



TOWN OF SUMMERVILLE
STANDING COMMITTEES OF COUNCIL MEETINGS
Council Chambers – Third Floor of Annex Building
Monday, March 9, 2020 - 5:30 p.m.
AGENDAS

1. Parks and Recreation Committee:

- a. Naming of mountain bike trail
- b. Discussion of rental policies for Town owned facilities
- c. Update on Oakbrook nature trail improvements
- d. Introduction of 2020 Summer Camp guide

2. Planning and Development Committee -

- a. Petition by Thomas A. Limehouse to annex Dorchester Co. TMS#s 129-05-10-003, -004, -005, -006, -007, -008, and -009; 129-05-09-007, -008, -009, -010, -011, -012, -013, and -014; and 129-09-06-009, -010, and -011, located along Renau Blvd., Major Dr., Michele Dr., and Richard Dr.; 18 parcels and two quit-claimed unimproved right-of-ways totaling approximately 8.5 acres. Currently zoned R-1(M), Single-Family Residential Manufactured Housing in Dorchester County and will be zoned GR-5, General Residential, upon annexation into the Town of Summerville's municipal limits. (Council District 4) Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 24, 2020.
- b. Proposed amendment to the Summerville Unified Development Ordinance, Chapter 13, Section 13.5.2.A, Site Analysis. Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 24, 2020.

3. Public Safety:

- a. Fire
 - i. Discussion of a land agreement with Dorchester County for a future Town of Summerville Fire Station.

4. Public Works Committee:

- a. Project Updates
- b. Intergovernmental agreement with the Town of Summerville and Dorchester County regarding stormwater management
- c. Temporary debris storage site
- d. Stop sign request – Old Postern Road (Gadsden Manor)

5. Finance Committee:

- a. February 2020 Financial Report - Andrew Shelton
- b. Public Works Art Center presentation
- c. Financial Requisitions:
 - i. Authorization to issue a Purchase Order in the amount of \$26,800.20 to RY Design Services LLC for the design and permitting of North Hickory Sidewalk. Funds to come from Approved Federal Grant, Community Development Block Grant. Request from Engineering.
 - ii. Authorization to issue a Purchase Order to Banks Construction for \$1,632,706.18 for road resurfacing to come from budgeted capital. \$522,000 will be reimbursed by the Dorchester County Transportation Committee. Request from Public Works.
 - iii. Authorization to issue a Purchase Order to Cooper Motor Company in the amount of \$62,527.23 for a Ram 5500 Medium Duty Crew Cab Flatbed Truck, from Budgeted 2020 capital funds. Purchased through shared contract with Lexington County, SC. Request from Streets Department
 - iv. Authorization to issue a purchase order to Kustom Signals in the amount of \$30,033.34 (Radar Units for new vehicles) 2020 Budgeted Capital Funds on State Contract. Request from Police Department
 - v. Authorization for the Police Department to enter into a 36 month lease with Hewlett-Packard for 100 GTAC tablets in the amount of \$6,726.24 each month. Funds to come from 911 funds. The current lease is ending this year. This is a state contact. Request from Police Department
 - vi. Authorization to issue a Purchase Order to Blanchard Machinery Co. in the amount of \$44,997.00 for the purchase of a Mini-Excavator that is on State Contract. Funds to come from Insurance Proceeds and request any difference to be applied from Fund Balance. Request is from Parks and Recreation. This purchase is to replace machinery stolen from Parks and Recreation location.
- d. Vehicle Surplus:
 - i. Request to surplus and sell Parks and Recreation equipment
 - 1. 1999 New Holland Backhoe and 1992 John Deere Tractor.
 - ii. Requests to surplus and sell Streets Department equipment.
 - 1. 1998 Chevrolet C-8500 debris truck.
 - 2. 1998 International 4900 dump truck.
 - 3. 2007 Freightliner M2-106 leaf vacuum truck.
 - 4. Lee Boy 250 gal tack distributor trailer.
- e. Discussion of fiscal year change
- f. Discussion of Interchange 197 landscaping proposal

6. Discussion of Proposed/Upcoming Council Agenda Items

7. Adjourn

**ANNEXATION
STAFF REPORT
PLANNING COMMISSION
February 24, 2020**

TMS#s: 129-05-09-007, 008, 009, 010, 011, 012, 013, 014; 129-05-10-003, 004, 005, 006, 007, 008, 009; 129-09-06-009, 010, 011; and unimproved portion of Michele Dr. & Richard Dr.

Location: 427 Renau Blvd. and unimproved Major Dr., Michele Dr., & Richard Dr. – Pinehill Acres

Description: 18 parcels and two unimproved right-of-ways, approximately 8.5 acres

Request: Annexation and zoning to GR-5

The property owner is requesting for the above referenced parcels to be annexed into the Town from Dorchester. The existing zoning in Dorchester County is R-1(M), Single-Family Residential Manufactured Housing.

