

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
APRIL 6, 2016**

The Finance Committee met at 6:30 p.m. on Wednesday, April 6, 2016 in the Council Chambers of the Summerville Municipal Complex. Present were Mayor Wiley Johnson, Mayor Pro-Tem Bob Jackson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, Kima Garten-Schmidt, and Bill McIntosh. Also present were Town Attorney, G.W. Parker, Director of Administrative Services and Interim Town Administrator, Lisa Wallace and Finance Director Belinda Harper. Other staff members, members of the press and members of the public were also present.

Welcome	Mayor Johnson opened the meeting with prayer followed by the Pledge of Allegiance.
Presentation of Financial Report	Belinda Harper presented the March 2016 financial report. The report was accepted as information.
Approval of Financial Requisitions	There were no financial requisitions submitted for consideration.
Discussion of Proposed/Upcoming Council Agenda Items	Mayor Johnson asked if there was any discussion of proposed or upcoming council agenda items. Mr. Bailey stated that it is difficult to discuss the upcoming agenda items since he has not received the proposed agenda. Mayor Johnson reported that he plans to add a Resolution to the agenda for consideration and passed out a proposed Resolution related to the colors used on the logos for the police cruisers.
Miscellaneous	Mr. Brown made a motion, seconded by Mr. McIntosh, to declare a 2003 Chevrolet Silverado known as BI 116 as surplus and authorize the sale of that vehicle. The motion carried unanimously.
Executive Session	<p>Mr. Jackson made a motion, seconded by Mr. Brown, to enter into executive session at 6:40 p.m. to discuss employment matters related to the Town Administrator position and contractual matters related to the Dorchester Hotel project and the public-private partnership agreement and legal matters related to Croft vs. Town of Summerville. The motion carried unanimously.</p> <p>The Finance Committee returned to public session at 9:02 p.m. and Mayor Johnson announced that the committee entered into executive session to discuss the items previously announced although there was no discussion on Croft vs. Town of Summerville and no action was taken.</p> <p>Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to authorize the Town Attorney to enter into contract negotiations for the Town Administrator position with Mr. Colin Martin. Mr. Brown stated that he did not approve of the process stating that the selection</p>

should have been done by a ranking system and by secret ballot. Mr. Bailey stated that council is voting for one person out of three candidates making a ranking system useless and this was done appropriately and transparently. Mayor Johnson then called for the vote. Mr. Bailey, Ms. Garten-Schmidt, Mr. Jackson and Mr. McIntosh voted in favor of the motion. Ms. Czarnik, Mr. Brown, and Mayor Johnson voted against the motion. The motion carried.

Adjourn	There being no further business, the meeting adjourned at 9:05 p.m.
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Respectfully submitted,



Lisa Wallace
Interim Town Administrator/
Dir. Of Administrative Services, Clerk/Treasurer

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

April 6, 2016

4:00 PM

TOWN HALL – BOARDROOM A
200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on April 6, 2016 at 6:30 PM immediately following the Finance Committee of Town Council. The meeting was held in Council Chambers, Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Chairman; Walter Bailey, Council District 3; and, Bob Jackson, Council District 6. Staff members present included Madelyn Robinson, AICP, Director of Planning & Economic Development; and, Rich Palmer, Building Official.

The meeting was called to order at 9:08 PM by Mr. McIntosh following the adjournment of the Finance Committee.

New Business:

The first item under new business was the request to annex Dorchester County TMS#129-06-07-009 (approximately .46 acres) located on Renau Blvd., owned by Diane Hill, currently zoned R1-M, Residential Manufactured in Dorchester County and will be zoned PUD, Planned Unit Development upon annexation into the Town of Summerville's municipal limits and the existing PUD for Pine Forest Country Club shall be amended to include this parcel in the Linkside Village section for use as detached single family. (future Council District 4). Ms. Robinson gave a brief explanation of the petition including the developer's permission for the Pine Forest Country Club PUD to be amended to include this parcel. Ms. Robinson stated there were public comments at the Planning Commission meeting regarding future development of the property and its location in relation to the intersection. She stated that everyone in attendance at the Planning Commission meeting was aware that the property could be developed whether in the Town or not. Mr. Jackson asked if the property would have two homes on it and Ms. Robinson responded that no plans have been submitted to the Town yet, but that the property owner was looking to subdivide the parcel into two lots. Hearing no further discussion, Mr. Bailey made a recommendation to send the request to Council for first reading at the April Town Council meeting with Mr. Jackson making the second. The motion carried unanimously.

The second item was the discussion of the proposed amendment to Chapter 1, Administration, of the Building Code to decrease the number of days a demolition permit is valid from 180 to 60. Mr. Palmer explained the proposed amendment and stated that no other language was being amended. Mr. Jackson asked if this would help prevent another Heritage Square situation and Mr. Palmer responded that this change would help staff in resolving situations where a property owner pulls a demolition permit, removes materials such as siding from a structure (i.e., a recent mobile home situation), and then vacates all work. Hearing no further discussion, Mr. Jackson made a motion to recommend the amendment be sent to Town Council for first reading at the April Town Council meeting with Mr. Bailey making the second. The motion carried unanimously.

Following no additional business or discussion, the meeting was adjourned at 9:12 PM with a motion by Mr. Jackson and a second by Mr. McIntosh.

Respectfully submitted,



Madelyn Robinson, AICP
Director of Planning & Economic Development

April 7, 2016

Wiley Johnson, Mayor

Council Members:

Bob Jackson, Mayor Pro-Tem
Walter Bailey
Aaron Brown
Christine Czarnik
Kima Garten-Schmidt
William McIntosh



Town Clerk and Treasurer
Lisa L. Wallace

Town Attorney
G.W. Parker

Town of Summerville
MINUTES
PUBLIC WORKS COMMITTEE MEETING
April 6, 2016

Present: Bill McIntosh, Kima Garten-Schmidt, Christine Czarnik, Russ Cornette
Kima Garten-Schmidt called the meeting to order at 9:10 p.m. on Wednesday, April 6, 2016.

