



**Town of Summerville
Council Meeting
Summerville Municipal Complex
Wednesday, December 9, 2015 at 7:30 p.m.**

AGENDA

Amended

- 1. Invocation and Pledge of Allegiance – Kima Garten-Schmidt**
- 2. Presentation of Employee Length of Service Pins**
- 3. Public Comment**
- 4. Public Hearing: 2015 Budget Amendment**
- 5. Public Hearing: 2016 Budget**
- 6. Public Hearing: Application Fee for Special Events Permit**
- 7. Approval of Minutes of Previous Meetings**
 - a. Council Meeting, November 11, 2015
- 8. Approval of Council Committee Reports**
 - a. Finance Committee Report, December 7, 2015
- 9. Petitions**
- 10. Pending Bills and Resolutions**
 - a. Second and final reading of an ordinance to rezone TMS # 137-07-02-005 located at 309 W. Richardson Avenue from R2, "Single Family Residential" to R1, "Single Family Residential"
 - b. Second and final reading of an ordinance to adopt a capital improvements plan for the Town of Summerville
 - c. Second and final reading of an ordinance to adopt a revised development impact fee ordinance for the Town of Summerville
 - d. Second and final reading of an ordinance authorizing a quit-claim deed for unimproved right-of-way on West Third South Street
 - e. Second and final reading of an ordinance to approve the FY 2015 budget amendment
 - f. Second and final reading of an ordinance to approve the FY 2016 budget
 - g. Second and final reading of an ordinance revising the special event permit application and associated fee schedule
- 11. Introduction of Bills and Resolutions**
 - a. A Resolution adopting the 2015 Dorchester County Multi-Jurisdictional Hazard Mitigation Plan

b. *A Resolution adopting a revised organizational chart*

12. Miscellaneous

- a. Appointment of citizen boards and commission members
- b. Appointment of standing committees of council

13. Adjourn

TOWN OF SUMMERVILLE		
LENGTH OF SERVICE RECIPIENTS		
December 9, 2015		
10 years	Department	Bonus Award
Matthew Simonetti	Police	\$250
Jason Mosher	Police	\$250
Cheryl Beaty	Police	\$250
Dennis Henderson	Police	\$250
Russell Cornette	Engineer	\$250
Henry Peace	Stormwater	\$250
Rob Macdonald	Stormwater	\$250
Harrien Grant	Streets	\$250
Brian Gethers	Streets	\$250
Al P. Brown	Parks & Rec	\$250
15 years		
Richard Peeples	Police	\$375
Stephen Young	Police	\$375
Shannon Sharp	Police	\$375
Brent Melcher	Fire	\$375
Sabrina Sullivan	Fire	\$375
Richie Evangelista	Fire	\$375
Kevin Alston	Parks & Rec	\$375
Thomas Pierce	Engineer	\$375
LaRona Cobin	Finance	\$375
20 years		
Donna Scott	Administration	\$500
Terry Keefer	Fire	\$500
Ben Bunting	Fire	\$500
25 years		
Thomas Pappas	Parks & Rec	\$625
30 years		
Anthony Mire	Fire	\$750
George Williams	Parks & Rec	\$750
TOTAL		\$9,500.00
TOTAL RECIPIENTS: 25		

William C. Collins, Mayor

Council Members:

Terry Jenkins, Mayor Pro Tem
Walter Bailey
Aaron Brown
Kima Garten-Schmidt
Bob Jackson
William McIntosh



Clerk-Treasurer

Lisa L. Wallace

Town Attorney
G. Waring Parker

Town of Summerville

**COUNCIL MEETING MINUTES
NOVEMBER 11, 2015**

ATTENDANCE

Present: Mayor Bill Collins and Council members Walter Bailey, Aaron Brown, Bob Jackson, Terry Jenkins and Bill McIntosh. Kima Garten-Schmidt was absent. Also present were Lisa Wallace, Director of Administrative Services & Clerk-Treasurer, and G.W. Parker, Town Attorney. Members of the press and the public were duly notified of the meeting and were also present.

CALL TO ORDER

The regular monthly meeting of Summerville Town Council was called to order at 7:30 p.m. on Wednesday, November 11, 2015. The meeting was opened with prayer by Mr. Jackson, followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Mayor Collins called for any comments from the public. Peter Gorman of S. Magnolia and 3rd Street stated that in July of 2011 council gave the current Mayor the authority of the town administrator that will expire this month; therefore, there is no need to change the ordinances which will dismantle the office of the Mayor. Carolyn Gorman added that trust is at an all-time low and urged council to table the proposed ordinances. Louis Smith representing the Community Resource Center stated that he would like to see the proposed new community center named after Rollins Edwards. Frank Freeman of 108 King Charles Circle asked why the current ordinances are not sufficient and asked that council abandon this charade. Fran Harbeson of 403 W. 2nd South Street asked if Berlin Myers added any amendments to ordinances before the new Mayor came into office and why council is proposing these changes 2 months before the new Mayor takes office. Joyce Delk of 208 Essex Drive stated that she did not like the appearance of what was going on at town hall and that the people spoke at the voting polls. Greg Madama of 300 Thomaston Avenue in Brandymill subdivision stated that a lot of the proposed changes did not make sense and were not clear adding that there is no definition of presiding officer. Christine Czarnik of 406 S. Gum Street stated that there seems to be an overlap in the duties of the marketing firm proposal and the special events coordinator position and requested that council delay the issuance of the purchase order. She also questioned the intent of the proposed changes to the ordinances that diminish the authority of the Mayor adding that it has the appearance of retaliation. A citizen from 102 Daisy Circle in Robynwyn [name not given] feels that the proposed changes are unfair and she is ready to move out of Summerville. Kathy Perry of 169 Southport Drive agrees that the powers should not be stripped from the Mayor and is also upset that Weatherstone's property values will be reduced by the proposed road. Edna

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www.summerville.sc.us

Chaplin from Central Avenue does not want to be annexed into Summerville because she has seen what is going on in Summerville. Steve Blank of 211 Dovetail Circle in Weatherstone stated that he wants to appeal to council's compassion and empathy and asked that they imagine themselves in their shoes. Thadius Kcuick of 127 Avonshire stated that he was told that Michael Baker Engineering would increase the right-of-way if the POA did not give permission to put in silt fences in Weatherstone. William Harbeson of 403 W. 2nd South Street stated that people want an open and clean government. Homer Gonzales of 164 Avonshire in Weatherstone stated that lies have been told and that the town hired a firm that does not care about Weatherstone. Brenda Kornahrens Wiley of 106 Downy Drive thanked Mayor Collins for all he has done for the town and stated that she supports the hotel project. Franklin Smith of 521 Central Avenue implored council not to vote for the proposed changes to the ordinances or table until a later session. Adrian Kwist of Reynolds Road stated that he felt this was a vicious attack on the new Mayor adding that it may be legal but not right and urged council to reconsider. Linda Jones of 586 Dellafield in Weatherstone stated that the new road plans will destroy Summerville and bankrupt all of Weatherstone. Richard Judy stated that if the proposed changes are best for Summerville then why weren't they changed after the previous election. Gary Brewer of 106 W. 5th South Street stated that he can see both sides of the argument on the Bear Island Parkway issue but he is in favor of it adding that the residents of Summerville deserve better traffic conditions. John Hull stated that the people of the town are the government and they have given the power to Wiley Johnson. Frank Sando of 254 Avonshire stated that Sweet Tea is big business but does not see business in downtown Summerville. Heyward Hutson of 215 Golf Road asked about the author of the proposed ordinances stating that it would be best to table them.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mr. Brown made a motion, seconded by Mr. Jackson, to approve the minutes of the October 14, 2015 council meeting as presented. The motion carried unanimously.

APPROVAL OF COUNCIL COMMITTEE REPORTS

Mr. McIntosh made a motion, seconded by Mr. Jenkins, to approve the November 9, 2015 Finance Committee report as submitted. The motion carried unanimously.

PETITIONS

There were no petitions for annexation.

PENDING BILLS AND RESOLUTIONS

There were no pending bills or resolutions.

INTRODUCTION OF NEW BILLS AND RESOLUTIONS

Mr. Jackson made a motion, seconded by Mr. Jenkins, to introduce and have first reading of an ordinance to rezone TMS # 137-07-02-005 located at 309 W. Richardson Avenue from R2, "Single Family Residential" to R1, "Single Family Residential". The motion carried unanimously.

Mr. Jenkins made a motion, seconded by Mr. Jackson, to introduce and have first reading of an ordinance to adopt a capital improvements plan for the Town of Summerville. The motion carried unanimously.

Mr. Jackson made a motion, seconded by Mr. Brown, to introduce and have first reading of an ordinance to adopt a revised development impact fee ordinance for the Town of Summerville. The motion carried unanimously.

Mr. Brown made a motion, seconded by Mr. Jenkins, to introduce and have first reading of an ordinance to approve the FY 2015 budget amendment. The motion carried unanimously.

Mr. McIntosh made a motion, seconded by Mr. Jenkins, to introduce and have first reading of an ordinance to approve the FY 2016 budget. Mr. McIntosh stated that he had intended to request a millage reduction for 2016 but acknowledged that the new council will likely pursue hiring a town administrator and, therefore, requested that staff find a way to include at least a \$150,000 for a town administrator salary in the 2016 budget. There were no objections to this request. Mayor Collins called for the vote on the first reading of the FY 2016 budget and the motion carried unanimously.

Mr. Jenkins made a motion, seconded by Mr. Jackson, to introduce and have first reading of an ordinance revising the special event permit application and associated fee schedule. Mr. Bailey stated that the permit application was fine for large events but may not be suitable for smaller events. He had some concerns about the certificate of insurance and indemnification requirements and requested that these be addressed prior to second reading. Mr. Brown commented that there should be clarification of which organizations might have the rental fees waived. Mr. McIntosh echoed Mr. Bailey's concerns about the indemnification provisions. Mayor Collins then called for the vote on the first reading of the revised special event permit application and associated fee schedule and the motion carried unanimously.

Mr. Bailey made a motion to introduce and have first reading of an ordinance to amend Chapter 2, Article II of the Code of Laws of the Town of Summerville entitled "Mayor" and "Council meetings". Mr. McIntosh made a motion to amend the motion to include the reinstatement of Section 2.61 relating to chief executive officer, reinstatement of 2.66 relating to suppression of riots and the removal of the deletion in Section 2.94 relating to the calling of special council meetings. He added that any further refinement of the ordinance could be done prior to second reading. Mr. Brown seconded the motion to amend the motion carried unanimously. Mr. Bailey then made a motion to have first reading to the ordinance as amended and Mr. McIntosh seconded the motion. During discussion, Mr. Bailey stated that the reason for this ordinance is to go back to the way state law says a strong council form of government should operate. Mr. Brown made a motion to table items g. and h. (ordinances relating the mayor and administrator authority) and asked that Mayor-elect Johnson be invited to a meeting with the council so he could be part of the discussion on these ordinances. Mayor Collins called for a second to the motion. There being no second, the motion to table failed. Mayor Collins then called for vote on the motion to have first reading of the ordinance as amended. During discussion Mr. McIntosh encouraged the two newly elected members and members of town council to have

further discussions on the ordinance before second and final reading. The motion carried unanimously.

