



TOWN OF SUMMerville PARKS & RECREATION DEPARTMENT
"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Colin Martin, Town Administrator
Russ Cornette, Public Works Director
Tim Orvin, Parks & Recreation Asst. Manager

FROM: Doyle Best, Parks & Recreation Manager

DATE: January 7, 2020

RE: Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Monday, January 6, 2020 in the Town Council Chambers. All committee members were present. Members of the press were duly notified and present. Chairman Jackson called the meeting to order at 6:01PM.

1) Proposed Purchase of Oakbrook Property

Mr. Best provided committee members with information on a piece of property for sale in the Oakbrook area, adjacent to existing Town-owned property. This property is at a prominent location and could be considered in the master plan process that is already in the works. After some discussion Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to recommend the item to Town Council for consideration. The motion passed unanimously.

With no questions or comments, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 6:06 PM.

Sincerely,

Doyle Best
Manager, Parks & Recreation

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

January 6, 2020

5:30 PM

TOWN HALL – Council Chambers
200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on January 6, 2020 immediately following the Parks and Recreation Committee. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning; Michael Lisle, Economic Development Coordinator; and other Town staff.

The meeting was called to at 6:07 PM by Mr. McIntosh. Mr. McIntosh welcomed Mr. Jenkins to the Committee and turned it over to Ms. Shuler.

UDO Amendments:

Ms. Shuler introduced the proposed amendments to the Summerville Unified Development Ordinance, Chapter 2, Section 2.5, Mixed-Use District Standards. She reminded the Committee that these were the amendments that were introduced by Council member Czarnik and received first reading from Council at their November meeting. Planning Commission held a public hearing and recommended approval at their meeting on December 16, 2019. Mr. McIntosh asked if staff had also proposed these changes, and Ms. Shuler stated that staff had not proposed any of these changes. Mr. Jackson made a motion to send it back to Council for second reading, and Mr. Jenkins made the second. The motion passed unanimously.

Ms. Shuler then introduced the proposed amendments to the Summerville Unified Development Ordinance, Chapter 2, Section 2.4.2, Neighborhood Mixed-Use (N-MX); Chapter 3, Section 3.3, Table of Permitted Uses, Section 3.4.5.A, Adult Establishment, and 3.6.1.B, Permitted Temporary Uses; Chapter 4, Section 4.3.1, Applicability; Chapter 8, Section 8.3.3.E.2, Other Preservation Areas; Chapter 13, Section 13.1.2, Conformity With Code, Section 13.3.1, General Provisions For All Boards And Commissions, Section 13.4.7.B, Vested Rights And Expiration Of Approvals, Section 13.6.2.B.3, Application Forms And Fees, Section 13.8.1.B, Certificate Of Appropriateness (Minor), Section 13.11.2.D, Planned Unit Development Districts; and Chapter 14, Section 14.1.2, Violations Generally, Section 14.3.2.B.3, Other Remedies And Penalties. She stated that Council had not reviewed these yet, and Planning Commission held a public hearing and recommended approval at their meeting on December 16, 2019. Ms. Shuler explained that these were minor changes to the UDO to clean up some discrepancies that staff noticed in applying the new ordinance and also to address Council's changes after reviewing Chapters 13 and 14. She noted that staff would most likely be bringing more of these minor changes to Council throughout the next year or so, as is common with a large scale ordinance change. Mr. Jackson made a motion to move the amendments to full Council for first reading, and Mr. Jenkins made the second. The motion passed unanimously.

Annexation Incentive Ordinance:

Ms. Shuler introduced the agenda item, and turned the floor over to Mr. Lisle. Mr. Lisle explained that he simply wanted to introduce this ordinance to Council to receive their initial feedback and was not looking for a vote at this time as it will need to go before the Planning Commission for a public hearing and recommendation. He provided a brief overview of the ordinance requirements and emphasized that this would be a tool to incentivize commercial annexation. Mr. Jenkins asked for clarification on the language regarding "identified gaps," and Mr. Lisle explained that those would be businesses that fill a supply gap identified by the Town's most recent Retail Market Study. Mr. McIntosh stated that he was certainly not opposed to the ordinance, but felt like the Town could do more. Mr. Lisle agreed that this would just be one tool in the toolbox. The Committee members had some further discussion regarding fire service, such as in Nexton. No action was requested on this item and none was taken.

