

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
JANUARY 11, 2016**

The Finance Committee met at 8:00 a.m. on Monday, January 11, 2016 in the Council Chambers of the Summerville Municipal Complex. Present were Mayor Wiley Johnson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, Kima Garten-Schmidt, Bob Jackson, and Bill McIntosh. Also present were Town Attorney, G.W. Parker, Director of Administrative Services and Interim Town Administrator, Lisa Wallace and Finance Director Belinda Harper. Other staff members, members of the press and members of the public were also present.

Presentation of Financial Report	Belinda Harper presented the December 2015 financial report. The report was accepted as information.
Presentation from First Tryon Advisors	David Cheatwood of First Tryon Advisors presented the finance committee with a refunding analysis of the town's general obligation bond, series 2007 and the potential savings to the town.
Presentation from Michael Baker International	Town Engineer, Russ Cornette, provided a brief history of the Bear Island/Sheep Island Road project and introduced John Walsh of Michael Baker International. Mr. Walsh and his colleagues provided an alternative analysis of the Bear Island/Sheep Island Road project.
Approval of Financial Requisitions	<p>Mr. Jackson made a motion, seconded by Mr. Garten-Schmidt, to issue a purchase order in the amount of \$123,000 to Stantec for the development of a Unified Development Ordinance to be paid from budgeted professional fees. The motion carried unanimously.</p> <p>Mr. Bailey made a motion, seconded by Mr. Jackson, to consider the next 6 items all together. The motion carried unanimously. Mr. Brown then made a motion, seconded by Ms. Garten-Schmidt, to authorize the following: a purchase order in the amount of \$271,241 to Butler Chrysler Dodge for (11) 2015 Dodge Chargers on state contract; a purchase order in the amount of \$54,846 to Vic Bailey Ford for (2) Ford Explorers on state contract; a purchase order in the amount of \$49,772 to Watch Guard for (9) In-Car Video Systems on state contract; a purchase order in the amount of \$43,166 to Motorola for (10) APX 6500 Radios on state contract; a purchase order in the amount of \$61,512 to West Chatham Warning Devices for outfitting of (13) police vehicles on state contract; and a purchase order in the amount of \$36,748 to Love Chevrolet for (1) Chevrolet Tahoe on state contract for the Fire Department, all of which are to be paid from budgeted capital funds. The motion carried unanimously.</p>
Discussion of Council Committee Reports	Mr. McIntosh gave the report of the January 6, 2016 Planning and Development Committee meeting. Mr. Jackson gave the report of the January 6, 2016 Parks and Recreation Committee meeting. Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to authorize construction documents and the solicitation of bids for Phase I of the

	<p>Hutchinson Square Renovation project. The motion carried unanimously.</p>
Discussion of Proposed/Upcoming Council Agenda Items	<p>Mr. Bailey made a motion, seconded by Mr. McIntosh, to add second reading of the proposed ordinances related to the responsibilities of the Town Administrator and the Mayor and Council. During discussion, Mr. Jackson stated that he sent everyone a copy of an amended version of the ordinance that he would like to be considered. Ms. Garten-Schmidt agreed that they should be added to the agenda so council could discuss them. Mayor Johnson stated that it is his desire to appoint an ad hoc committee to review all of the ordinances and requested that these items not be added to the agenda until the ad hoc committee has done their review. Mr. Bailey stated that it may be a good idea to review all of the ordinances but that process will take a long time. Mayor Johnson then called for the vote. Mr. Bailey, Ms. Garten-Schmidt, Mr. Jackson and Mr. McIntosh voted in favor of the motion, Ms. Czarnik, Mr. Brown and Mayor Johnson voted against the motion. The motion carried.</p> <p>Ms. Wallace reported that, if there were no objections, first reading of the ordinance authorizing the refunding of the 2007 series general obligation bonds will be added to the agenda for Wednesday night.</p>
Miscellaneous	<p>Mayor Johnson asked if anyone had questions or comments about the proposed ad for the town administrator position. Mr. Bailey suggested that it should reference local government experience rather than municipal government experience only and also that it should point out that Summerville is a council form of government. Mayor Johnson felt that the applications should go to the H.R. Department first and then to the municipal clerk.</p> <p>There was also discussion about the finance committee meeting schedule. Mayor Johnson suggested that the finance committee meetings be held the first Wednesday of the month at 6:30 p.m. and the Council meeting be held the second Wednesday of the month at 6:30 p.m., rather than 7:30 p.m. There was no objection to this proposal. Mayor Johnson pointed out that the change of time for the Council meeting would have to be done by ordinance.</p> <p>Mayor Johnson updated council on the status of the agreement with Old Fort Fire Department and announced that he would be meeting with representatives of Old Fort Fire Department to work out an agreement suitable for Summerville that council would consider at a later date.</p> <p>Ms. Garten-Schmidt reported on problems with fireworks noting areas of the county that are donut holes and have different laws regulating the use of fireworks. She requested that staff contact the county to</p>