Mr. Bailey made a motion, seconded by Mr. McIntosh, to introduce and have first reading of an ordinance to amend Chapter 2, Article IV of the Code of Laws of the Town of Summerville

entitled "Town Administrator". The motion carried with Mr. Bailey, Mr. Jenkins, Mr. Jackson, Mr. McIntosh and Mayor Collins voting in favor of the motion and Mr. Brown voting against the motion.

Mr. Jenkins made a motion, seconded Mr. Bailey, to enter into executive session at 9:29 p.m. to receive legal advice on pending litigation known as Croft vs. Town of Summerville and to receive legal advice on pending litigation related to the Sawmill Branch Trail. Council returned to public session at 10:08 p.m. and announced that no action was taken.

Mr. McIntosh made a motion, seconded by Mr. Jenkins, to authorize the town attorney to negotiate a resolution of the threatened litigation relating to the Sawmill Branch trail by negotiating a contract to purchase an easement and approximately 8 acres in an amount not to exceed \$70,000.

ADJOURN

There being no further business, the meeting adjourned at 10:10 p.m.

Respectfully submitted,

Lisa Wallace, Director of Administrative Services
Clerk and Treasurer

APPROVED:

William C. Collins, Mayor

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
DECEMBER 7, 2015**

The Finance Committee met at 8:00 a.m. on Monday, December 7, 2015 in the Training Room of the Summerville Municipal Complex. Present were Mayor Bill Collins and Council members Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Bill McIntosh and Terry Jenkins. Walter Bailey was absent. Also present were Town Attorney, G.W. Parker, Director of Administrative Services and Interim Town Administrator, Lisa Wallace and Finance Director, Belinda Harper. Other staff members, members of the press and members of the public were also present.

Presentation of Financial Report	Belinda Harper presented the November 2015 financial report. The report was accepted as information.
Approval of Financial Requisitions	Mr. Jackson made a motion, seconded by Mr. Jenkins, to issue a purchase order to Central Industries not to exceed \$140,000 for fuel site upgrades to be paid from municipal impact fees. The motion carried unanimously.
Discussion of Council Committee Reports	There were no council committee reports.
Discussion of Proposed/Upcoming Council Agenda Items	<p>Mayor Collins reported that the ordinances relating to the mayor and administrator responsibilities would not be on the upcoming council agenda and would instead be on the agenda for the January council meeting after the newly elected officials take office. Mr. Brown asked that the appointments to the citizens committees and council committee appointments also be delayed until January. Mr. Brown made a motion to remove items 12a and 12b from the upcoming council agenda. Mr. Jackson made a motion to amend the motion and holdover the nomination of the new person and reinstate all of the other nominations. Mr. McIntosh pointed out that this item is on the agenda for the upcoming council meeting and not on this finance committee agenda. Mr. Jackson withdrew his motion. Mayor Collins called for a second on Mr. Brown's motion and it failed for lack of a second.</p> <p>Mr. Jenkins made a motion, seconded by Mr. McIntosh, to add consideration of the new organizational chart to the upcoming council agenda. Mr. Jenkins, Mr. Jackson, Mr. McIntosh, Ms. Garten-Schmidt and Mayor Collins voted in favor of the motion and Mr. Brown opposed the motion. The motion carried.</p>
Miscellaneous	Mr. Jenkins made a motion, seconded by Mr. Jackson, to declare a 2006 A7000 Schwarze street sweeper as surplus and authorize the sale of that equipment with proceeds going toward reconditioning of the backup sweeper. The motion carried unanimously.

	<p>Mr. Brown made a motion, seconded by Mr. Jenkins, to declare a 2004 Chevrolet Tahoe as surplus and authorize the sale of that vehicle. The motion carried unanimously.</p> <p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to authorize the execution of an amendment to the ground lease agreement for the tower site located at the public works facility. Mr. Mr. Jenkins, Mr. Jackson, Mr. McIntosh, Ms. Garten-Schmidt and Mayor Collins voted in favor of the motion and Mr. Brown opposed the motion. The motion carried.</p>
Executive Session	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to enter into executive session at 8:31 a.m. to discuss legal and personnel matters related to pending employment litigation. The finance committee returned to public session at 8:41 a.m. and announced that no action was taken.</p>
Adjourn	<p>There being no further business, the meeting adjourned at 8:42 a.m.</p>

Respectfully submitted,

Lisa Wallace
Director of Administrative Services
Clerk/Treasurer

ORDINANCE

To Amend the Zoning Map of the Town of Summerville

BE IT ORDAINED, by the Mayor and Council members of the Town of Summerville in Council assembled that the parcel owned by Martha Sue Hope located at 309 W. Richardson Avenue and known as Dorchester TMS# 137-07-02-005 to be rezoned to the classification of R1 "Single Family Residential" from the classification of R2 "Single Family Residential".

The Zoning Map of the Town of Summerville is hereby amended so as to incorporate this change.

Ratified this _____ day of _____, 2015.

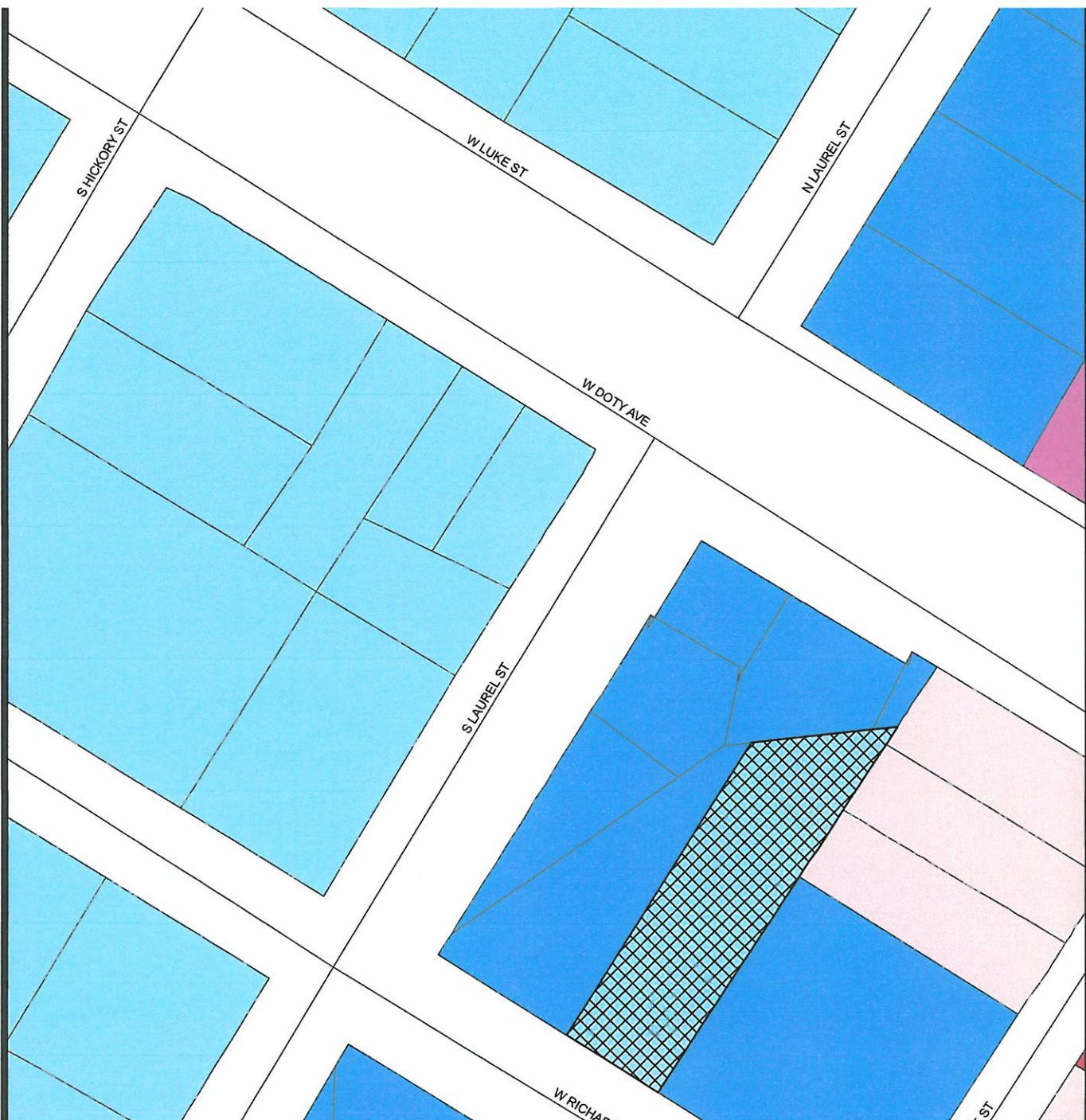
William C. Collins, Mayor

Lisa Wallace
Clerk to Council

PUBLIC HEARING: October 19, 2015

FIRST READING: November 12, 2015

SECOND READING: _____

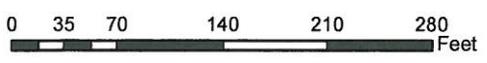


**Rezoning of 137-07-02-005
309 W. Richardson Ave.
R-2 to R-1**

- Legend**
- Parcels
 - Rezoning Request
 - Zoning**
 - AC
 - B-1
 - B-2
 - B-3
 - I-1
 - I-2
 - PL
 - PUD
 - PUD/DA
 - R-1
 - R-2
 - R-3
 - R-5
 - R-6
 - R-7



Disclaimer: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, the Town of Sumnerville disclaims all representation and liability for the use of this map.



CONNEL

RESOLUTION

A RESOLUTION RECOMMENDING THE TOWN OF SUMMERVILLE TOWN COUNCIL TO APPROVE THE CAPITAL IMPROVEMENTS PLAN (CIP) AND A REVISED IMPACT FEE ORDINANCE, IN ACCORDANCE WITH, THE SOUTH CAROLINA DEVELOPMENT FEE ACT, S.C. CODE OF LAWS § 6-1-910, ET SEQ.:

WHEREAS, by the Summerville Town Council Resolution adopted October 14, 2015, the Summerville Planning Commission was directed to review and make recommendations for an amended Capital Improvements Plan and a revised impact fee ordinance; and,

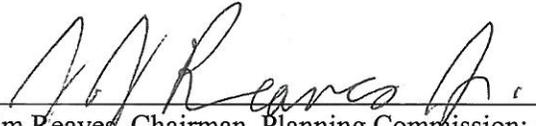
WHEREAS, the Town of Summerville desires to review the Capital Improvements Plan and revise the Impact Fee Ordinance within the Town of Summerville for the primary purpose of funding capital projects and improvements; and,

WHEREAS, in order to review and make recommendations for an amended Capital Improvements Plan and revised Impact Fee Ordinance, the Town of Summerville Town Council as required, directed the Town of Summerville Planning Commission to review and make recommendations for an amended Capital Improvements Plan and revised Impact Fee Ordinance, pursuant to S. C. Code of Law § 6-1-910, (1976, as amended).

