

**PLANNING AND DEVELOPMENT COMMITTEE**

**REPORT** for

August 8, 2016

5:30 PM

TOWN HALL – Council Chambers  
200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on August 8, 2016 at 5:30 PM. The meeting was held in the Training Room of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Chairman; Walter Bailey, Council District 3; and, Bob Jackson, Council District 6. Staff members present included Madelyn Robinson, AICP, Director of Planning & Economic Development and Jessi Shuler, AICP, Town Planner and Zoning Administrator. All councilmembers including the Mayor were in attendance.

The meeting was called to order at 5:30 PM by Mr. McIntosh.

**New Business:**

The first item under new business was the request to annex Dorchester County TMS#145-13-11-012, located at 117 Live Oak Rd., approximately 0.39 acres, owned by Lonnie R. Denton, Sr., and Dolores G. Denton, zoned R2, Residential in Dorchester County, to be zoned R2, Single Family Residential upon annexation into the Town of Summerville's municipal limits. Staff presented the request. Mr. Jackson made motion to send the request to Town Council for full approval with Mr. Bailey making the second. Following no additional discussion, the motion carried unanimously.

The second item under new business was the request to rezone TMS# 136-00-00-093, located at 155 Droze Rd., approximately 7.25 acres, owned by Paul Grove; currently zoned R2, Single Family Residential to be rezoned to R3, Single Family Residential (attached buildings). Staff presented the request. The Committee asked where those who called asking questions and commented at the meeting live and staff responded they were along Droze Rd. but that they all were asking about the request and one voice support for the development. Staff also stated that there were no comments offered in opposition to the request. Mr. Bailey made a motion to send the request to Town Council for full approval with Mr. Jackson making the second. Following no additional discussion, the motion carried unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:37 PM with a motion by Mr. Jackson and a second by Mr. Bailey.

Respectfully submitted,

*Madelyn Robinson*

Madelyn Robinson, AICP  
Director of Planning & Economic Development

August 10, 2016

**TOWN OF SUMMERVILLE  
FINANCE COMMITTEE REPORT  
AUGUST 8, 2016**

The Finance Committee met on Monday, August 8, 2016 at 5:42 p.m. in Council Chambers immediately following the Planning and Development Committee meeting which began at 5:30 p.m. Present were Mayor Wiley Johnson, Mayor Pro-Tem Bob Jackson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, Kima Garten-Schmidt, and Bill McIntosh. Also present were Town Administrator Colin Martin, Town Attorney G.W. Parker, Director of Administrative Services and Clerk/Treasurer Lisa Wallace and Finance Director Belinda Harper. Other staff members, members of the press and members of the public were also present.

<b>Welcome</b>	Mayor Johnson opened the meeting at 5:42 p.m.
<b>Presentation of Financial Report</b>	Belinda Harper presented the July 2016 financial report. The report was accepted as information.
<b>Approval of Financial Requisitions</b>	<p>There was some discussion of the request to award the bid and issue a purchase order to Codelynx in the amount of \$68,384 for a security camera and access system for the municipal complex to be paid from fund balance. Mr. Jackson initially made a motion to delay consideration of this item until the upcoming budget retreat to consider in the 2017 budget; however, it was pointed out that the bids are only good for up to 90 days. After further discussion, Mr. Jackson withdrew his motion and made a motion, seconded by Mr. McIntosh, that council review the plan and revisit the request within 90 days. Mr. Bailey, Ms. Garten-Schmidt, Mr. Brown, Mr. Jackson, and Mr. McIntosh voted in favor of the motion. Ms. Czarnik and Mayor Johnson voted against the motion. The motion carried.</p> <p>Ms. Garten-Schmidt made a motion, seconded by Mr. Jackson, to award the bid and issue a purchase order to Southeast Pipe Survey in the amount of \$32,816 for lining of 300' of pipe in Marlin Estates to be paid from Stormwater fund balance. The motion carried unanimously.</p> <p>There was some discussion of the request to issue a purchase order to Vic Bailey Ford in the amount of \$54,846 for (2) 2016 K-9 Ford Explorers on state contract to be paid from fund balance and authorization to transfer \$49,943 from fund balance to fund markings and equipment for the (2) K-9 Ford Explorers. There was some concern about utilizing the fund balance for this request. After discussion, Ms. Garten-Schmidt made a motion, seconded by Mr. Bailey, that these two requests be approved. Ms. Czarnik, Mr. Bailey, and Ms. Garten-Schmidt voted in favor of the motion, Mr. Brown, Mr. McIntosh, Mr. Jackson and Mayor Johnson voted against the motion and the motion failed.</p>
<b>Discussion of Proposed/Upcoming Council Agenda</b>	Mr. Bailey noted the addition of a new item entitled "Mayor's Comments" to the agenda and asked that there be more specificity so the public and councilmembers would know the subject. Ms. Garten-