	consider similar legislation. Mayor Johnson indicated that he would broach this subject with the county and the police department.
Executive Session	Mr. Brown made a motion, seconded by Mr. Jackson, to enter into executive session at 9:32 a.m. to discuss legal matters related to pending litigation, Croft vs. Town of Summerville, and contractual matters related to the Dorchester Hotel project and gap loan. The Finance Committee returned to public session at 10:17 a.m. and announced that no action was taken.
Adjourn	There being no further business, the meeting adjourned at 10:18 a.m.

Respectfully submitted,

Lisa Wallace
Director of Administrative Services
Clerk/Treasurer

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

January 6, 2016

4:00 PM

TOWN HALL – BOARDROOM A
200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on January 6*, 2016 at 4:00 PM immediately following the Parks and Recreation Committee of Town Council. The meeting was held in the Training Room, Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bob Jackson, Council District 6; Bill McIntosh, Council District 4, Chairman; and, Walter Bailey, Council District 3. Staff members present included Madelyn Robinson, AICP, Director of Planning & Economic Development; Jessi Shuler, AICP, Zoning Administrator; and, Meredith Detsch, Planner.

The meeting was called to order at 4:24 PM by Mr. McIntosh following the adjournment of the Parks and Recreation Committee.

New Business:

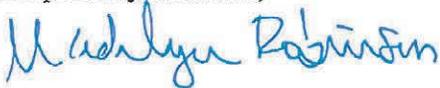
The first item under new business was the request to annex Dorchester County TMS#s 135-16-00-014, -015, & -016, 3 lots, located at 1625 Central Avenue, owned by Thomas Mizell currently zoned R4, Multifamily in Dorchester County and will be zoned B3, General Business upon annexation into the Town of Summerville's municipal limits (future Council District 4). Ms. Robinson stated that the Planning Commission held a public hearing and made a recommendation for approval at their December 21, 2015 meeting. Ms. Robinson provided a brief review of the request and confirmed there were no public comments offered at the public hearing. Mr. McIntosh asked what the total acreage included and Ms. Robinson provided information from the petition that stated approximately 1.25 acres total. Mr. Jackson asked if there were any thoughts regarding the B2 zoning classification. Mr. McIntosh and Mr. Jackson asked for a clarification of allowable uses in the B2 vs. the B3 zoning classifications and staff provided that information. Mr. McIntosh stated that the Town would not want to lose the opportunity to annex the parcels. Ms. Robinson also provided that all utilities were in place and that the adjacent side street, Cotton Hill, served as a staging roadway for Knightsville Elementary in the morning and afternoons for student drop off and pick up. The Committee asked what the surrounding zoning and uses included and staff stated R4 for the County that allowed apartments, mobile homes, single family homes; and, the parcels that were in Town were zoned B3. Adjacent and immediate nearby uses included single family homes, a mobile home park, mobile homes, retail, grocery, restaurants, gas station, etc. The Committee asked if the County's R4 allowed a mobile home park and Ms. Robinson responded that staff does not have that information and that if not, the mobile home park across Central Avenue from the subject properties could be grandfathered. Following discussion by the Committee and transitional areas/uses, Mr. Bailey suggested that staff speak with the applicants prior to the Council meeting and ask if there would be a consideration of the B2 classification instead. Mr. Jackson made a motion to send the request to Town Council for approval of the annexation with the request of the applicant to consider the B2 zoning classification with Mr. Bailey making the second. The motion carried.

