

**Office Use Only**

Approval: \_\_\_\_\_

Denial: \_\_\_\_\_

Date: \_\_\_\_\_

**TOWN OF SUMMERVILLE**  
**Application for**  
**Home Occupation Special Use Permit**

OWN \_\_\_\_\_ \*RENT \_\_\_\_\_

\*Property Owner's name if rent: \_\_\_\_\_

\*Property Owner's mailing address if rent: \_\_\_\_\_

\_\_\_\_\_

\*If Rent, please provide notarized letter of permission from property owner allowing business described below to be operated from this property.

Name of business owner: \_\_\_\_\_

Address of business owner: \_\_\_\_\_

\_\_\_\_\_

Name of business: \_\_\_\_\_

Business phone number: \_\_\_\_\_

Briefly describe the purpose and operation of the business (if the business is a day care please only answer questions 1, 2, and 9):

\_\_\_\_\_

\_\_\_\_\_

Please answer "yes" or "no" to the following questions about your business:

1. Will the business be operated by a resident of the building? \_\_\_\_\_

2. Will anyone, not a resident of the building, be employed by the business? \_\_\_\_\_

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

3. Will any stock in trade, or other materials be stored at the residence? \_\_\_\_\_

4. Will any commodities be sold from the residence? \_\_\_\_\_

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

5. Will any mechanical equipment, other than that normally used for routine domestic, family or household purposes be used in the operation of the business? \_\_\_\_\_

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

6. Do you plan on having a sign? \_\_\_\_\_

7. Will your business require any material storage? \_\_\_\_\_

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

8. Will your business require that any employees, other than resident employees, park their vehicles at the residence? \_\_\_\_\_

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

9. Is your property restricted by any recorded covenants (i.e. HOA)? \_\_\_\_\_

If yes, will your business be contrary to, conflict with, or be prohibited by the recorded covenants in any way? \_\_\_\_\_

I attest that the above statements are true to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_