NOW, THEREFORE, BE IT RESOLVED by Town of Summerville Planning Commission, in a meeting duly assembled, makes the recommendation for the Summerville Town Council to approve the proposed amended Capital Improvements Plan and revised Impact Fee Ordinance.

DONE this 19th day of October, 2015.

SUMMERVILLE, SOUTH CAROLINA



Jim Reaves, Chairman, Planning Commission; or,
Elaine Segelken, Vice Chairman, Planning Commission

ATTEST:



Madelyn Robinson, AICP
Director of Planning & Economic Development

AN ORDINANCE

**TO ADOPT A CAPITAL IMPROVEMENTS PLAN FOR THE TOWN OF
SUMMERVILLE**

WHEREAS, the Town of Summerville desires to revise its Capital Improvements Plan along with the Impact Fee Ordinance for the Town of Summerville for the primary purpose of funding capital projects and improvements; and,

WHEREAS, in accordance with the S. C. Development Fee Act and pursuant to S. C. Code of Laws §6-1-910, ET SEQ Summerville Town Council adopted a Resolution dated October 14, 2015 directing the Summerville Planning Commission to review for revisions and recommend a Capital Improvements Plan and Impact Fee Ordinance; and,

WHEREAS, the Summerville Planning Commission issued a Resolution dated October 19, 2015 recommending that Summerville Town Council approve the proposed Capital Improvement Plan for the years 2016 through 2020 along with the Development Impact Fee Study Update, Housing Analysis and Revised Impact Fee Ordinance; and,

WHEREAS, a public hearing was held for the proposed revised Capital Improvements Plan on September 21, 2015 and the revised Development Impact Fee Ordinance on October 19, 2015.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council assembled, that the Capital Improvements Plan for 2016-2020 is hereby adopted.

Adopted this ___ day of December, 2015

William C. Collins, Mayor

ATTEST:

Lisa Wallace, Clerk to Council

First Reading: November 12, 2015

Second Reading: December 9, 2015

**TOWN OF SUMMERVILLE
CAPITAL IMPROVEMENTS PLAN
2016-2020**

The Capital Improvements Plan (CIP) for the Town of Summerville guides future funding, schedule, and construction of capital improvements so that necessary infrastructure is in place consistent with demand. Projects included in the CIP reflect both short-term and long-term investments in local infrastructure to maintain minimum service delivery standards. The CIP is developed for a five year period (FY 2016 – FY 2020) and is updated and revised as required.

The CIP was influenced by recommendations in the Development Impact Fee Study Update as well as through department requests for items the Town determined to be capital projects. Together, the CIP and Study documents fulfill the rules and requirements for those projects that are planned for impact fee funding as set forth in Section 6-1-960 of the South Carolina Development Impact Fee Act for implementing an impact fee ordinance.

WHAT IS A CIP?

A capital improvements plan (CIP) is the blueprint for a community that identifies capital expenditures funded over a fixed period of time to meet anticipated capital needs. It identifies each capital project for which the Town plans to undertake, and presents estimates of resources needed to finance these projects. A CIP distributes costly projects over time, protecting the community from abrupt tax increases that might otherwise be required to fund them. By requiring local governments to periodically review their current and potential capital needs, a CIP also improves planning for large projects and protects Town officials from being confronted by the sudden need for an unplanned capital expenditure. Information presented in the document helps decision-makers coordinate improvements for greater efficiency and assess short-term financing requirements in the context of long-term fiscal needs and constraints.

Although a CIP document extends over many years, it should be updated as required to reflect progress towards implementation and include more current information for planned expenditures and revenues. In many cases, the first year of the CIP becomes the annual capital budget for the local government that is submitted concurrent with the operating budget for consideration by the governing body. Capital projects identified for implementation beyond the upcoming capital budget year are approved only for planning purposes and may change because of available funding scenarios, a political shift among Town Council, or some other factor identified during formal review and update of the CIP documents.

PLANNING JURISDICTION

The CIP for the Town of Summerville is responsible for programming capital improvements within the Town's municipal limits and for those Town departments that

deliver facilities and services throughout the Town. The Town of Summerville is responsible for programming certain capital improvements in town limits. A map of the Town's municipal limits is provided following the table of capital projects.

PLANNING PROCESS

Items included in the CIP were determined by Town leaders including the Town Departments, the Planning Commission and Town Council - to provide additional capacity and/or maintain existing infrastructure that would serve future growth at current service delivery standards. The Town also consulted with Kimley-Horn to prepare a Development Impact Fee Study Update.

Town departments provided an inventory of existing capital facilities and assets, which was used to help identify future year capital needs for accommodating anticipated growth through the horizon year of 2020. These projects were identified to improve the amount, type, or quality of service provided inside town limits. In 2014, Town Council adopted a Vision Plan for the Town that also identified numerous public projects. Representatives from the following departments were included in the interview process as a means to provide a comprehensive approach to capital planning: Administration, Planning and Economic Development, Building and Codes, Engineering, Stormwater, Parks and Recreation, Police, Fire, Information Technology, Municipal Court, Streets, and Maintenance.

The Development Impact Fee Study Update evaluated capital needs for parks and recreation, fire protection, municipal facilities and equipment, and transportation inside Town limits. It also quantified appropriate maximum impact fee amounts for each category based on current service delivery or anticipated growth. Together, capital projects recommended either by Town departments; or the Development Impact Fee Study Update; and, the Vision Plan represent the projects included in the CIP document. Other projects may be added by Town leaders if the improvement is deemed necessary to effectively deliver public services or secure the public safety, health or general welfare in the community.

The Capital Improvements Plan was presented to the Town's Planning Commission and Town Council for review and comment consistent with the State Statutes. The Planning Commission provided Town Council with the required recommendations for consideration of a final decision on implementation.

AVAILABLE REVENUE SOURCES & FUNDING MECHANISMS

Several revenue sources and funding mechanisms are available to the Town of Summerville to fund the design, acquisition, engineering, financing, and construction of capital improvements necessary to provide new, or improved, service delivery within the Town. The following paragraphs summarize financial resources available to the Town of Summerville to fund recommended capital projects.

General Fund

The general fund accounts for all funding resources in the Town of Summerville not otherwise devoted to specific activities. It includes property taxes, intergovernmental transfers, licenses, permits, fines, fees, charges for service, and investment earnings collected for the Town. A portion of the general fund is used each year to fund capital projects for the Town.

Ad valorem taxes, as part of the general fund, are assessed according to a millage rate that is applied to the taxable value of real and personal property. The current millage rate is 61.9 mills, which includes taxes levied for the operations and debt service to retire existing general obligation bonds.

The annual estimate for the general fund revenues is \$26 million, based on budget information published for Fiscal Year 2015. Spending on capital projects is assumed to comprise up to 1% of the general fund, or \$220,000 annually for the five year planning horizon.

Hospitality Tax

A hospitality tax is levied on consumers purchasing prepared foods and beverages from vendors located within the jurisdiction enacting the tax. Towns in South Carolina are authorized to levy a hospitality tax of up to 2% if approved by a positive majority of the governing body.

The amount of availability of this source varies from year to year depending on economic forces and must be allocated in accordance with enabling legislation on both the local and state levels.

Accommodations Tax

An accommodations tax is levied on the rental of rooms, lodging, or sleeping accommodations. Local governments in South Carolina are authorized to levy an accommodations tax of up to 7% of the gross proceeds derived by business owners renting rooms, lodging, or sleep accommodations. An accommodations tax also imposes a sales tax of up to 5% on additional guest services offered at facilities not otherwise taxed under South Carolina law (see S.C. Code of Laws, Section 12-36-920).

The annual estimate for revenue generated by the accommodations tax is \$160,000; but may vary from year to year with spending trends.

Grants

Grants represent discretionary, lump-sum funding secured by the Town for specific one-time projects. There is no assurance that previous grant monies will be made available again in the future.

In many cases, receiving a grant obligates the Town to spend additional dollars to meet local match requirements for the grant received.

Grants should not be used to balance and budget, but be sought for viable purposes of which the local government can agree to provide any necessary matches. This funding source is not guaranteed from year to year nor is the source of provider guaranteed. All funding obtained from grants are expended in accordance with the guidelines set forth in the grant process specific to each grant and any applicable enabling statutes.

Development Impact Fees

Impact fees are financial payments made to local governments by a developer to fund a proportionate share of certain off-site capital improvements identified to accommodate future growth. The South Carolina Development Impact Fee Act enables impact fees to be collected for different public facilities and services – including parks and recreation, fire protection, municipal facilities and services, and transportation. The Town of Summerville established a development impact fee ordinance in 2005, which was updated in 2010 and with this Ordinance, in 2015.

Expected revenue from development impact fees are predicated on the magnitude and timing of development. The general expectation of estimated revenue is based on the future population forecasted by the US Census Bureau 2010 Population for the Town and estimates for 2015 and 2020.

STIP Project Funds

The State Transportation Improvement Program (STIP) is published annually by the South Carolina Department of Transportation and serves as the official list of short range transportation improvements programmed for study, design, or construction on the state highway system. The document identifies all state-funded transportation projects that will occur in the Town of Summerville.

One project funded in the STIP will provide additional vehicle capacity to the transportation system. It is the extension of the Berlin Myers Parkway from Bacons Bridge Road to US 17A using SAFETEA-LU Direct Appropriation Funds (\$5.5 million). An estimate for roadway improvement costs covered by STIP funds inside Town limits represents approximately \$5.183 million.

Guide Share Funds

Guide share funds are available to each of the South Carolina Metropolitan Planning Organizations (MPOs) and Councils of Governments (COGs) for system upgrade projects. The dollar amount is calculated by taking the MPO's and COG's specific proportion of the state population and applying it to the total available funds for system upgrades projects.

The CHATS Metropolitan Planning Organization (CHATS) designated guide share funds for the following projects in Summerville: Berlin Myers Parkway Extension (\$12.7 million), Dorchester Road Widening (\$5.0 million), and Bacons Bridge Road Widening (\$5.0 million). The Berkeley Charleston Dorchester Council of Governments has not designated guide share funds for projects inside Town limits.

Estimates for roadway improvement costs covered by CHATS guide share funds inside Town limits represent approximately \$13.292 million.

