

**TOWN OF SUMMERSVILLE
FINANCE COMMITTEE REPORT
MAY 4, 2016**

The Finance Committee met on Wednesday, May 4, 2016 in Council Chambers immediately following the Public Safety and Public Works Committee meetings which began at 5:00 p.m. Present were Mayor Wiley Johnson, Mayor Pro-Tem Bob Jackson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, Kima Garten-Schmidt, and Bill McIntosh. Also present were Town Administrator Colin Martin, Town Attorney G.W. Parker, Director of Administrative Services and Clerk/Treasurer Lisa Wallace and Finance Director Belinda Harper. Other staff members, members of the press and members of the public were also present.

Welcome	Mayor Johnson opened the meeting with prayer followed by the Pledge of Allegiance.
Presentation of Financial Report	Belinda Harper presented the April 2016 financial report. The report was accepted as information.
Approval of Financial Requisitions	<p>Mr. Jackson made a motion, seconded by Mr. Brown, to authorize a purchase order to Spillman in the amount of \$30,011 (payment 3 of 4 annual payments) for CAD/SMS upgrades to be paid from E911 funds. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to authorize a purchase order to Vic Bailey Ford in the amount of \$30,446 plus sales tax for a 2016 Ford Explorer on state contract to be paid from 2016 capital funds. Mr. Bailey, Ms. Garten-Schmidt, Mr. Brown, Mr. Jackson, and Mr. McIntosh voted favor of the motion. Ms. Czarnik and Mayor Johnson voted against the motion. The motion carried.</p>
Discussion of Proposed/Upcoming Council Agenda Items	Mayor Johnson asked if there was any discussion of proposed or upcoming council agenda items. Mr. Bailey requested that council add discussion of the Finance Committee meeting date to the agenda suggesting that council consider going back to having it on Mondays prior to the Council meeting. Mr. McIntosh stated that it made sense to hold the finance committee meetings in the council chambers since they are a committee of the whole but felt like the other standing committee meetings should be held on the second floor. Mr. Jackson suggested having one table brought up to the council chambers for the standing committee meetings. Mayor Johnson indicated that he would consider any proposed changes.
Miscellaneous	<p>Ms. Wallace requested that the Finance Committee move consideration of the 2016 Community Development Block Grant action plan to the council meeting adding that the town is still accepting comments from the public. The Finance Committee had no objection to this request.</p> <p>Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to approve the 2016 State Accommodations Tax Committee</p>

recommendations as submitted by the committee. Mr. Brown expressed some trepidation about some of the organizations and their qualifications and whether or not they meet some type of filter to be eligible to receive the funding. He wants all of the organizations to be on an egalitarian level. Mr. McIntosh added to Mr. Brown's comments pointing out that the Accommodations Tax Advisory Committee and the membership is mandated by state statute. He stated that he has raised concerns before about the council distributing hospitality tax funds to the same organizations that are also receiving accommodations tax funds. He joined Mr. Brown in asking Administrator Martin to ensure that these funds are well spent. Mayor Johnson added that there has been some discussion about asking the State Accommodations Tax Advisory Committee to also consider the hospitality tax requests and hopes this is something that can be worked out at the next budget meeting.

There was some discussion about the remaining unallocated \$20,000 of accommodations tax funds and the staff's request to earmark that funding for digital sign. Mr. Jackson made a motion, seconded by Mr. Brown, to hold the \$20,000 until further information could be obtained. Public Information Officer, Tiffany Norton, reminded the committee that the funds should be allocated before the annual reporting period in October.

Executive Session

Mr. Jackson made a motion, seconded by Mr. Brown, to enter into executive session at 6:12 p.m. to discuss contractual and legal matters related to the Dorchester Hotel project and the public-private partnership agreement and legal matters related to Croft vs. Town of Summerville. The motion carried unanimously.

The Finance Committee returned to public session at 7:36 p.m. and announced no action was taken.

Adjourn

There being no further business, the meeting adjourned at 7:37 p.m.

Respectfully submitted,



Lisa Wallace
Interim Town Administrator/
Dir. Of Administrative Services, Clerk/Treasurer

Wiley Johnson, Mayor

Council Members:

Bob Jackson, Mayor Pro-Tem
Walter Bailey
Aaron Brown
Christine Czarnik
Kima Garten-Schmidt
William McIntosh



Town Clerk and Treasurer
Lisa L. Wallace

Town Attorney
G.W. Parker

Town of Summerville
MINUTES
PUBLIC WORKS COMMITTEE MEETING
May 4, 2016

Present: Bill McIntosh, Kima Garten-Schmidt, Christine Czarnik, Russ Cornette.
Kima Garten-Schmidt called the meeting to order at 5:25 p.m. on Wednesday, May 4, 2016.