The second item was the request to annex Dorchester County TMS#146-13-04-001, approximately 0.34 acres, located at 245 Judith Court, owned by Lakes of Summerville, LLC, zoned R2 Residential in Dorchester County and to be zoned PUD, Planned Unit Development upon annexation into the Town of Summerville's municipal limits (future Council District 3). Ms. Robinson added that the existing PUD for the Lakes of Summerville development would be amended to include this parcel for use as a home owners' association common area with the proposed amenity of a boat storage facility. She also added that this

parcel provided an access to one of SCPW's water towers and included a water line as well. Ms. Robinson stated that the Planning Commission held a public hearing and made a recommendation for approval at their December 21, 2015 meeting and provided that the public had asked for clarification on the property boundaries and if SCPW could access their water tower through another available access from Miles Jamison Road. Mr. McIntosh asked how the Planning Commission responded on the access and Ms. Robinson provided that the Commission stated that discussion would have to be negotiated between the property owner and SCPW. Ms. Robinson also stated that boats were already being stored on the property and the developer would be building a privacy fence on the perimeter of the property and would not be removing any of the existing vegetative buffers. The Committee asked if the entire Lakes of Summerville development was in the Town and Ms. Shuler responded that no, there are several lots that are actually in the Town of Lincolnville that were originally planned as common area. Mr. Jackson made a motion to send the request to Town Council for approval with Mr. Bailey making the second. The motion carried.

Following no additional business or discussion, the meeting was adjourned at 4:37 PM with a motion by Mr. Jackson and a second by Mr. Bailey.

Respectfully submitted,



Madelyn Robinson, AICP
Director of Planning & Economic Development

January 7, 2016

*date correction make Jan. 11, 2016



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Parks & Recreation Committee

CC: Russ Cornette, Public Works Director

FROM: Doyle Best, Parks & Recreation Manager

DATE: January 7, 2016

RE: January 2016 Parks & Recreation Committee Meeting Minutes

The Parks & Recreation Committee met on Wednesday, January 6, 2016 in the second floor training room of the Town Hall Annex / Administrative Offices building. Present at the meeting were committee chairman/council member Bob Jackson, committee/council members Aaron Brown and Kima Garten-Schmidt, and Parks & Recreation Manager, Doyle Best. Members of the press were duly notified and present. Chairman Jackson called the meeting to order at 4:00 PM.

The first agenda item was construction documents for Phase 1 of the Hutchinson Square Renovation project. Mr. Best provided a brief overview of the construction documents, to include new electrical and irrigation systems, upgraded lighting, an entry sign into the square, and new sidewalk along Little Main business front. Mr. Jackson requested for staff to make a board with the overall plan and artist rendering to be placed downstairs for visitors to see. Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to forward the item full council for approval of the construction documents and authorize staff to solicit bids for the project. The motion passed unanimously.

The second agenda item was the creation of a spring youth flag football program. Mr. Best provided a brief overview of the proposed program, including fee schedules for registration and sponsorships, as well as anticipated expenses and revenues. Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to forward this item to full council for approval of the fee schedule. The motion passed unanimously.

Before adjourning, Mr. Jackson requested that Mr. Best provide an update on the Jessen Boat Landing Project. Mr. Best informed the committee that the boardwalk renovations and covered shelters over the fishing areas had been completed. However, one section of the boardwalk had been damaged during the flooding and contractors were back on site as of January 6 to begin repair work. Another portion of this project is to install a non-motorized boat launch. Staff is working with CPW to install the launch near their pump

station, so as to allow paddlers to launch into slower currents and not conflict with the motorized boat launch.

With no other business to discuss, the meeting adjourned at 4:23 PM.

Respectfully submitted,



Doyle Best
Parks & Recreation Manager