Additional SCDOT funding

The extension of Berlin Myers Parkway, between East Carolina Avenue and Orangeburg Road was awarded \$14.66 million for construction under the American Recovery and Reinvestment Act of 2009. Permitting delays pushed back the start date of the project beyond the March 2010 deadline required to receive stimulus funding. In September 2009, the CHATS Policy Committee approved a funding swap for the extension of Berlin Myers Parkway. The project will receive \$14.66 million from the South Carolina Department of Transportation resurfacing budget while the \$14.66 million in stimulus funding will to resurfacing Interstate 26.

Estimates for roadway improvements costs covered by the funding swap inside Town limits represent approximately \$13.861 million.

Developer In-Kind Contributions

In some instances, the owner(s) of property seeking entitlements for their land may elect during the development review process to donate right-of-way, land or construct certain improvements for the public good as well as to serve their development. The type and / or magnitude of these contributions vary greatly from location to location and from owner to owner.

The Town anticipates these discussions in the future as larger developments look to locate and develop within the Town's municipal limits.

CDBG Funds

The Community Development Block Grant Program (CDBG) is a Federal program administered by the U.S. Department of Housing and Urban Development (HUD) to help fund local community development programs. CDBG funds may be used for construction of affordable housing, housing rehabilitation, public infrastructure projects, public facilities projects, and economic development and community service initiatives. The primary goals of the CDBG program are to assist low and moderate income (LMI) persons and to improve living conditions and spur economic development in LMI areas of communities.

Summerville Town Council formally adopted the 2015-2020 CDBG Consolidated Plan on May 13, 2015. HUD formally approved the Consolidated Plan on July 22, 2015. For Program Year 2015 (July 1, 2015- June 30, 2016), the Town received \$233,382 in CDBG Entitlement funding. During the previous 5 year period, the Town received an average Entitlement allocation of \$222,644 annually.

The following items were identified as priority needs in the Five-Year Consolidated Plan:

1. Install sidewalk and drainage/stormwater improvements to enhance citizen safety and encourage neighborhood revitalization and development in low-and-moderate income areas.
2. Initiate streetscape and lighting improvements to enhance citizen safety and encourage development and additional use of public recreational areas.
3. Provide recreational and community facilities in areas that are comprised primarily of low-and-moderate income individuals, at-risk youth and/or the elderly.
4. Support redevelopment efforts that enable business and economic expansion that will result in the creation of employment opportunities for low-and-moderate income individuals.
5. Provide financial assistance to non-profit organizations to support the development of standard, affordable housing for low-and-moderate income residents residing in the Summerville community.
6. Provide financial assistance to non-profit organizations that will support temporary housing of homeless individuals and transportation for the receipt of supportive services for the homeless population.

The following principles will guide the Town in setting priorities, developing strategies and evaluating and selecting specific projects during implementation of the Five-Year Consolidated Plan:

1. Provide assistance that affects the greatest number of individuals or areas that qualify as low-and-moderate income.
2. Support projects that result in low-and-moderate income residents achieving a more suitable living environment.
3. Support projects that promote neighborhood stability.
4. Identify potential projects that can be used to leverage other community and financial resources.
5. Provide assistance to non-profit organizations that can increase the availability of affordable, decent housing.
6. Identify and support projects that include the potential for economic development in low-and-moderate income areas and achieve mixed-income development in other Town areas.

CAPITAL IMPROVEMENT NEEDS

For the purposes of this document, a capital improvement is defined by its cost and useful life. Improvements that have a cost of at least \$100,000 and generally have a useful life of at least five years are deemed eligible for inclusion in the capital improvements plan. Appropriate items may include engineering, permitting, planning, purchase, financing,

and construction costs attributable to recommended projects. Operating expenditures for personnel and other general costs are not included.

The current CIP includes forty five (45) projects. The total estimated cost for implementation of all projects is approximately \$71,099,039 million. These projects will have to be funded through several different revenue sources and funding mechanisms identified herein. A project's inclusion in the CIP does not, in and of itself, commit the Town to fund and accomplish it. As stated previously in the document, the capital improvements plan identifies local capital needs. Available funds, taxing capacity, or debt capacity may require that some projects ultimately be deferred beyond the years in which they are initially programmed for accomplishment in this CIP.

Revisions to the document will be conducted within the requirements allowed in state statute and/or local ordinance. Likewise, this CIP may not be inclusive as a community's economic climate is fluid and unseen, unplanned and/or unexpected circumstances may arise that may need emergency attention or opportunities appear that the Town may desire pursuing for the betterment of the community.

PROJECT SCHEDULE

Projects included in the CIP are categorized by general category and planning horizon. The start date for a specific project constitutes the beginning of design work or identification of the need, successively followed by acquisition (if required) and construction or the bringing on line of the recommended improvements.

The schedule of projects included in the CIP represents consensus among Town Council for prioritizing capital improvements that most benefit the community as a whole.

PROJECT DETAIL TABLE

A brief description of each project included in the Capital Improvements Plan is provided in the following pages. Information presented in the project detail sheet includes:

- a synopsis of the project;
- schedule for implementation;
- attributed costs towards implementation; and,
- potential funding sources for completing the project.

Collectively, these projects represent local investment by the Town of Summerville to increase capacity in the public service delivery system. These projects, when combined with those planned by other jurisdictions, begin to address deficiencies anticipated for the five year planning horizon.

Town of Summerville
Capital Improvements Program 2016-2020

Item	POTENTIAL		2017	2018	2019	2020	TOTALS
	FUNDING SOURCE	2016					
PARKS AND RECREATION							
Hutchinson Square Phase II, III, IV & V	Bond Proceeds/Other	805,660	470,000	570,000	200,000		2,045,660
National Guard Armory	Bond Proceeds/Other	1,700,000	1,700,000				3,400,000
New Tennis Courts - Doty Park	Parks & Rec Impact Fees	150,000					150,000
Enclosed Cab Tractor w/side mower arm	General Fund		136,000				136,000
Regional Athletic Facility	Parks & Rec Impact Fees	2,655,660	2,306,000	570,000	4,200,000	0	9,731,660
STREET							
CAT Wheel Loader	General Fund	124,600					124,600
Vacuum Truck	General Fund			225,000			225,000
Sixteen Yard Dump Truck	General Fund				181,500		181,500
Wheel Loader	General Fund				142,869		142,869
Bulk Crew - Wheel Loader	Municipal Impact Fees		124,600				124,600
Total Street		124,600	124,600	225,000	181,500	142,869	798,569
COURT							
New Municipal Court Facility	Municipal Impact Fees			2,000,000			2,000,000
Total Court		0	0	2,000,000	0	0	2,000,000
ENGINEERING							
Construction of Sheep Island Extension from New I-26 Interchange to Maple Street	Bond Proceeds/Other	1,275,000					1,275,000
Roadway Maintenance & Resurfacing	General Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
New Sidewalks	General Fund	150,000	150,000	150,000	150,000	150,000	750,000
Replacement of Brick Arch on Central Avenue	SCDOT/Other	1,500,000					1,500,000
Interchange to Maple Street	Bond Proceeds/Other		1,275,000				1,275,000
Bear Island Road Construction	Bond Proceeds/Other		3,280,000				3,280,000
Construction of Maple Street Improvements	Bond Proceeds/Other		3,400,000				3,400,000
Continued Construction of Bear Island Roadway	Bond Proceeds/Other			1,275,000			1,275,000
Construction of Maple Street Improvements	Bond Proceeds/Other			6,800,000			6,800,000
Continued Construction of Maple Street Improvements	Bond Proceeds/Other				3,400,000		3,400,000
Parsons Road and Central Avenue Improvements	General Fund				3,500,000		3,500,000
Continued Construction of Parsons Road and Central Avenue Improvements	General Fund					3,500,000	3,500,000
Total Engineering		3,925,000	9,105,000	9,225,000	8,050,000	4,650,000	34,955,000
ADMINISTRATION							
Improve/Purchase Downtown Satellite Visitor's Center Office	Municipal Impact Fees		500,000				500,000
New visitor's Center, Sheep Island Road Interchange	Municipal Impact Fees			1,500,000			1,500,000
Conference Center	Bond Proceeds/Other	3,500,000					3,500,000
Parking Garage	Bond Proceeds/Other	4,729,611					4,729,611
Additional Municipal Facilities	Municipal Impact Fees		1,200,000				1,200,000
Total Administration		8,229,611	1,700,000	1,500,000	0	0	11,429,611

Town of Summerville
Capital Improvements Program 2016-2020

Item	POTENTIAL						TOTALS
	FUNDING SOURCE	2016	2017	2018	2019	2020	
STORMWATER							
Kubota SVL 90 Skid Steer	Municipal Impact Fees	105,000					105,000
Mack Tri-axle Dump truck (trade in \$39,818, new price \$197,318)	Stormwater Fees			197,318			197,318
Total Stormwater		105,000	0	197,318	0	0	302,318
POLICE & COMMUNICATIONS							
Backup Radio Trailer	Municipal Impact Fees	225,000					225,000
Palmetto 800 System	General Fund					103,821	103,821
New Police Station	Municipal Impact Fees					6,000,000	6,000,000
Total Police & Communications		225,000	0	0	0	6,103,821	6,328,821
FIRE							
Replace Engine 2	General Fund	460,000					460,000
Remodel Station 3	General Fund	750,000					750,000
Special Operations Response Vehicle	Fire Impact Fees		200,000				200,000
Purchase Engine 6	Fire Impact Fees			460,000			460,000
Purchase land for Station 6	Fire Impact Fees			350,000			350,000
Build Station 6	Fire Impact Fees			1,500,000			1,500,000
Replace Truck 2 (Aerial Truck)	General Fund					1,500,000	1,500,000
Build Storage facility at current training site	Fire Impact Fees					150,000	150,000
Total Fire		1,210,000	200,000	2,310,000	0	1,650,000	5,370,000
PLANNING & ECONOMIC DEVELOPMENT							
GIS	General Fund			150,000			150,000
Total Planning & Economic Development		0	0	150,000	0	0	150,000
MAINTENANCE							
In-Ground Fuel Tanks	General Fund	140,000					140,000
Rollback hauling truck	General Fund				110,000		110,000
Outside Drive-on lift	Municipal Impact Fees					140,000	140,000
Total Maintenance		140,000	0	0	110,000	140,000	390,000
TOTALS		16,614,871	13,435,600	16,177,318	12,541,500	12,686,690	71,455,979

AN ORDINANCE

TO ADOPT A REVISED DEVELOPMENT IMPACT FEE ORDINANCE FOR THE TOWN OF SUMMERVILLE

WHEREAS, the Town of Summerville desires to revise its Capital Improvements Plan along with the Impact Fee Ordinance for the Town of Summerville for the primary purpose of funding capital projects and improvements; and,

WHEREAS, in accordance with the S. C. Development Fee Act and pursuant to S. C. Code of Laws §6-1-910, ET SEQ Summerville Town Council adopted a Resolution dated October 14, 2015 directing the Summerville Planning Commission to review for revisions and recommend a Capital Improvements Plan and Impact Fee Ordinance; and,

WHEREAS, the Summerville Planning Commission issued a Resolution dated October 19, 2015 recommending that Summerville Town Council approve the proposed Capital Improvements Plan for the years 2016 through 2020 along with the original Development Impact Fee Study Update and Housing Analysis of March 2010 and this Revised Impact Fee Ordinance; and,

WHEREAS, a public hearing was held for the proposed revised Capital Improvements Plan on September 21, 2015 and the revised Development Impact Fee Ordinance on October 19, 2015; and,

WHEREAS, the proposed Capital Improvements Plan and Ordinance is attached: and,

WHEREAS, the following revisions have been made to the Development Impact Fee Ordinance:

ARTICLE III. FINDINGS

(c) By Resolution adopted on October 14, 2015, the Town Council directed the Planning Commission to conduct the necessary review and develop a revised development impact fee ordinance in accordance with the requirements of the Act.