1. Single-Stream Recycling

At the request of Council, Waste Pro has proposed a scenario to implement single-stream recycling again, using the Town's Transfer Station to transfer the recycling materials from the curb-side route trucks to a semi-truck or roll-off container. The Town would have to pour a 60'x60'x8" concrete slab to dump the recyclable materials onto, before loading them in the semi. The cost for the Town to pour the slab would be approximately \$16,000.00. Town forces could build the forms, but would have to contract the finishing work. The costs for Waste Pro to implement the single-stream recycling for 15,000 accounts are outlined below in three options.

Option #1

- Waste Pro installs a compactor on site, and loads compacted materials in roll off truck
- Waste Pro uses a roll off truck to haul material to Columbia
- Waste Pro provides litter control at Summerville site
- Costs- \$2.30 a month per home

Option #2:

- Waste Pro rents or buys excavator and employs a loader
- Waste Pro provides litter control
- Waste Pro contracts a third party hauler with walking floor trailer to transport the material to Sonoco in Columbia
- Costs- \$2.05 a month per home

Option #3

- Summerville Loads with Town equipment (Staff does not recommend this)
- Waste Pro provides litter control
- Waste Pro contracts a third party hauler with walking floor trailer to transport the material to Sonoco Columbia
- Costs- \$1.25 a month per home

	Additional Monthly Unit Cost	Additional Monthly Total Cost	Additional Annual Total Cost	Additional 2016 Funding Needs to Begin in July – 6 Months Costs
Option #1	\$2.30	\$34,500.00	\$414,000	\$207,000
Option #2	\$2.05	\$30,750.00	\$369,000	\$184,000
*Option #3	\$1.25	\$18,750.00	\$225,000	\$112,500

Based on 15,000 units served monthly

** Not recommended by staff*

The Town currently collects an annual \$102.00 Solid Waste Collection Fee (SWCF) from approximately 15,000 properties which results in an annual revenue of approximately \$1,530,000. The \$102.00 annual SWCF breaks down to \$8.50 per unit per month. Waste Pro's rate is currently \$8.48 per unit per month. In January 2017, Waste Pro's monthly rate will increase to \$8.73 per unit per month, which will create an annual shortfall of \$41,400 by using 15,000 units. Below is a table that shows several different scenarios for revenue generated by increasing the solid waste collection fee. These revenues are based on 15,000 accounts.

Potential Revenue From Solid Waste Collection Fee Increases

SWCF Monthly Increase to Resident	SWCF Annual Increase to Resident	SWCF Total Annual Cost	SWCF Monthly Revenue Increase	SWCF Annual Revenue Increase	Percent Increase on SWCF
\$0.23	\$2.76	\$104.76	\$3,450.00	\$41,400.00	2.7%
\$2.05	\$24.60	\$126.60	\$30,750.00	\$369,000.00	24.1%
\$1.25	\$15.00	\$117.00	\$18,750.00	\$225,000.00	14.7%
\$2.30	\$27.60	\$129.60	\$34,500.00	\$414,000.00	27.1%
\$2.50	\$30.00	\$132.00	\$37,500.00	\$450,000.00	29.4%
\$3.00	\$36.00	\$138.00	\$45,000.00	\$540,000.00	35.3%

At this time, Staff again recommends staying with the current recycling program.

No motion or decision was made and the above choices will be reconsidered next month. Russ Cornette was asked to look into an "opt out" option with Waste Pro, for residents who do not wish to pay more SWCFs to single stream recycle.

There being no further business the meeting was adjourned.

Respectfully submitted,



Russell W. Cornette

PUBLIC SAFETY COMMITTEE REPORT
May 4, 2016

The Public Safety Committee met on Wednesday, May 4, 2016 at 5:00 p.m. in the Council Chambers of the Summerville Municipal Complex. Present were Chairman Walter Bailey and committee members Aaron Brown and Christine Czarnik. Members of the public and the press were duly notified of the meeting and were also present.

Chairman Bailey called the meeting to order and reported that the only item on the agenda was consideration of a Resolution proposed by Mayor Johnson at the last council meeting. Council recommended that it be sent to the Public Safety Committee for consideration. Chairman Bailey asked Police Chief Bruce Owens to give an overview of matter.

Chief Owens briefed Council on the reasons for changing the markings on the police vehicles from green and gold (Summerville High School colors) to the current color scheme explaining that the color and design was selected by the officers who participated in a design contest. He added that blue is a traditional color for law enforcement and this particular color scheme would not favor any one school over the other. Chief Owens added that blue is more florescent and is also a better choice from a safety standpoint.

Mr. Brown asked if the change was ever discussed with the Mayor and Council. Chief Owens reported that it was not. Ms. Czarnik indicated she was less concerned about which color but felt that they should all be uniform and clearly identifiable as a Summerville Police vehicle. Mr. Bailey stated that Council should concentrate on policy and not micro-manage town departments who have been delegated the responsibility to run their departments. Following discussion, Mr. Brown made a motion, seconded by Ms. Czarnik, to send the Resolution back to full Council with the recommendation that it not be adopted by Council.

There being no further business, the meeting adjourned.

Respectfully submitted,



Lisa Wallace