1. Shepard Street – One-Way Conversion

At the February Public Works Committee meeting, the committee agreed to poll the affected residents along Shepard Street on their opinion of converting the road into one-way in a westerly direction. Staff sent letters to approximately 30 residents and set up an online form on the Town's website for residents to respond. Staff received 13 responses on the online pole; 11 were against and two supported the one-way conversion. The spreadsheet showing the online results were provided for members of the committee to review. Several reasons were given for not supporting the conversion and solutions were offered to address the issue. Some suggested making Parkwood Drive and Shepard Street and 4-way stop intersection. Russ Cornette has made the request to SCDOT for the 4-way stop at Parkwood Drive and Shepard Street. After the discussion, members of the committee decided to not make the change to a one way street.

2. Sidewalk Project Priority List

In 2016, the Town Budgeted \$250,000 for new sidewalks. The Town's Bicycle Pedestrian Advisory Committee discussed and compiled a list of sidewalks they are recommending the Town use as a priority list to be considered for development as funds become available. If the committee agrees with the priority list, then staff would use the list this year and in subsequent years to develop plans for sidewalk projects.

- a. West Carolina Avenue, from West Richardson Avenue to Main Street. The priority section should be from West Richardson to Central Avenue. Staff will do a feasibility study of this section. Portions between W. Richardson and W. 2nd S. St. may be challenging. Suggested route using W. 2nd Street South and Hickory Street for connection between W. Carolina and W. Richardson. Many questions remain as to exactly how this area should be dealt with.
- b. (A) Springview Lane in Oakbrook, from Old Trolley Road to Midland Parkway
(B) Bentons Lodge Road from Midlands Parkway to Ladson Road
- c. Lee Street in Woodland Estates, connecting King Charles Circle to Bacons Bridge Rd.
4 - Laurel Street, connecting West Richardson to Central Avenue.
- d. West 5th South Street, connecting Sumter Avenue to Main Street.
- e. King Charles Circle in Newington Plantation, connecting Smythe Drive to Axtel Street
7 - West Richardson Avenue, connecting from West Carolina to Maple Street
- f. West Richardson Avenue, connecting from West Carolina to Maple Street.

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The committee was in agreement with the priority list, so staff will begin developing plans for the top priority project.

3. Traffic Signal Mast Arms

The SCDOT will be replacing and upgrading several signals in Summerville over the next several years. They have offered to collaborate with the Town on installing mast arms at the intersections that poles will be replaced if we choose to participate. If the Town would like to have the new mast arm signal poles designed, and purchase the poles and mast arms, the SCDOT has offered to have the poles installed. Of the three intersections considered for 2016-2017 budget year, there are plans to only perform minor upgrades such as new cabinets and signal heads.

Int. #	Intersection	Considered for 2016-2017 SCDOT Budget Year
11	17A & E Carolina/Tupper	Minor Upgrades
13	Cedar & Richardson	
16	17A & 1 st North St	
17	SC 165 & Trolley	
21	SC 165 & Carolina	
23	17A & 2 nd North St	
24	SC 165 & Stallville	Minor Upgrades
25	Old Trolley & Crestview	Minor Upgrades

The committee would like to take advantage of the mast arm conversions by working with SCDOT on the intersections on US-17A and Cedar Street and Richardson Avenue if funds are in the Town's budget in future years for mast arms conversions.

4. West Richardson Avenue and Pine Street Quitclaim

The home owners of 303 West Richardson Avenue, Todd and Tiffany Wilson, have requested the Town quitclaim a portion of the Detmold Right-of-way along West Richardson Avenue and Pine Street to them. The Detmold Plan shows a 100' wide ROW for both roads. SCDOT only took a 50' ROW for both roads, so there is an approximate 25' strip between the Detmold Line and SCDOT ROW line they are requesting the quitclaim on. Staff is unaware of plans to improve either West Richardson Avenue, or Pine Street, so there are no reservations on approving the quitclaim.

The committee discussed the possibility to widen West Richardson Avenue in the future because of the volume of traffic it carries. Councilman McIntosh made a motion to proceed with the quitclaim deed on the South Pine Street side of the property, but not the West Richardson side of the property. The motion was seconded by Councilwoman Czarnick.

There being no further business the meeting was adjourned at 9:25 p.m.

Respectfully submitted,



Russell W. Cornette

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PUBLIC SAFETY COMMITTEE REPORT
April 6, 2016

The Public Safety Committee met on Wednesday, April 6, 2016 at 9:30 p.m. in the Town Council Chambers at the Summerville Municipal Complex. Present were Chairman Walter Bailey and committee member Christine Czarmik. Members of the public and the press were duly notified of the meeting and were also present.

Chairman Bailey called the meeting to order and reported that the item on the agenda was the proposed plan for service agreement with Dorchester County Fire-Rescue. Chief Richard Waring noted that the Town of Summerville attorney, G.W. Parker as well as Dorchester County attorney John Frampton had reviewed the final draft of the Interlocal Agreement for Automatic Aid and made two minor changes to the agreement. One was to add the word "of" in a sentence of number three of the Terms and Conditions. The next item added was to clarify that there would be no impact on Dorchester County EMS under number seven of the Terms and Conditions. The agreement would take effect on January 1, 2017.

Mr. Bailey recommended that the proposed agreement be presented to council. The motion was carried unanimously.

There being no further business, the meeting adjourned at 9:45 p.m.

Respectfully submitted,



Ella Knox