(d) The Planning Commission recommended to Town Council a revised Town of Summerville Capital Improvements Plan with projects eligible for impact fee funding dated October 19, 2015; the *Impact Fee Study Update Report for Summerville* dated March 11, 2010; and, a *Housing Affordability Analysis in Support of an Impact Fee Study Update Report in Summerville* dated March 11, 2010, each of which have been adopted by the Town Council as modified, on October 13, 2010, and, to be upheld as part of this revised Development Impact Fee Ordinance dated December 9, 2015.

(e) This Ordinance is enacted to implement the recommendations of the *Impact Fee Study Update Report for Summerville* as prepared for the planning horizon year of 2020 and endorse the newly revised Town of Summerville Capital Improvements Plan.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council assembled, that the revised Development Impact Fee Ordinance is hereby adopted.

Adopted this ___ day of December, 2015

William C. Collins, Mayor

ATTEST:

Lisa Wallace, Clerk to Council

First Reading: November 12, 2015

Second Reading: December 9, 2015

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE MAYOR OR TOWN ADMINISTRATOR TO EXECUTE A QUIT-CLAIM DEED TO JOSEPH S. AND DEBRA L. FRIDAY AND WILLIAM B. AND NANCYE J. JENKINS (TRUSTEES) FOR THE PROPERTY HEREIN DESCRIBED.

WHEREAS, The Town of Summerville controls the unimproved right-of-way of West Third South Street.

WHEREAS, Joseph S. and Debra L. Friday own TMS# 137-06-07-021 that is adjacent and abutting the unimproved portion of right-of-way of West Third South Street; and

WHEREAS, William B. and Nancye J. Jenkins (Trustees) own TMS# 137-06-07-008 that is adjacent and abutting the unimproved portion of right-of-way of West Third South Street; and

WHEREAS, The Town of Summerville wishes to execute a quit-claim for the unimproved portion of right-of-way of West Third Street to Joseph S. and Debra L. Friday and William B. and Nancye J. Jenkins (Trustees) and Town Council finds it to be in the best interest of the citizens and taxpayers to transfer a deed of the right-of-way.

ORDAINED that Mayor be, and hereby is, authorized to execute a Quit Claim Deed to the above-referenced property owners as described as:

ALL that certain piece, parcel or lot of land, a 0.104 Acre of land lying adjacent to TMS# 137-06-07-021 shown on a plat entitled "SURVEY OF THE EASTERLY HALF OF WEST THIRD SOUTH STREET (100' R/W)(AREA A, B, C, D, A), TOWN OF SUMMERVILLE, COUNTY OF DORCHESTER, SOUTH CAROLINA" by D.L. Brown, Sr dated September 5, 1981 recorded August 3, 1982 in Plat Cabinet D, Page 206 in the ROD Office aforesaid.

ALL that certain piece, parcel or lot of land, a 0.24 Acre of land lying adjacent to South Laurel Street and TMS# 137-06-07-008 shown on a plat entitled "SURVEY OF THE EASTERLY HALF OF WEST THIRD SOUTH STREET (100' R/W)(AREA A, B, C, D, A), TOWN OF SUMMERVILLE, COUNTY OF DORCHESTER, SOUTH CAROLINA" by D.L. Brown, Sr dated September 5, 1981 recorded August 3, 1982 in Plat Cabinet D, Page 205 in the ROD Office aforesaid.

IT IS SO ORDAINED this 9th day of December 2015.

William C. Collins, Mayor

ATTESTED TO:

Lisa Wallace, Clerk of Council

First Reading: _____

Second Reading: _____

STATE OF SOUTH CAROLINA)
) QUIT-CLAIM DEED
COUNTY OF DORCHESTER) (TITLE NOT EXAMINED)

TO ALL WHOM THESE PRESENTS MAY COME:

NOW, KNOW ALL MEN BY THESE PRESENTS, that the said THE TOWN OF SUMMERVILLE, GRANTOR, for consideration of the premises and also in consideration of the sum of One AND 00/100 (\$ 1.00) Dollar to us in hand paid at and before the sealing and delivery of these presents by

WILLIAM B. AND NANCYE J. JENKINS (TRUSTEES)

GRANTEE, (the receipt of which is hereby acknowledged) have remised, released and forever quit-claim unto the said WILLIAM B. AND NANCYE J. JENKINS (TRUSTEES), all its right title and interest in the following described property to-wit:

ALL that certain piece, parcel or lot of land, a 0.24 Acre of land lying adjacent to South Laurel Street and TMS# 137-06-07-008 shown on a plat entitled "SURVEY OF THE EASTERLY HALF OF WEST THIRD SOUTH STREET (100' R/W)(AREA A, B, C, D, A), TOWN OF SUMMERVILLE, COUNTY OF DORCHESTER, SOUTH CAROLINA" by D.L. Brown, Sr dated September 5, 1981 recorded August 3, 1982 in Plat Cabinet D, Page 205 in the ROD Office aforesaid.

ADDRESS OF GRANTEE: 7 Morgan Way

Durham, NH 03824

TMS #: 137-06-07-008

TOGETHER with all and singular, the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular the said Premises before mentioned unto the said WILLIAM B. AND NANCYE J. JENKINS (TRUSTEES)

, its Successors and Assigns forever - so that neither the said THE TOWN OF SUMMERVILLE,

nor its Successors and or assigns, nor any other person or persons claiming under it, shall at any time hereafter by any way or means, have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part of parcel thereof, forever.

WITNESS its Hand and Seal, this _____ day of _____ in the year of our Lord Two Thousand and Fifteen (2015).

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

THE TOWN OF SUMMERVILLE

BY: William C. Collins
It's: Mayor

ATTEST: LISA WALLACE, CLERK-
TREASURER

STATE OF SOUTH CAROLINA)

COUNTY OF DORCHESTER)

The foregoing instrument was acknowledged before me by the Grantor herein on the day and year first above written.

SWORN to before me this ____ day of _____, 2015.

NOTARY PUBLIC FOR SOUTH CAROLINA
My Commission Expires: _____

STATE OF SOUTH CAROLINA)
) QUIT-CLAIM DEED
COUNTY OF DORCHESTER) (TITLE NOT EXAMINED)

TO ALL WHOM THESE PRESENTS MAY COME:

NOW, KNOW ALL MEN BY THESE PRESENTS, that the said THE TOWN OF SUMMERVILLE, GRANTOR, for consideration of the premises and also in consideration of the sum of One AND 00/100 (\$ 1.00) Dollar to us in hand paid at and before the sealing and delivery of these presents by

JOSEPH S. AND DEBRA L. FRIDAY

GRANTEE, (the receipt of which is hereby acknowledged) have remised, released and forever quit-claim unto the said JOSEPH S. AND DEBRA L. FRIDAY, all its right title and interest in the following described property to-wit:

ALL that certain piece, parcel or lot of land, a 0.104 Acre of land lying adjacent to TMS# 137-06-07-021 shown on a plat entitled "SURVEY OF THE EASTERLY HALF OF WEST THIRD SOUTH STREET (100' R/W)(AREA A, B, C, D, A), TOWN OF SUMMERVILLE, COUNTY OF DORCHESTER, SOUTH CAROLINA" by D.L. Brown, Sr dated September 5, 1981 recorded August 3, 1982 in Plat Cabinet D, Page 206 in the ROD Office aforesaid.

ADDRESS OF GRANTEE: 309 South Hickory Street

Summerville, SC 29483

TMS #: 137-06-07-021

TOGETHER with all and singular, the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular the said Premises before mentioned unto the said JOSEPH S. AND DEBRA L. FRIDAY, its Successors and Assigns forever - so that neither the said THE TOWN OF SUMMERVILLE, nor its Successors and or assigns, nor any

other person or persons claiming under it, shall at any time hereafter by any way or means, have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part of parcel thereof, forever.

WITNESS its Hand and Seal, this _____ day of _____ in the year of our Lord Two Thousand and Fifteen (2015).

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

THE TOWN OF SUMMERVILLE

BY: William C. Collins
It's: Mayor

ATTEST: LISA WALLACE, CLERK-
TREASURER

STATE OF SOUTH CAROLINA)
COUNTY OF DORCHESTER)

The foregoing instrument was acknowledged before me by the Grantor herein on the day and year first above written.

SWORN to before me this ____ day of _____, 2015.

NOTARY PUBLIC FOR SOUTH CAROLINA
My Commission Expires: _____

ORDINANCE NO. 15-xxxx
TO AMEND THE FY 2015 OPERATING BUDGET
FOR THE TOWN OF SUMMERVILLE, SC

BE IT ORDAINED by the Mayor and Town Council of the Town of Summerville in meeting duly assembled that the Fiscal Year 2015 Operating Budget is hereby amended as follows:

SECTION I REVENUES

	Original Appropriations	Change	Amended Appropriations
<u>GENERAL FUND REVENUES</u>			
Property Taxes	10,906,400		\$10,906,400
Licenses	7,614,000	148,670	7,762,670
Franchise Fees	2,177,500	14,236	2,191,736
Permits and Fees	865,500	20,000	885,500
Fines and Forfeitures	550,000		550,000
Intergovernmental Revenues	2,326,350	12,858	2,339,208
Interest Income	35,800	62,049	97,849
Recreational Facilities	220,275		220,275
Miscellaneous Income	596,645	37,508	634,153
Total General Fund Revenues	25,292,470	295,321	25,587,791
Total Transfers In	1,530,000	675,121	2,205,121
TOTAL Sources of Funds	26,822,470	970,442	\$27,792,912

SECTION II EXPENDITURES

<u>GENERAL FUND EXPENDITURES</u>			
Municipal Court	422,453	538	\$422,991
Finance	420,893	2,153	423,046
Administration	1,358,917	80,203	1,439,120
Planning and Development	517,217	1,615	518,832
Buildings/Inspections/Codes	525,114	1,134	526,248
Town Engineer	413,355	1,615	414,970
Police	6,902,789	5,920	6,908,709
Fire	6,664,950	15,071	6,680,021
Communications Center	843,179	14,234	857,413
Vehicle Maintenance	661,440	538	661,978
Streets	2,549,804	3,230	2,553,034
Parks and Recreation	2,157,933	231,104	2,389,037
Debt Service	762,072	(45,000)	717,072
Buildings and Grounds	867,569	5,600	873,169
Capital Outlay	1,391,170	839,378	2,230,548
Non-Departmental	285,246	(186,891)	98,355
Total General Fund Expenditures	26,744,101	970,442	27,714,543
Transfers Out	78,369	0	78,369
TOTAL Uses of Funds	26,822,470	970,442	\$27,792,912

SECTION III

Except for the foregoing budget amendments, no other provisions of the ORDINANCE TO ADOPT AN OPERATING BUDGET FOR THE TOWN OF SUMMERVILLE, SC FOR THE FISCAL YEAR 2015 adopted on November 14, 2014 are affected by this

ordinance. DONE IN COUNCIL this _____ Day of __, 2015

William Collins, Mayor

Lisa L. Wallace, Clerk to Council

First Reading:

Second Reading:

Ratified:

ORDINANCE 15- xxxx
AN ORDINANCE TO ADOPT AN OPERATING BUDGET
FOR THE TOWN OF SUMMERVILLE, SC
FOR THE FISCAL YEAR 2016

To raise revenue for the general uses and purposes of the Town of Summerville, South Carolina, for the Fiscal Year beginning January 1, 2016 and ending on December 31, 2016.

