

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

July 7, 2016

5:30 PM

TOWN HALL – Council Chambers
200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on July 7, 2016 at 5:30 PM. The meeting was held in Council Chambers, Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Chairman; Walter Bailey, Council District 3; and, Bob Jackson, Council District 6. Staff members present included Madelyn Robinson, AICP, Director of Planning & Economic Development. All councilmembers including the Mayor were in attendance.

The meeting was called to order at 5:30 PM by Mr. McIntosh.

New Business:

The first item under new business was the request to annex Berkeley County TMS#232-00-01-018, (approximately 0.568 acres), located on Berkeley Circle, owned by Azalea 888 Zhou Tang, LLC, currently zoned GC, General Commercial in Berkeley County, and will be zoned B-3, General Business upon annexation into the Town of Summerville's municipal limits. (Council District 1) Ms. Robinson provided the introduction of the request and stated that the Planning Commission held a public hearing and made a recommendation for approval on June 20, 2016. Mr. Jackson made a motion to send the request to full council with a recommendation for approval of first reading. Mr. Bailey seconded the motion. Following no discussion, the motion carried unanimously.

The second item was the proposed amendment to Ch. 32, Art. IV, Historic Preservation, Sec. 32-176 Meetings, Rules and Records of the Town of Summerville Code of Ordinances. Ms. Robinson stated the amendment was changing the monthly meeting date of the BAR from the first Monday of the month to the first Tuesday of the month and that the Planning Commission held a public hearing and made a recommendation for approval on June 20, 2016. She also reminded the Committee that this would be on Council's agenda for second reading for July. Mr. Jackson made a motion to recommend approval with Mr. Bailey making the second. Following no discussion, the motion carried unanimously.

The third item was a proposed site plan for approval of the new Dorchester County EMS station, Medic 2, to be located on Travelers Boulevard, TMS#161-08-02-009, zoned PL, Public Lands. Ms. Robinson explained the property was owned by Charleston CPW and would be subdivided for the construction of a new EMS station and that because the property is zoned PL, Town Council must approve the site plan per ordinance. Mr. Bailey made a recommendation for approval with Mr. Jackson making the second. Following no discussion, the motion carried unanimously.

Lastly, was the discussion of Temporary Event Signage (campaign signs), Ch. 32, Art. VI, Signage, Sec. 32-249 (c). Ms. Robinson stated that the Committee has asked for the Town's Attorney to review the proposed amendment increasing the amount of time prior to an election that campaign signs could be posted. She stated the Mr. Parker provided his concerns based on his review at the June Council meeting. Mr. Parker stated that based on his review of the court case *Read vs. Town of Gilbert*, the proposed language would be illegal and he has concerns with the current language; but, stated that the National Municipal Association is expected to release a model ordinance for municipalities soon and advised that the Town wait on making any changes until review of this information could be conducted. Following this information, Mr. Jackson made a motion to table this item until the Town's Attorney had an opportunity to review the expected model ordinance from the National Municipal Association. Mr. Bailey made the

second with the addition of requesting further review of signage in the rights of ways vs. signage on private property regarding content and time. Mr. McIntosh concurred and stated that the ordinance already prohibits any signage from rights of ways and echoed the request that the Town's Attorney review this requirement with regards to campaign signage and any issues with enforcing this existing language. The motion to table this item carried unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:41 PM with a motion by Mr. Jackson and a second by Mr. Bailey.

Respectfully submitted,

Madelyn Robinson

Madelyn Robinson, AICP
Director of Planning & Economic Development

July 7, 2016

Wiley Johnson, Mayor

Council Members:

Bob Jackson, Mayor Pro-Tem

Walter Bailey

Aaron Brown

Christine Czarnik

Kima Garten-Schmidt

William McIntosh



Town Clerk and Treasurer
Lisa L. Wallace

Town Attorney
G.W. Parker

Town of Summerville
MINUTES
PUBLIC WORKS COMMITTEE MEETING
July 6, 2016

Present: Bill McIntosh, Kima Garten-Schmidt, Christine Czarnik, Walter Bailey, Aaron Brown, Bob Jackson, Mayor Johnson, Colin Martin, Russ Cornette
Kima Garten-Schmidt called the meeting to order at 5:45 p.m. on Wednesday, July 6, 2016.

1. Discussion of Recycling Options

Staff recently began looking into an opt-in recycling resembling what is being done in nearby communities. This program would have the residents pay Waste-Pro, or any other solid waste collection company directly for recycling services. The costs of opt – in/out single stream recycling is dependent upon overall participation by Waste Pro. Previously, staff asked Waste Pro to provide opt-in costs for single-stream recycling at 25%, 50%, 75% participation levels. Staff then asked Waste Pro to provide one opt-in recycling cost to residents. Staff had not heard back from Waste Pro on the one cost.

Other local communities such as Sangaree are paying \$5.00 per month per home, Berkeley County is paying \$12 to \$15 per month per home. Waste Pro can provide the opt-in recycling service directly to Summerville residents for the following costs based on participation with Waste Pro pouring the concrete slab as a transfer station at the Town's Public Works facility.