This property is included in the Town's 'Medium Density Residential Neighborhood' District within the Town's 2009-2011 Comprehensive Plan and Update as well as on the accompanying Future Land Use Map. Both proposed annexation and zoning classification appear to be in conformance with the Town's Comprehensive Plan & Update 2009-2011.

ORDINANCE

TO ANNEX TO, AND INCORPORATE WITHIN THE CORPORATE LIMITS OF THE TOWN OF SUMMERVILLE, THESE PARCELS OWNED BY THOMAS A. LIMEHOUSE, ADJACENT TO THE BOUNDARY LINE OF THE TOWN, AS DESCRIBED ON THE DEEDS AND PREPARED PLATS ATTACHED HERETO AND INCORPORATED BY REFERENCE:

WHEREAS, the owner of the real estate designated as Dorchester County TMS #129-05-10-003, -004, -005, -006, -007, -008, and -009; 129-05-09-007, -008, -009, -010, -011, -012, -013, and -014; and 129-09-06-009, -010, and -011, located along Renau Blvd., Major Dr., Michele Dr., and Richard Dr.; 18 parcels and two quit-claimed unimproved right-of-ways totaling approximately 8.5 acres, has petitioned the Town Council of the Town of Summerville to annex into the Town of Summerville.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Members of Town Council duly assembled;

SECTION I. That the described land on the attached deeds and prepared plats, contiguous to the boundary of the Town of Summerville is hereby annexed to, taken into and made a part of the Town of Summerville and including the public roadway(s) immediately adjacent to the property lines of the parcel for the purposes of providing public service to the parcel.

SECTION II. That the properties above described and hereby annexed shall be Zoned GR-5 "General Residential" and be classified as GR-5 "General Residential" under the Zoning Ordinance of the Town of Summerville.

Ratified this _____ day of _____, 2020 A.D.

Richard Waring, Mayor

Beth Messervy, Town Clerk

PUBLIC HEARING: February 24, 2020

FIRST READING: March 12, 2020

SECOND READING: _____

STATE OF SOUTH CAROLINA)

COUNTY OF DORCHESTER

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND TOWN COUNCIL OF SUMMERVILLE

WHEREAS, SECTION 5-3-150 (3) Code of laws of South Carolina provides for the annexation of an area or property which is contiguous to a Town by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation, and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation, and

WHEREAS, the area requesting annexation is described as follows, to wit:

SAID PROPERTY, located at see attached location map (approximately 8.5 acres) to be annexed is identified by the Dorchester County Assessor's Office as Property Identification Number: TMS # see attached list to include, if necessary to establish contiguity, any road, waterway, easement, railroad track, marshland or utility line that intervenes between this property and the municipal limits of the Town of Summerville.

NOW, THEREFORE, the undersigned petition the Town Council of Summerville to annex the above described area into the municipal limits of the Town of Summerville.

Dated this 29th day of Jan., 2020.

FREEHOLDERS (OWNERS) SIGNED

DATE OF SIGNATURE

[Signature]
(Signature)

1/29/2020
(Date)

Thomas A Linchouse
(Print Name)

(Date)

(Signature)

(Print Name)

Limehouse Tract Rezoning Request			
TMS#	Acreage	Recorded Plat	Recording Date
129-05-10-009.000	0.459	Bk 26 Pg 277	11/20/1978
129-05-10-008.000	0.467	Bk 16 Pg 119	7/2/1967
129-05-10-007.000	0.451	Bk 16 Pg 119	7/2/1967
129-05-10-006.000	0.445	Bk 16 Pg 119	7/2/1967
129-05-10-005.000	0.475	Bk 16 Pg 119	7/2/1967
129-05-10-004.000	0.45	Bk 16 Pg 119	7/2/1967
129-05-10-003.000	0.452	Bk 16 Pg 119	7/2/1967
129-05-09-014.000	0.462	Bk 16 Pg 119	7/2/1967
129-05-09-013.000	0.473	Bk 16 Pg 119	7/2/1967
129-05-09-012.000	0.466	Bk 16 Pg 119	7/2/1967
129-05-09-011.000	0.463	Bk 16 Pg 119	7/2/1967
129-05-09-010.000	0.457	Bk 16 Pg 119	7/2/1967
129-05-09-009.000	0.481	Bk 16 Pg 119	7/2/1967
129-05-09-008.000	0.462	Bk 16 Pg 119	7/2/1967
129-05-09-007.000	0.504	Bk 16 Pg 119	7/2/1967
129-09-06-010.000	0.445	Bk 16 Pg 119	7/2/1967
129-09-06-009.000	0.463	Bk 16 Pg 119	7/2/1967
129-09-06-011.000	0.451	Bk 16 Pg 119	7/2/1967
Michele Drive			
Richard Drive			