BE IT ORDAINED, by the Mayor and Council of the Town of Summerville in Council assembled:

SECTION I - That the proposed budget with proposed estimated revenue for payment thereof, as shown in the following items is hereby adopted and made a part hereof:

GENERAL FUND REVENUES

Property Taxes	\$11,061,400
Licenses	7,640,144
Franchise Fees	2,340,448
Permits and Fees	864,000
Fines and Forfeitures	440,000
Intergovernmental Revenues	2,307,234
Interest Income	72,587
Recreational Facilities	220,398
Miscellaneous Income	955,578
Total General Fund Revenues	<u>25,901,789</u>
Total Transfers In	3,282,100
TOTAL Sources of Funds	<u><u>\$29,183,889</u></u>

GENERAL FUND EXPENDITURES

Municipal Court	\$431,950
Finance	423,640
Administration	1,494,534
Planning and Development	647,139
Buildings/Inspections/Codes	623,178
Town Engineer	435,203
Police	7,424,757
Fire	7,043,404
Communications Center	1,020,347
Vehicle Maintenance	698,111
Streets	2,711,977
Parks and Recreation	2,408,988
Debt Service	770,883
Buildings and Grounds	866,609
Capital Outlay	2,042,127
Non-Departmental	46,042
Total General Fund Expenditures	<u>29,088,889</u>
Transfers Out	95,000
TOTAL Uses of Funds	<u><u>\$29,183,889</u></u>

(A) That for the fiscal year 2016, a tax of 61.9 mills (\$.619 per \$1,000) upon every dollar of the value of all real and personal property within the corporate limits of the Town of Summerville be and the same is hereby imposed and levied for the purposes of:

- (1) Defraying the ordinary current expenses of the government of the Town of Summerville during 2016;
- (2) Paying the floating indebtedness of the Town, if any, during 2016;
- (3) Paying interest and principal on the bonded indebtedness of the Town of Summerville that may come due during 2016; and
- (4) For such other Capital expenditures as Council may authorize by resolution.

(B) Be it further ORDAINED, that to promote and maintain the general health of the Town, there is hereby imposed upon all improved residential and some commercial properties in the Town Limits a SOLID WASTE COLLECTION FEE of \$8.50 per month, to be billed annually by the County Auditor on the property tax bill and collected by the County Treasurer in the same manner as provided for property taxes on the 2015 property tax bill. PROVIDED, however that in the case of properties which, due to tax exemptions or other reasons, cannot be billed by the County Auditor, the Town Administrator shall implement systems for collection of the Sanitation Collection Fee imposed by this section or by Section III of this Ordinance.

(C) Be it further provided, that in the case of new residences issued a Certificate of Occupancy prior to December 31, an interim SOLID WASTE COLLECTION FEE of \$8.50 per month shall be assessed and collected on behalf of the town by the Summerville Commissioners of Public Works. The interim fee shall terminate on December 31, and be replaced by the SOLID WASTE COLLECTION FEE billed annually along with property taxes of the following year.

(D) In the event that the interim SOLID WASTE COLLECTION FEE is not paid when due, interest and/or late fees shall accrue at a rate equal to the interest and/or late fees charged for water and sewer fees by the Commissioners of Public Works, until such time as the overdue payment and interest are paid. Additionally, the Commissioners of Public Works shall have the authority to terminate water and/or sewer service for nonpayment of the interim SOLID WASTE COLLECTION FEE.

SECTION II

That the taxes and fees herein and hereby levied pursuant to Section II are for the Fiscal Year beginning on the first day of January, 2016, and ending on the thirty-first day of December, 2016, and shall be due and payable in accordance with the schedule in effect for the collection of County Ad Valorem taxes for the County in which the taxable property is situate.

SECTION III

That penalties, interest charges and execution fees at the same rate as those in effect for the County in which the property is situated shall attach to and be added for nonpayment within the periods aforesaid.

SECTION IV

(A) The General Fund of the Town shall consist of all revenues and receipts of the Town except those by law restricted to specific purposes. General Fund Revenue shall include, but not be limited to, the Ad Valorem taxes raised by subsection I of this Ordinance, funds received from State and Federal agencies and programs, licenses, permit and franchise fees, payments for services, and investment income. The anticipated income from all such sources for the year 2016 is expected to be \$29,159,555.

SECTION V

That for the fiscal year 2016, a base fee of \$4 per equivalent residential unit per month is imposed and levied for the purposes of establishing a budget for the STORMWATER UTILITY FUND which shall operate as a special revenue fund, separate and distinct from the General Fund. The anticipated income for the Stormwater Utility Fund to be derived from fees and charges, and other sources for the year 2016, as authorized by the Stormwater Utility Ordinance, is expected to be \$1,174,310. There is hereby appropriated the sum of \$1,174,310 for the operation of the Stormwater Utility.

DONE IN COUNCIL this ____ Day of _____, 2015.

William C. Collins, Mayor

Lisa L. Wallace, Clerk to Council

First Reading :
Public Hearing :
Second Reading:
RATIFIED:

2016 HOSPITALITY/ACCOMMODATION TAX BUDGET

FUND	ACCOUNT	DESCRIPTION	BUDGET
214	4-4741-20-221	LOCAL HOSPITALITY TAX REVENUE	3,235,000
214	4-4741-35-350	SPECIAL EVENTS SPONSORSHIP	6,000
214	4-4741-35-351	INTEREST INCOME	5,000
214	4-4741-35-353	SALE OF SHIRTS & MUGS	2,000
		TOTAL REVENUE	3,248,000
214	5-4741-10-101	SALARY & WAGES	56,650
214	5-4741-10-109	FICA TAXES	4,334
214	5-4741-10-111	RETIREMENT CONTRIBUTION	6,265
214	5-4741-10-121	HEALTH INSURANCE	5,537
214	5-4741-10-122	LIFE INSURANCE	157
214	5-4741-10-123	WORKERS COMPENSATION	380
214	5-4741-20-202	PROFESSIONAL FEES/TOURISM MGT & MARKETING	130,000
214	5-4741-25-296	EXIT 199 INTERCHANGE	30,000
214	5-4741-38-381	PRINTING, BINDING & ADVERTISING	33,000
214	5-4741-50-505	DISTRIBUTIONS TO ORGANIZATIONS	170,000
214	5-4741-50-575	SPECIAL EVENTS	22,000
214	5-4741-50-579	FIREWORKS	10,000
214	6-4741-13-525	IMPROVE. OTHER THAN BUILDING	221,092
214	6-4741-26-312	INFRASTR/SIDEWALK	250,000
214	7-4741-10-102	TRANSFER TO DEBT SERVICE	600,000
214	7-4741-10-202	TRANSFER TO GENERAL FUND	1,617,500
214	7-4741-10-203	TRANSFER TO GRANT/PROJECT FUND(CHATS)	91,085
		TOTAL EXPENDITURES	3,248,000

Hospitality and Local Accommodations Tax - 2016 Budget				
Requests	Amount Requested	Recom. by Staff	Approved by Council	Recommendation Comments
Dorchester Shriners- Smoke at the Lodge	5,000	5,000		Event Logistics and Marketing
Dorchester Children's Center- Kitchen Tour	8,000	5,000		Event Marketing
Flowerdown Players	31,000	18,000		Marketing for Musicals
Sculpture in the South	21,894	15,500		Ad. panels in the Chas. Airport, Web Marketing, paid promos outside of town, sculpture exhibit at airport, tourism website advertising, Charleston Scene and/or Sculpture Acquisition
Summerville Community Orchestra	65,218	20,000		Operational Costs and Marketing
Summerville D.R.E.A.M.	116,273	72,000		Operating Expenses, Event Expenses, Traveler of Charleston, Gateway Magazine, Azalea Magazine, Palmetto Magazine, Airport Marketing and/or Essential Guide
Summerville Preservation Society	12,500	5,000		Tea Farm and Guerlin's Historic Markers (see notes)
Timrod Literary and Library Association	4,500	4,500		Termite Bond and Building Repairs
Summerville Italian Feast 2016	10,200	5,000		Event Logistics and Marketing
Summerville Dorchester Museum	26,027	20,000		Operating Expenses
Total:	300,612	170,000	0	
Available Amount:	170,000	170,000	170,000	
Difference:	130,612	0	0	

ORDINANCE _____

AN ORDINANCE TO AMEND SECTION 24-72 OF THE CODE OF LAWS OF THE TOWN OF SUMMERVILLE RELATING TO SPECIAL EVENTS PERMITS AND FEES RELATING TO SPECIAL EVENTS PERMITS

BE IT ORDAINED, by the Mayor and Council of the Town of Summerville, in Council assembled, that Section 24-72 be amended as follows:

Sec. 24-72. Special Event Permit Application and Fees

~~Application for special event permits under this article may be obtained by contacting Town Hall during normal business hours and must be filed with the town administrator not more than ninety (90) days and not less than fourteen (14) days in advance of the proposed activity. Late applications may be accepted if filed sufficiently in advance of the date of the proposed activity to enable the town administrator to determine that such activity will meet the requirements set forth in section 24-73.~~

Applications for parades/processions shall be submitted no less than sixty (60) days in advance of the requested event date. All other applications shall be submitted a minimum of forty-five (45) days in advance of the requested event date. Late applications may be accepted if filed sufficiently in advance of the date of the proposed activity to enable the town to determine that such activity will meet the requirements set forth in section 24-73.