Waste Pro's contract currently states the Town's monthly rate will increase by 3% beginning in January 2017 to \$8.73 per household per month with council's approval. It was explained that if council decides to go with the opt-in recycling program, Waste Pro has verbally agreed to not seek an increased rate beginning in 2017. It was discussed that the Town will need to notify the County Auditor by July 31 on what to increase the Solid Waste Collection Fee to, if council chooses to increase the rate.

Discussion was also held on other recycling options such as staff obtaining costs from other solid waste collection companies to provide recycling services to residents using a roll cart. No action was taken.

2. Discussion of Crosswalks

Councilwoman Czarnik started the discussion of crosswalk safety concerns in Summerville such as crosswalk markings needed repainted and additional crosswalk signage. There was also discussion of launching a crosswalk safety public education campaign by the Town to educate pedestrians and motorists of their responsibilities when crossing and driving through a crosswalk. Staff will also perform a crosswalk safety analysis in Summerville to identify deficiencies that need improvements on crosswalks. Most crosswalks in Summerville are on state roads, so deficiencies on state roads will be

reported to the SCDOT to address, and crosswalk deficiencies on Town roads will be addressed by the Town.

3. Miscellaneous

Councilwoman Garten-Schmidt pointed out that Bacons Bridge Road nearing completion. She stated that traffic existing Lee Street is difficult and requested fir staff to request SCDOT perform a traffic signal warrant study for a signal at the intersection of Lee Street and Bacons Bridge Road. Staff will request the warrant study be conducted after school reconvenes in August to capture the most traffic volumes.

There being no further business the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Russell W. Cornette

**TOWN OF SUMMERSVILLE
FINANCE COMMITTEE REPORT
JULY 6, 2016**

The Finance Committee met on Wednesday, July 6, 2016 at 6:03 p.m. in Council Chambers immediately following the Planning and Development and Public Works Committee meetings which began at 5:30 p.m. Present were Mayor Wiley Johnson, Mayor Pro-Tem Bob Jackson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, Kima Garten-Schmidt, and Bill McIntosh. Also present were Town Administrator Colin Martin, Town Attorney G.W. Parker, Director of Administrative Services and Clerk/Treasurer Lisa Wallace and Finance Director Belinda Harper. Other staff members, members of the press and members of the public were also present.

Welcome	Mayor Johnson opened the meeting at 6:03 p.m.
Presentation of Financial Report	Belinda Harper presented the June 2016 financial report. The report was accepted as information.
Approval of Financial Requisitions	<p>Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, to authorize a purchase order in the amount of \$69,250 to match SCE&G Non-Standard Service Funds for an underground wiring project at the new CPW facility on Cedar Street. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Brown, to authorize a purchase order to Spillman Technologies in the amount of \$67,748 for annual maintenance for CAD and Records Management System for Police and Fire to be paid from budgeted 911 and communications funds. The motion carried unanimously.</p>
Discussion of Proposed/Upcoming Council Agenda Items	There was no discussion on proposed or upcoming Council agenda items.
Miscellaneous	<p>There was some discussion about the 2017 solid waste collection fee and the contract with WastePro including the recycling program. Mayor Johnson expressed disappointment that there has not been an agreement reached on the recycling issue. He asked the Town Attorney to investigate the possibility of voiding the contract with WastePro so that it can be re-bid for 2017. He also asked the Town Attorney whether the town could contract with another company for collection of recyclables. Some councilmembers stated that they thought the latest renewal with WastePro was for 2016 and was optional for 2017. There was some additional discussion about the different options for recycling but no conclusions were made.</p> <p>Mr. McIntosh pointed out that a decision about the solid waste collection fee needed to be made so that the town could notify the county by the July 31st deadline. After some discussion, Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to keep the 2017</p>

	<p>solid waste collection fee the same as the 2016 rate. The motion carried unanimously.</p> <p>Mr. Bailey made a motion, seconded by Mr. Brown, to authorize the town to present Chief Owens with his service pistol, a Glock Model 23 (S/N XUT477), upon his retirement. The motion carried unanimously. Mr. Jackson felt that council should present this to the Chief in recognition of his years of service to the town. Mr. Bailey stated that there is a presentation for Chief Owens on the upcoming council meeting agenda.</p>
Executive Session	<p>Mr. Brown made a motion, seconded by Ms. Garten-Schmidt, to enter into executive session at 6:40 p.m. to discuss legal and contractual matters related to Harbeson, et al vs. Town of Summerville, et al and Dorchester County Tax Payers Association, et al vs. Dorchester County/Town of Summerville, et al. The motion carried unanimously.</p> <p>The Finance Committee returned to open session at 7:04 p.m. and announced that no action was taken in executive session.</p>
Action Related to Executive Session	<p>Mr. Bailey made a motion, seconded by Mr. Jackson, to retain the McNair Law firm to represent the Town of Summerville in the Dorchester County Tax Payers' Association's lawsuit. The motion carried unanimously.</p> <p>Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, to retain Tim Domin to represent all named defendants in their official capacities in the Harbeson lawsuit. The motion carried unanimously.</p>
Adjourn	<p>There being no further business, the meeting adjourned at 7:09 p.m.</p>

Respectfully submitted,



Lisa Wallace
Director of Administrative Services,
Clerk & Treasurer