



Town of Summerville, South Carolina Notification of Change

Any change to business information is required to be reported to the Business License Office within 10 business days of said changes.

Current Business Information:

Business Name _____ **Business License #** _____

Business Address _____

Telephone _____ **Fax** _____ **Email** _____

Owner's Name _____

Explanation of Change: _____

Note: Zoning verification and business license inspection is required for new business location.

New Business Information: Provide new/changed information only **Effective Date** _____

Business Name _____

Business Address _____

Business Mailing Address _____

Telephone _____ **Fax** _____ **Email** _____

Owner's Name _____

Other _____

Submitted By *Name & Title* _____

Signature _____ **Date** _____