Fees and charges may apply to each application as determined by the town department(s) affected by the special event and the amount of services, property, permits, etc. that are necessary to assure the event will be held with the health and safety of the public in mind. The schedule of fees and charges shall be governed by the Town of Summerville and will be on file in the clerk and treasurer's office.
(Ord. No. 1989-0208, 4-12-1989)

Ratified this ____ day of _____, 2015.

Public Hearing: December 9, 2015

First Reading: November 11, 2015

Second Reading: December 9, 2015

William C. Collins, Mayor

ATTEST:

Lisa L. Wallace, Clerk-Treas.

**TOWN OF SUMMERVILLE
SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS**

Application Fee	\$25.00 Non-Refundable
Deposit (Deposits are refundable provided area(s) are returned to original condition after use)	Single Day Event - \$100.00 Multiple Day Event - \$200.00 Road/Race/Parade/Procession - \$150.00
Police Officers	\$25.00/hour per officer 4-hour minimum
Fire Inspector (special inspection)	\$30.00
Parks and Recreation Staff	Varies per hour/per staff member
<u>Residential Street Closure</u>	
Barricades	\$25.00 per barricade
<u>Non-Residential Street Closure</u>	
Barricades	\$25.00 per barricade
<u>Facility Rental</u>	
Cuthbert Community Center	
Summerville Residents	\$200.00 per day plus \$100.00 key deposit
Non Residents	\$400.00 per day plus \$100.00 key deposit
<u>Park Rental</u>	
(Security Deposit may be required)	Free Summerville Residents
	\$55.00/day Non-Summerville Residents
Gazebo Summerville Residents	\$25.00/day plus refundable \$75.00 deposit
Gazebo Non Residents	\$300.00/day plus refundable \$75.00 deposit

Facility use and rental will be limited to only non profit and civic organizations promoting the best interest of the community and will not include the following activities:

- Any activity that violates the community standards of good morals, manners, or taste.
- Meetings and other activities for profit, religious or political organizations are not allowed.
- Any activity that is injurious to the building, grounds, or equipment.
- Any activity that violates or assists in violations of Federal, State or Local laws.
- Any activity that encourages or allows the use of illegal drugs.
- Any activity that is discriminating in the legal sense.

The key to the Cuthbert Community Center or Doty Depot building must be picked up from the Parks and Recreation Department the business day prior to your meeting or event and the key must be returned the following business day during normal business hours at which time the key deposit will be returned.

TOWN OF SUMMERVILLE
SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS
PAGE 2

Full payment of any fees or charges is due upon approval of the permit application and must be paid no later than 48 hours prior to the special event. Failure to submit payment in full at least 48 hours prior to the event will result in cancellation of the special event.

The applicant shall be held responsible if the area used is not left in the same condition at the end of the special event as it was found to be at the beginning. The area used for the special event shall be inspected following the event. A security deposit may be required as determined by the sole discretion of the Town and will be paid no later than 48 hours prior to the event.

If for any reason there is damage to any part of the area, which was reserved for the special event, or damage to another area as a direct result of the event, the extent of damage, as determined by the sole discretion of the Town, shall be determined and the dollar amount for any repair or replacement will be billed to the applicant to be paid no more than 30 days from the billing date. If the cleanup involves Town of Summerville staff, a restitution fee shall be assessed as determined by the sole discretion of the Town to be paid no more than 30 days from the billing date. If payment is not received from the party within that time, all future special event requests will be denied until such time as payment is received and, in addition, Town of Summerville may take legal action to recover costs, including attorney's fees. These costs can be deducted from a security deposit if required. This provision shall also apply in the case where the party is not required to pay a security deposit for the special event.



TOWN OF SUMMERVILLE SPECIAL EVENT PERMIT APPLICATION PURSUANT TO TOWN OF SUMMERVILLE CODE

A special event permit is required for any/all organized activity with fifty (50) or more people using publicly owned, managed or controlled property (including Right-of-Ways) that are partially outdoor events or, in the case of indoor events, involve anticipated attendance by more than 250 persons and/or the consumption of alcohol.

Please Note: All Town of Summerville ordinances (zoning, noise, signage etc.) must be adhered to. A special event permit does not guarantee the use of the covered picnic shelters/pavilions as those accommodations are on a first come, first serve basis.

PERMIT PROCESS

As a clearing house for events, the Special Events Office serves as a communication tool and facilitator among various Town of Summerville (Town) departments affected by festivals and events. Although the Special Events Office administers the application process, each Town department is responsible for ensuring that its requirements have been met.

All applicable attachments and fees must be included with your Special Event Permit Application before the Town will begin the review process. All applications must include:

- Proposed Site Plan
- Proposed Schedule of Events
- If the event is on property not owned by the Event Host or the Town of Summerville proof of consent from the property owner must be included.
- Signed Addendum for events in Hutchinson Square
- Signed Acknowledgement form from Summerville DREAM for events that

include road closures in the Historic Downtown Shopping District

The review process takes a minimum of six (6) business days. Contacting the Special Events Office with approval queries within 6 days of the application submittal will only slow the process.

During the review process you will be notified if your event application requires additional documentation.

Staff in all appropriate Town of Summerville Departments will review the permit application. Should there be any specific questions or concerns about your event, Town staff will contact you.

DEADLINES and FEES

Applications for parades/processions shall be submitted no less than sixty (60) days in advance of the requested event date.

All other applications shall be submitted a minimum of forty five (45) days in advance of the requested event date.

Applications will not be processed until the \$25 application fee is paid in full. The Application fee is nonrefundable and nontransferable.

Deposit amounts are determined by the size and scope of the event:

Single Day Event- \$100
Multiple Day Event- \$200
Road Race/Parade/Procession - \$150

COMPENSATION FOR TOWN STAFF

Depending on the size and type of event, the Town of Summerville may require Town personnel including Police, Fire & Rescue, Public Works and/or Parks & Recreation to work the event. All Town personnel involved during the day(s) of the event will be charged back to the organizing agency. The Town shall determine the number necessary to ensure the safety of participants, minimize the inconvenience to our residents and reduce the public liability exposure to the organizing agency, as well as the Town. The final bill will be transmitted to the organizing agency within thirty (30) days after the completion of the event.

TOWN-OWNED PROPERTY

The Town of Summerville does not allow the use of any Town-owned property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(c) 3 charity.

Special rules, regulations and restrictions unique to each site or facility may apply. Event permit holders will be given

information specific to the site that they are requesting to use if applicable.

Events at the Cuthbert Community Center, Depot Building at Doty Park and the use of the Gazebos in Azalea Park have separate permit applications, fees, rules and regulations.

With the exception of meetings/events conducted by government agencies and Chambers of Commerce the use of Town Hall buildings is strictly prohibited.

Most public property cannot be reserved for the exclusive use of one group, and access to the general public must be available at all times.

No staking is allowed in Town of Summerville Parks due to irrigation systems.

Fastening or attaching any rope, sign, banners, fliers or other objects to any tree, shrub, fence or park feature including light poles on any Town of Summerville property is strictly prohibited.

The Town of Summerville does not provide water or additional power at any of the parks. If additional power is needed the event host must provide generator power.

The location of all toilets, hand wash stations and garbage receptacles must be approved by the Town of Summerville. Toilets, hand wash stations and garbage receptacles may be set-up no earlier than 24 hours in advance of the event and must be removed from Town property within 24 hours post event. If the event is on a Saturday, items can remain until 8:00 AM Monday unless there is an event scheduled for that Sunday.

The clean-up and removal of all trash is the sole responsibility of the event host. Garbage receptacles provided in various parks are for general, daily park use and may not be utilized for special event waste.

CERTIFICATE of INSURANCE

A certificate of insurance naming the Town of Summerville as an also insured will be required for all Major Events and in some cases, for smaller events as determined by the Town of Summerville.

Note: A Major Event is a Special Event that impacts multiple town departments, has 500 or more people in attendance, and has an impact on any street, right-of-way, and/or Town-owned or managed park or facility.

All events that include the use of fireworks, live animals, motorized/mechanical vehicles or equipment, inflatables (jump castles etc.) or other amusement rides, bungee cords and similar devices, trampolines, rebounding equipment or alcohol are required to obtain a copy of the contracting companies certificate of liability insurance naming the Town of Summerville as an also insured on general liability.

Events that include amusement rides must also provide a copy of the inspection report from the South Carolina Office of Elevators and Amusement Rides.

LICENSES and PERMITS

The Event Permit Holder is solely responsible for obtaining all of the following (applicable) licenses and permits and must submit copies to the Town of Summerville no later than ten (10) business days prior to the event.

- SC Dept. of Revenue Retail License
- Town of Summerville Business License
- SC Dept. of Revenue Special Event Beer, Wine and/or Liquor License
- SC DHEC Food Service Permit
- SC Dept. of Elevators and Amusement rides inspection report
- SC Dept. of Labor, Licensing & Regulations Commercial Outdoor Display Permit

Failure to remit copies to the Town of Summerville may result in the redaction of the event permit.

BUSINESS LICENSES

Per section 8-31 of the Town of Summerville Code of Ordinances all participating businesses, vendors, musical acts etc. must obtain a Town of Summerville Business License prior to participating in special events. A special event business license may be obtained no more than two (2) times per calendar year at a rate of \$10 for in-town businesses and \$20 for out of town businesses. Vendors that plan to participate in two or more events per year should apply for a regular business.

The event organizer may include the Business License fee in the vendor packet and obtain a business license on behalf of the vendor or the vendor may procure the license themselves no later than five (5) business days prior to the event.

Event organizers must provide the Town of Summerville Business License Office with a detailed list of all vendors no later than ten (10) business days prior to the event.



**TOWN OF SUMMERVILLE
SPECIAL EVENT PERMIT APPLICATION
PURSUANT TO
TOWN OF SUMMERVILLE CODE**

Date of Application Submission: _____

Name of Festival or Special Event: _____

Location and/or Route of the Event: _____

Note: A map must be attached to the application for all road races and/or parades. If requesting the use of Hutchinson Square attached the signed Hutchinson Square Addendum to the permit application.

Proposed Date(s) of Event: _____

Alternate Date(s) for Event: _____

Event Setup time: _____ to _____

Actual Event: _____ to _____

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): _____

Requesting Organization: _____

Address: _____

Permit Holder/Event Point of Contact: _____

Mobile Number: _____ **Email:** _____

Additional Authorized Contact: _____

Mobile Number: _____ **Email:** _____

Purpose of the Event: _____

Planned Activities: _____

Note: A proposed schedule of events must be attached to the application

Will inflatables, amusement rides or fireworks be used at the event? _____ Yes _____ No

If yes, explain: _____

Will motorized vehicles, equipment or animals be used for the event? _____ Yes _____ No

If yes, explain: _____

Do you plan to have food trucks/vendors of any kind with items for sale? _____ Yes _____ No

Does your event require the use of utility services such as power or water? _____ Yes _____ No

Note: Any additional utilities must be provided at the applicant's expense

_____ **Initial** I understand that garbage collection bins are required for all events. The clean-up and removal of all trash is the sole responsibility of the event host. Garbage receptacles provided in various parks are for general, daily park use and may not be utilized for special event waste. Failure to adhere to this policy will result in the forfeiture of deposit.