Limehouse Tract Rezoning

**UDO AMENDMENT
STAFF REPORT
PLANNING COMMISSION
February 24, 2020**

Description: Amendment of Section 13.5.2.A Site Analysis

Reason for request: In applying the UDO, staff realized that the description of the requirements for a tree survey were not referenced in the document. Staff is drafting a Development Standards Manual to address the more detailed policies, which were removed from the UDO due to their detailed nature. This document will include specifications and details for road materials and grading, curb and gutter, tree wells, planting strips, bike parking, tree protection, silt fence, landscape bonds, tree surveys, etc. This section will now reference this manual for details on tree survey requirements, which will remain as previously required.

AN ORDINANCE

TO AMEND THE SUMMERVILLE UNIFIED DEVELOPMENT ORDINANCE, SECTION 13.5.2 APPLICATION ELEMENTS, SUBSECTION (A) ENTITLED SITE ANALYSIS, OF THE TOWN OF SUMMERVILLE CODE OF ORDINANCES

BE IT ORDAINED by the Mayor and Council members of the Town of Summerville, in Council assembled, that the Summerville Unified Development Ordinance, Section 13.5.2 Application Elements, subsection (A) entitled Site Analysis is amended as follows:

13.5.2. Application Elements

- A. Site Analysis: A Site Analysis is intended to identify forest stands or trees of a uniform size and species; specimen trees of varying sizes and species, particularly free standing or open-grown or field grown trees; a distinctive tree line or forest edge; existing watercourses; previously documented Federal- or State-recognized endangered species habitats; and areas of historic, cultural, or archaeological significance. This requirement provides the Town and the applicant the ability to evaluate the proposed development in order to preserve vegetation, to improve the appearance of the development proposed and to encourage the use of the existing forest and tree canopy, specimen trees, and significant vegetation to satisfy the requirements of this ordinance. ~~It is the expectation that readily available spatial data, including GIS information, will be sufficient for this survey.~~ Tree surveys conducted to meet this requirement shall follow the requirements specified in the Town's Development Standards Manual.

Ratified this _____ day of _____, 2020 A.D.