**Items**

Schmidt asked if it would be better to have it at the beginning of the meeting. Mayor Johnson pointed out that the agenda items are set by ordinance and that the place where it would be most appropriate is under "Miscellaneous". Mr. Bailey made a motion to require that the agenda item, "Mayor's Comments", be more specific to make members of the public aware of the topic. Mayor Johnson stated that it is common practice to allow time for a President or Chairman of a board or committee time to make general comments that require no action. Mayor Johnson then called for a second to the motion. There being no second to the motion, the motion failed.

**Miscellaneous**

Mr. Martin gave a brief explanation of the process for selecting the proposed 2016/2017 town health insurance program and introduced George Karnazes of Gallagher Benefit Services to answer any questions. Mr. Karnazes briefed council on the new plan coverage and provided answers to various questions. After discussion, Mr. Brown made a motion, seconded by Mr. McIntosh, to accept the Blue Cross/Blue Shield proposal as presented. The motion carried unanimously.

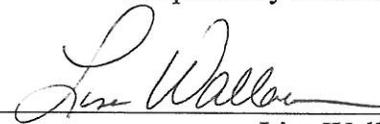
There was some discussion of the need to set the town's millage rate by the end of August in order to give the counties time to adequately make any changes to the tax bills. There was some concern about setting the town's millage rate prior to the 2017 budget retreat. After some discussion, Mr. McIntosh made a motion, seconded by Mr. Brown, to reduce the town's millage rate from 61.9 to 61.0 mills. He explained that he has been pushing for a millage reduction over the last few years noting there have been budget surpluses over the last several years. He added that this would equate to a loss of approximately \$160,000 in revenue to the town. After further discussion, Mayor Johnson called for the vote. Mr. Bailey, Ms. Czarnik, Ms. Garten-Schmidt, Mr. Brown, Mr. Jackson and Mr. McIntosh voted in favor of the motion. Mayor Johnson voted against the motion. The motion passed.

There was some discussion about the proposed use of the National Guard Armory building and the Hutchinson Square revitalization project. Mayor Johnson stated that he would like to appoint a committee to review those projects and make a recommendation to council. Mr. Brown suggested that these items be addressed by the Parks and Recreation Committee. There were no objections to this suggestion. Mayor Johnson announced these items would be turned over the Parks and Recreation Committee and requested they provide a report at the next Finance meeting.

Mr. Jackson made a motion, seconded by Mr. Brown, to authorize a Parks and Recreation vehicle, (R-56) to be declared as surplus and authorize the sale of the vehicle. The motion carried unanimously.

	<p>The Finance Committee continued discussions of recycling options. Mr. Martin reported that Waste Pro has agreed to an "Opt-in" option for co-mingled recyclables for residents at a cost of \$2.78 per month. There was some question about whether citizens could still utilize the paper and cardboard only option they currently receive without "Opting-in" and paying an additional charge. There was also some question about how the residents would be charged the fee (monthly or quarterly). Mr. Martin stated he would clarify the answers to those questions and report back to council.</p>
<b>Executive Session</b>	<p>Mr. Jackson made a motion, seconded by Mr. Brown, to enter into executive session at 7:24 p.m. to discuss legal matters related to litigation regarding the Dorchester Hotel project, the public-private partnership agreement and impending Applegate &amp; Co. litigation; and to discuss contractual matters related to a potential economic development project known as Project Blue. The motion carried unanimously.</p> <p>The Finance Committee returned to open session at 8:07 p.m. and announced that no action was taken in executive session.</p>
<b>Action Related to Executive Session</b>	<p>There was no action taken related to executive session.</p>
<b>Adjourn</b>	<p>There being no further business, the meeting adjourned at 8:08 p.m.</p>

Respectfully submitted,



Lisa Wallace  
Director of Administrative Services,  
Clerk & Treasurer