Following no additional business or discussion, the meeting was adjourned at 6:19 PM on a motion by Mr. Jackson, and a second by Mr. Jenkins.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

January 7, 2020

TOWN OF SUMMERVILLE
PUBLIC SAFETY COMMITTEE MEETING
MINUTES – JANUARY 6, 2020

The Public Safety Committee of Council met on Monday, January 6, 2020 in Council Chambers of the Town Hall Annex building at 200 South Main Street, Summerville, SC. Present were Councilmembers Bill McIntosh and Walter Bailey, along with Chairman Aaron Brown, Police Chief Jon Rogers, and Fire Chief Richard Waring. Members of the press and public were duly notified. The meeting was called to order at 6:20pm by Chairman Aaron Brown.

Chief Waring presented the 2019 yearly accomplishments, as well as a look at the goals for 2020. Chief Waring also discussed the possibility of a traffic signal on Trolley Road at Station 3. No decision was made by the Committee.

Chief Rogers presented the 2019 yearly accomplishments of the Police Department, including the charity accomplishments and breakdown of calls.

Mr. McIntosh made a motion, seconded by Mr. Bailey to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:39pm.

Respectfully submitted,



Beth Messervy, Town Clerk

Mayor
Wiley Johnson

Council Members:
Bob Jackson, Mayor Pro-Tem
Walter Bailey
Aaron Brown
Christine Czarnik
Kima Garten-Schmidt
William McIntosh



Town Administrator
Colin L. Martin

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES -- PUBLIC WORKS COMMITTEE MEETING January 6, 2020

The meeting was called to order at 6:40pm by Chair Kima Garten-Schmidt. Committee members Terry Jenkins and Walter Bailey were also present. Also in attendance was Director of Public Works Russ Cornette, Press and public were duly notified of the meeting.

Mr. Cornette presented updates on the following projects:

- **Road Resurfacing.** A resurfacing contract was bid in November and awarded to Banks Construction. The work began and was completed in December 2019. The roads on the contract compiled 1.6 miles and are all in Summerville Place Subdivision. Staff has developed another list of Town and State Roads that has been submitted to the Dorchester CTC for funding request this month. If the request for funding is approved, staff will be the project with work expected to begin in early spring
- **Bear Island Road.** All permits for the project have been acquired. The Finance Committee approved a requisition for \$6,395,786.33 for Banks Construction in June. Banks Construction mobilized and began clearing operations on July 8. Progress on the project Construction is expected to be completed in September 2020.
- **Maple Street.** Michael Baker, Inc is currently conducting right-of-way acquisition for Maple Street. Right of way agents are contacting property owners pursuing right-of-way acquisition. Final construction documents are being prepared. Project is expected to be ready to bid in early 2020.
- **Shepard Park Drainage.** Final design work is underway for permitting and construction. Permit submittal will be ready to be submitted soon.
- **Parkwood Drive Sidewalk.** All design and permitting work are completed and permits are in hand. The purchased order was approved in October and the contractor is waiting on utilities to relocate a couple boxes. Work is expected to begin by in January.
- **Central Avenue Sidewalk Project.** J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Surveying work and preliminary design

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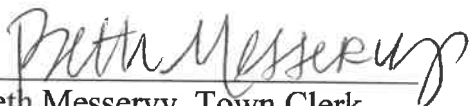
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work are underway. A conceptual plan is scheduled to be submitted for review in late January.

Some discussion followed regarding flashing lights at the intersection of Laurel Street and Sumter Avenue.

With no further business, the meeting adjourned at 6:45pm.

Respectfully submitted,


Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
January 6, 2020**

The Finance Committee met on Monday, January 6, 2020 in Council Chambers on the third floor of the Annex building at 200 South Main Street. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Kima Garten-Schmidt, Terry Jenkins and Bill McIntosh.. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified and also present.