Richard Waring, Mayor

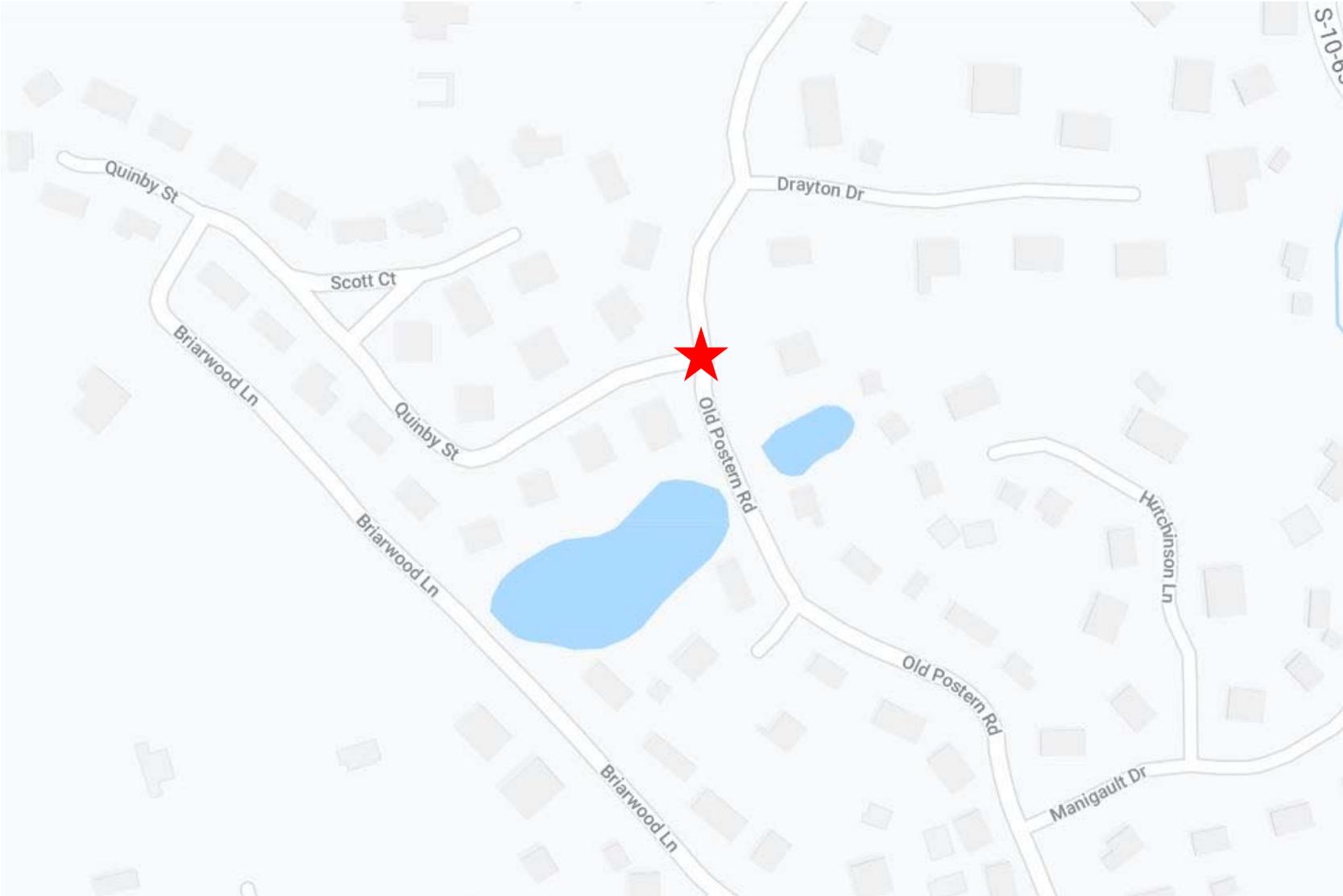
Beth Messervy, Town Clerk

PUBLIC HEARING: February 24, 2020

FIRST READING: _____

SECOND READING: _____

Stop Sign Request - Gadsden Manor





Town of Summerville Council Meeting
Thursday, March 12, 2020 - 6:00 p.m.
Summerville Municipal Complex – 200 South Main Street

AGENDA

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Proclamation presentation: American Red Cross Month**
- 4. Proclamation presentation: Women In Construction Week**
- 5. Public Hearing: Budget Ordinance Amendments**
- 6. Approval of Minutes of Previous Meetings**
 - a. Town Council Meeting – February 13, 2020
 - b. Special Called Council Meeting – February 19, 2020
 - c. Special Called Council Meeting (Workshop) – February 21, 2020
- 7. Approval of Council Committee Reports**
 - a. Parks and Recreation Committee Report – Monday, March 9, 2020
 - b. Planning and Development Committee Report – Monday, March 9, 2020
 - c. Public Safety Committee Report – Monday, March 9, 2020
 - d. Public Works Committee Report – Monday, March 9, 2020
 - e. Finance Committee Report – Monday, March 9, 2020
- 8. Public Comment – *For items on the March 12, 2020 Town Council meeting agenda only***
- 9. Petitions:**
 - a. Petition by Thomas A. Limehouse to annex Dorchester Co. TMS#s 129-05-10-003, -004, -005, -006, -007, -008, and -009; 129-05-09-007, -008, -009, -010, -011, -012, -013, and -014; and 129-09-06-009, -010, and -011, located along Renau Blvd., Major Dr., Michele Dr., and Richard Dr.; 18 parcels and two quit-claimed unimproved right-of-ways totaling approximately 8.5 acres. Currently zoned R-1(M), Single-Family Residential Manufactured Housing in Dorchester County and will be zoned GR-5, General Residential, upon annexation into the Town of Summerville's municipal limits. (Council District 4) Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 24, 2020.

10. Pending Bills and Resolutions:

- a. Second and final reading of an ordinance to amend the 2020 fiscal year budget to reduce the Parks and Recreation Division Budget in the amount of \$198,662 and to increase the Streets Department in the amount of \$198,662 for the transfer of the Right of Way crews from the Parks and Recreation Division to Streets Department; and to increase the Police Department budget by \$67,644.93 of the Police Department capital budget to cover associated costs for the purchase of new police vehicles. Vehicles that were ordered will not be produced.
- b. Second and final reading of an ordinance to amend the 2020 fiscal year budget to provide funds for the salary of the position of Administrative Assistant to the Mayor under the Administration Department. Funds to come from fund balance.

11. Introduction of Bills and Resolutions

- a. First reading of an ordinance to amend the Summerville Unified Development Ordinance, Chapter 13, Section 13.5.2.A, Site Analysis. Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 24, 2020

12. Miscellaneous

- a. Discussion of rental policies for Town-owned facilities

13. Public Comment (open)

14. Executive Session – Legal matter

- a. Legal advice regarding condemnation in the Maple Street Extension project

15. Other Business

- a. Action to be Taken by Council Related to Executive Session

16. Adjourn