_____ **Initial** I understand Additional facilities must be provided (at the expense of the applicant) for any event that has an anticipated crowd of 250 people or more. The location of all toilets and hand wash stations must be approved by the Town of Summerville. Toilets and hand wash stations may be set-up no earlier than 24 hours in advance of the event and must be removed from Town property within 24 hours post event. If the event is on a Saturday, items can remain until 8:00 AM Monday unless there is an event scheduled for that Sunday. Failure to adhere to this policy will result in the forfeiture of deposit.

_____ **Initial** I understand that any/all entertainment including live performances and/or guest speakers shall refrain from the use of profanity. Failure to adhere to this policy will result in the forfeiture of deposit.

_____ **Initial** I understand the event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act (ADA) and who choose to participate in the event.

_____ **Initial** I understand that fire hydrants & sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Do you plan to serve (at no charge) alcoholic beverages at the event? _____ Yes _____ No

Do you plan to sell alcoholic beverages (of any kind) during the event? ____ Yes ____ No

If you answered yes to either of the above questions, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol?

____ **Initial** I understand that the issuance of this permit shall in no way affect the enforcement/persecution of violations of disorderly conduct, public intoxication or any other Town of Summerville ordinance or South Carolina law.

Describe in detail your plan to control parking, crowds, and vehicular traffic:

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Are you requesting barricades for road closures (fees may apply)? ____ Yes ____ No

Note: If yes, include a list of location(s) and a map designating the location of each barricade.

Please provide any additional information that may be helpful:

RELEASE and INDEMINFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the Town of Summerville, Applicant agrees to indemnify, release and hold harmless the Town of Summerville, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the Town of Summerville, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The Town of Summerville reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the Town of Summerville.

Application Submitted By: *Name & Title* _____

Signature: _____ Date: _____

SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS

Application	\$25.00 non-refundable
Deposit	\$100.00 - \$200.00 varies as noted above
Police Officers	\$25.00/hour per officer
Fire Inspector (special inspection)	\$30.00
Parks and Recreation Staff	varies/per hour per staff member
Barricades	\$25.00 per barricade, per day
Returned Check Fee	\$35.00 may also result in event cancellation

DAMAGE/REPAIR/CLEANUP

If for any reason there is damage to any part of the area, which was reserved for the special event, or damage to another area as a direct result of the event, the extent of damage, as determined by the sole discretion of the Town of Summerville, shall be determined and the dollar amount of any repair or replacement and restitution will be billed to the applicant to be paid in full no more than thirty (30) days from the billing date. If payment is not received within the allotted time, all future special event permit requests will be denied until such time as payment is received and, in addition, Town of Summerville may take legal action to recover costs, including attorney's fees. These costs can be deducted from the security deposit. The provision shall also apply in the case where the party is not required to pay a security deposit for the special event.

[FOR OFFICE USE ONLY]

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
_____ Bruce Owens, Director of Public Safety	_____ Date
Comments: _____ _____	

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
_____ Richard Waring IV, Fire Chief	_____ Date
Comments: _____ _____	

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
_____ Mark Campbell, Manager of Streets Department	_____ Date
Comments: _____ _____	

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
_____ Doyle Best, Manager of Parks & Recreation Department	_____ Date
Comments: _____ _____	

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
_____ Russ Cornette, Director of Public Works	_____ Date
Comments: _____ _____	

Security Deposit required in the amount of \$ _____ Additional Fees \$ _____

____ Approved ____ Disapproved _____
Lisa Wallace, Interim Town Administrator Date

**A RESOLUTION ADOPTING THE 2015 DORCHESTER COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Town of Summerville recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted natural hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, the Town of Summerville participated jointly in the planning process with the other local units of government within the county to prepare a Natural Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Summerville Council hereby adopts the 2015 Dorchester County Natural Hazard Mitigation Plan as an official plan; and that Dorchester County will submit on behalf of the participating municipalities the adopted 2015 Dorchester County Hazard Mitigation Plan to Federal Emergency Management Agency officials for final review and approval.

ADOPTED this 9th day of December, 2015

SUMMERVILLE TOWN COUNCIL

BY: _____
William C. Collins, Mayor

ATTEST: _____
Lisa L. Wallace, Clerk

A Resolution

WHEREAS, Summerville Town Council, by Resolution, may amend the Organizational Chart to represent the various supervisory relationships of key employees; and

WHEREAS, Summerville Town Council desires reflect on the organizational chart the role of Town Administrator, which was previously held by the Mayor, and other supervisory relationships.

NOW, THEREFORE, BE IT RESOLVED, that the Organizational Chart attached hereto is designated as the official Organizational Chart of the Town of Summerville, to remain in full force and effect until changed by Resolution of Town Council, and

BE IT FURTHER, RESOLVED, that all previous Organizational Charts for the Town are hereby rescinded.

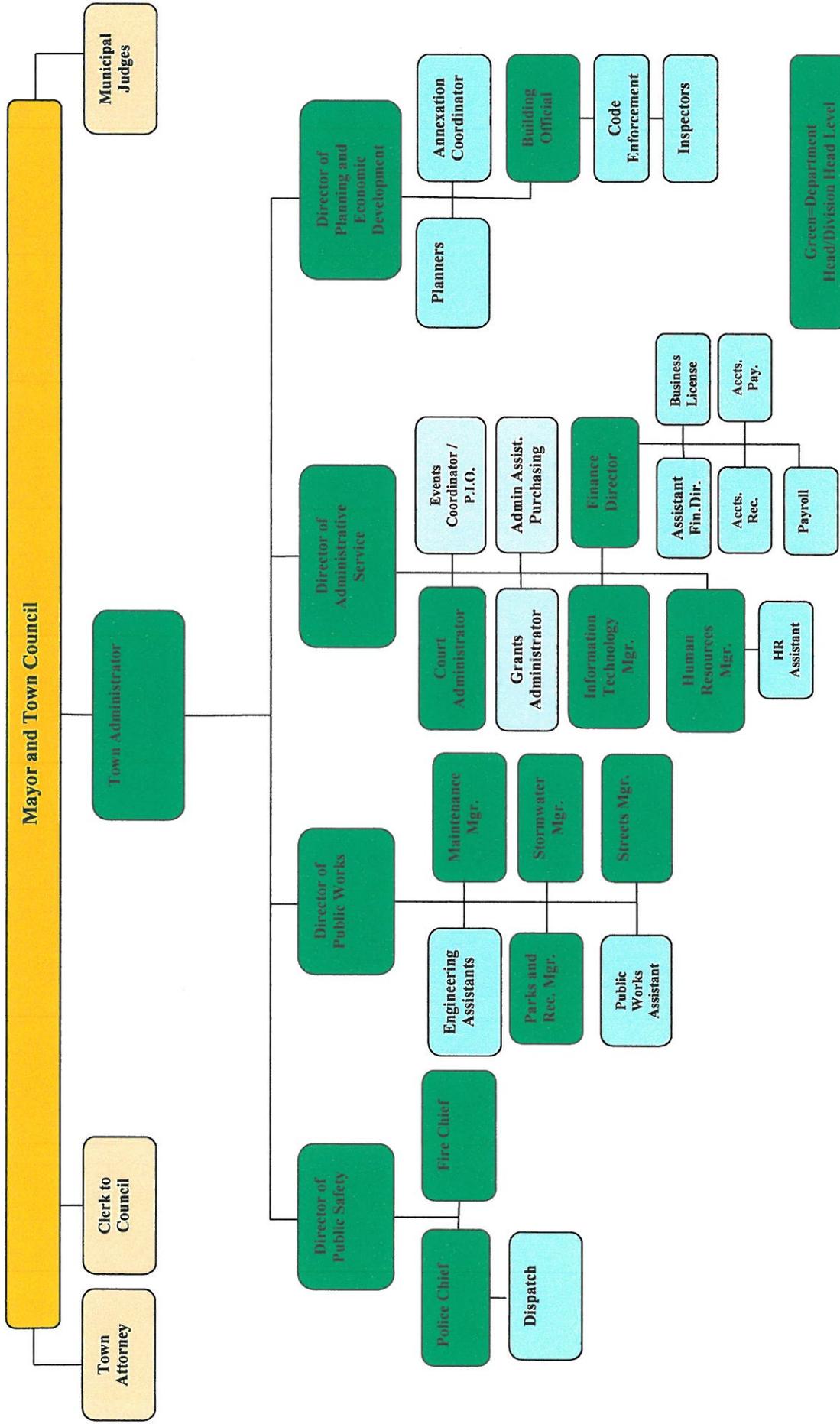
DONE AT SUMMERVILLE, SC this ____ day of _____, 2015

William C. Collins, Mayor

ATTEST:

Lisa L. Wallace, Clerk to Council

Town of Summerville Organizational Chart



Green=Department Head/Division Head Level

Proposed Citizen Committee Appointments

Board of Architectural Review

Philip Dixon (Reappointment)
Beth Huggins (Reappointment)

Commercial Design Review Board

Chris Campeau (Reappointment)
Candy Pratt (Reappointment)
Carolyn Rogerson (Filling vacancy)

Planning Commission

Elaine Segelken (Reappointment)
Charlie Cuzzell (Reappointment)
Marc Hehn (Reappointment)
Jim Reaves (Reappointment)

Zoning Board of Appeals

Arthur DeHay (Reappointment)

Municipal Election Commission

Gerald Byrnes (Reappointment)

Bicycle and Pedestrian Committee

Kelley Johnson (Reappointment)
Natalie Martin (Reappointment)
Todd Davenport (Reappointment)
Barbara Blackwell (Reappointment)
John Pardee (Reappointment)

State Accommodations Tax Advisory Committee

Liz Wiggins (Reappointment)

Tree Committee

David Morris (Reappointment)
Kenny Sott (Reappointment)
Byron Toney (Reappointment)



Summerville Town Council

Standing Committees

2016

Public Safety Committee

Walter Bailey, Chairman
Aaron Brown
Christine Czarnik

Public Works Committee

Kima Garten-Schmidt, Chairman
Bill McIntosh
Christine Czarnik

Planning and Development Committee

Bill McIntosh, Chairman
Walter Bailey
Bob Jackson

Parks and Recreation Committee

Bob Jackson, Chairman
Aaron Brown
Kima Garten-Schmidt

Meetings will be held as needed on Wednesday prior to the regular Council meeting beginning at 4:00 p.m. in the Training Room at Town Hall