Welcome	Mayor Waring welcomed everyone and called the meeting to order at 6:47pm.
Presentation of Financial Report	Andrew Shelton presented the December 2019 financial report. The report was accepted as information.
Financial Requisitions	<p>Mr. McIntosh made a motion, seconded by Mr. Jackson, to authorize the following financial requisitions for the Police Department:</p> <ol style="list-style-type: none"> i. Authorization to issue a purchase order to Santee Automotive in the amount of \$371,822.00 for the purchase of 14 Dodge Chargers on State Contract. Request from Police Department. Funds to come from budgeted capital funds. ii. Authorization to issue a purchase order to WatchGuard in the amount of \$67,666.80 for 12 in-car cameras on State Contract. Request from Police Department. Funds to come from budgeted capital funds. iii. Authorization to issue a purchase order to West Chatham Warning Devices in the amount of \$87,977.54 for equipment and outfitting of vehicles on State Contract. Request from Police Department. Funds to come from budgeted capital funds. iv. Authorization to issue a purchase order to Butler Chrysler in the amount of \$54,351.00 for 1 Dodge Durango and 1 Dodge Ram Pickup Truck on State Contract. Request from Police Department. Funds to come from budgeted capital funds. v. Authorization to issue a purchase order to Butler Chrysler in the amount of \$25,114.00 for the purchase of 1 Dodge Durango on State Contract. Request from Police Department. Funds to come from Federal Drug Funds. vi. Authorization to issue a purchase order to Motorola in the amount of \$81,021.30 for the purchase of 16 car radios on State Contract.

Request from the Police Department. Funds to come from budgeted capital funds.

The motion carried unanimously.

Mr. Brown made a motion, seconded by Mr. Bailey, to authorize purchase orders for the following financial requisitions for the Fire Department:

- i. Authorization to issue a purchase order to Wescosville Volunteer Fire Relief Association in the amount of \$40,000.00 for the final payment for 12 air packs. The deposit of \$2,000 was put down in November 2019. Request from the Fire Department. Funds to come from budgeted capital funds.
- ii. Authorization to issue a purchase order to Dana Safety Supplies in the amount of \$98,541.20 for the purchase of two 4 X 4 Chevrolet Tahoes, including warning lights and siren installation for the fire department. Funds to come from budgeted capital.
- iii. Authorization to issue a purchase order to Air Clean Specialists in the amount of \$65,752.00 for the purchase of a diesel exhaust removal system for Station 4. Request from the Fire Department. Funds to come from budgeted capital.

The motion carried unanimously.

Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to authorize a purchase order to Johnson Controls for the purchase of a new security camera system for the Town of Summerville Parking Garage in the amount of \$47,035.00 for the Administration Department from budgeted funds. Some discussion followed. The motion carried unanimously.

Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt to approve the following financial requisitions for the Public Works Department:


- i. Authorization to issue a purchase order to Vic Bailey Ford in the amount of \$27,991.00 for the purchase of a Ford F150 4x4 pickup truck on State

- Contract. Request from Public Works/Engineering Department. Funds to come from budgeted capital funds – engineering budget.
- ii. Authorization to issue a purchase order to Dick Smith Ford in the amount of \$48,456.00 for a 2020 Ford F250 Super Crew 4x4 Diesel truck with 8 foot utility box from Lee Transport on State Contract. Request from Stormwater Department. Funds to come from budgeted capital funds.
 - iii. Authorization to issue a purchase order to Shealy Western Star in the amount of \$157,816.00 for a 2020 Western Star 4700 Heavy Duty Tri-Axle Dump truck. Price includes \$10,000 trade-in on department's existing unit WT 125. Request from Stormwater Department. Funds to come from budgeted capital funds.
 - iv. Authorization to issue a purchase order to Ramey Kemp and Associates in the amount of \$35,540.00 for Five Points preliminary intersection design fees. Request from Public Works. Funds to come from 2019 budgeted capital for road improvements, fund 251.
 - v. Authorization to issue a purchase order to Ramey Kemp and Associates in the amount of \$29,700.00 for the Bear Island Road traffic signal design fees. Request from Public Works. Funds to come from 2020 budgeted capital for road improvements, fund 251.

Some discussion followed. The motion carried unanimously.

Discussion of Upcoming Council Agenda Items	Ms. Garten-Schmidt asked that the Sweet Tea Half Marathon check donation presentation be added to the agenda for the January 9, 2020 Council meeting. The item was added by the Town Clerk.
Adjourn	Mr. McIntosh made a motion, seconded by Mr. Jenkins, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 7:03pm

Respectfully submitted,


 Beth Messervy
 Town Clerk