Mr. McIntosh asked for clarification on why this use would be nonconforming under the current zoning district. Ms. Shuler explained that under the current zoning regulations this use as an outdoor recreational facility is only allowed as a Special Exception in the GR-2 zoning district, and one of the conditions of the Special Exception is that no buildings be within 100 feet of an adjacent property. The existing building on this site does not meet that condition. Following the discussion, Mr. Jackson made a motion to move the rezoning forward for first reading with a recommendation for approval, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

BPAC 2020 Priority List:

Ms. Shuler then introduced the Bicycle Pedestrian Advisory Committee (BPAC) 2020 Improvement Priority List, and stated that the Planning Commission made a recommendation for approval of the list at their meeting on July 20, 2020. Ms. Shuler explained that this list was not binding, but provided staff and Council a list of priority projects for consideration based on available funding. After a short discussion of how the Committee should take action on this agenda item, Mr. Jenkins made a motion to accept the recommendations of the BPAC, and Mr. Jackson made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:40 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

August 14, 2020

TOWN OF SUMMERVILLE
PUBLIC SAFETY COMMITTEE MEETING
MINUTES – AUGUST 13, 2020

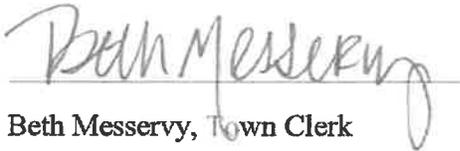
The Public Safety Committee of Council met on Thursday, August 13, 2020 electronically via Zoom, and the meeting was livestreamed from the Town's web site. Present were Councilmembers Terry Jenkins and Walter Bailey, along with Chairman Aaron Brown, Police Chief Jon Rogers, and Fire Chief Richard Waring. Members of the press and public were duly notified. The meeting was called to order at 5:41pm by Chairman Aaron Brown.

Chief Rogers presented the effects of Covid-19 on the Police Department, including how the pandemic has affected staffing and calls for service. He also went through the different grants that the Department has applied for. He also highlighted some of the projects that are going in within the community.

Chief Waring presented the effects of Covid-19 on the Fire-Rescue Department, including how the pandemic has affected personnel and calls for service. He also reviewed the grants that the Fire Department has applied for.

Mr. Bailey made a motion, seconded by Mr. Jenkins, to adjourn. The motion carried unanimously, and the meeting adjourned at 5:53pm.

Respectfully submitted,


Beth Messervy, Town Clerk

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Rebecca Vance

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES – PUBLIC WORKS COMMITTEE MEETING August 13, 2020

The meeting was called to order at 5:57pm by Chair Kima Garten-Schmidt. Committee members Terry Jenkins and Walter Bailey were also present. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held via Zoom Meetings and broadcast live on YouTube.

Mr. Cornette presented updates on the following projects:

- a. **Bear Island Road.** All permits for the project have been acquired. The Finance Committee approved a requisition for \$6,395,786.33 for Banks Construction in June 2019. Banks Construction mobilized and began clearing operations on July 8, 2019. Construction is 77.8% completed and expected to be completed in September 2020.
- b. **Maple Street.** Michael Baker, Inc is currently conducting right-of-way acquisition for Maple Street. Right-of-way acquisition is expected to be completed Summer 2020. Final construction documents are being prepared and was submitted to SCDOT for review by early April. There is one property on the council executive session agenda for consideration for condemnation. Project is expected to be ready to bid in fall of 2020.
- c. **Cedar Street Extension.** Cedar Street Extension is in the preliminary design and permitting phase. Survey, environmental and preliminary design work is currently underway. The wetland Jurisdictional Determination was signed and submitted to the Army Corps of Engineers this week.
- d. **Central Avenue Sidewalk Project.** J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Final plans for Phase 1 are currently being worked on and are expected to be completed in the next 60 days.
- e. **West 5th South St Sidewalk.** The Town recently went into a design contract with a consultant to begin design on this sidewalk project. Survey work has been completed, and design work has begun.
- f. **Lee Street Sidewalk Project.** The Town recently went into a design contract with a consultant to begin design on this sidewalk project. Survey work has been completed and design work has begun.
- g. **North Hickory Street Sidewalk.** Design is completed and has been submitted for permitting and railroad coordination.
- h. **Shepard Park Drainage.** Final design work is completed and the pond portion of the project is nearly fully permitted. The Peters Street diversion portion of the project has secured permitting with SCDOT. Staff has begun working on the State Rural

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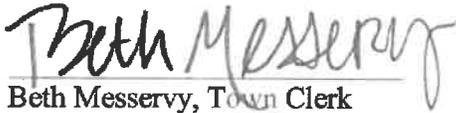
Infrastructure Grant to be submitted in September 2020 to fund the construction of the project.

- i. **US-78 North Summerville Drainage Study.** Survey is completed and modelling work just began with preliminary results expected in September.
- j. **Springview Lane Oakbrook Drainage Study.** Survey was completed and submitted for this project in June. Preliminary report was received June 19. Recommendations are to acquire property and construct a detention pond behind the SCDHEC mental health facility on Springview Lane. Also, to dredge the canal behind the theater on Ladson Road, which will be completed by Stormwater Department. Final report will be submitted in late August.
- k. **Oolong Lane.** The Shepard Place HOA agreed to transfer the Right-of-way of Oolong Lane to the Town. The survey has been completed and being reviewed. Knight Law Firm is working on the deed document. The quitclaim will be ready for first reading n September.

There was discussion on the possibility of building the new traffic signal at the intersection of North Main Street and Cedar Street and opening the new intersection of Cedar Street and Berkeley Circle with the signal operating prior to the rest of the project being completed. Staff indicated there was a possibility this could be achieved.

There being no further business, the meeting was adjourned at 6:05pm.

Respectfully submitted,


Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
August 13, 2020**

The Finance Committee met on Thursday, August 13, 2020. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Kima Garten-Schmidt, Terry Jenkins and Bill McIntosh. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held virtually by Zoom and livestreamed on the Town's website.

Welcome	Mayor Waring welcomed everyone and called the meeting to order at 6:06pm
Presentation of Financial Report	Andrew Shelton presented the July 2020 financial report. The report was accepted as information.
Authorizations	Mr. Bailey made a motion, seconded by Mr. Jenkins, to approve an additional \$100,000 for improvements to Memorial Stadium / McKissick Field. The motion carried unanimously.,
Surplus Vehicles	Mr. Brown made a motion, seconded by Mr. Jackson, to surplus the following vehicles from Code Enforcement: 2006 Chevy Silverado, 2006 Chevy Equinox, 2004 Chevy Impala, and 2000 Chevy Silverado. The motion carried unanimously.
Adjourn	Mr. Jackson made a motion, seconded by Mr. Jenkins, to adjourn. The motion carried unanimously, and the meeting adjourned at 6:09pm.

Respectfully submitted,


Beth Messervy
Town Clerk