



SUMMERVILLE

FLOWERTOWN IN THE PINES *South Carolina*

Every person engaged or intending to engage in any calling, business, occupation or profession within the incorporated limits of the Town of Summerville is required to obtain a Business License.

The physical business location, the [NAICS code](#) and [Class Rate](#) for your business activity and gross receipts or gross estimate is used to calculate the business license fee. For gross in excess of one million dollars (\$1,000,000), the declining rates are used. Please contact the [business license office](#) if you need assistance calculating the fees.

For sales of prepared foods and beverages, the 2% hospitality tax is required to be collected from the consumer and paid to the Town of Summerville by the 20th of each month.

The Business License year for the Town of Summerville is June 1st ó May 31st.

All business licenses renew on June 1st regardless of when the license was first obtained.

In most cases, Out-of-Town businesses must renew their license for each job they perform.

When licenses renew on June 1st, if you have not been in business for a full year, the gross income is estimated based on the gross sales made in the Town of Summerville for the months you were in business the previous year.

The following year the gross sales would be the actual total gross income obtained in the Town of Summerville based on the previous calendar year as reported on your tax return (Jan. ó Dec.).

If your business had \$0 income for the previous year, you are still required to renew your license at the base fee or you may choose to terminate your business license.

The business owner is responsible for informing the town of any change in business status (i.e. closed, new owner, relocated etc.) via a [notification of change form](#).

All business licenses are automatically rolled over and will show unpaid June 1st. A 5% penalty will be added each month for any unpaid renewals *beginning July 1st*.

Please note the rate classification printed on your Business License application.

In-town Rates		
Class	Income: 0-\$2,000 minimum base fee	Rate for gross receipts over \$2,000
1	\$ 30.00	\$1.10 per thousand
2	\$ 35.00	\$1.45 per thousand
3	\$ 40.00	\$1.80 per thousand
4	\$ 45.00	\$2.15 per thousand
5	\$ 50.00	\$2.50 per thousand
6	\$ 55.00	\$2.85 per thousand
7	\$ 60.00	\$3.10 per thousand
8	See individual Business in Class 8 (Contractors use Class 3 Rate).	

Out-of-Town Rates		
Class	Income: \$0 - \$2,000 Minimum base fee	Rate for gross receipts over \$2,000
1	\$ 60.00	\$2.20 per thousand
2	\$ 70.00	\$2.90 per thousand
3	\$ 80.00	\$3.60 per thousand
4	\$ 90.00	\$4.30 per thousand
5	\$100.00	\$5.00 per thousand
6	\$110.00	\$5.70 per thousand
7	\$120.00	\$6.20 per thousand
8	See individual Business in Class 8 (Contractors use Class 3 Rate).	



TOWN OF SUMMERVILLE BUSINESS LICENSE APPLICATION

For Office Use Only
Business License Number

___ New ___ Renewal
___ Clerk

Business Name _____ Business Type _____

Class Code _____ NAICS Code _____ SC LLR# _____

Business Address _____

Business Mailing Address _____

Telephone _____ Fax _____ Email _____

Provide at least one of the following: FEIN# _____ or SSN # _____

Owner's Name _____ Driver's License # _____

Owner's Address: _____

a. **Gross Receipts** (Annual- report the previous tax year. New business- estimate).....í .. \$ _____
Outside businesses should include the gross income from each job performed in the Town of Summerville

Use Class Code for items b and c

b. **Base Fee for first \$2,000 gross** (Use Class Code) í í í .í í í í í í í .í í í ..í \$ _____

c. **Plus \$ _____** per every \$1,000 over \$2,000 *Round "up" to nearest thousand*í ... \$ _____

d. **Penalty – 5% per month beginning July 1st** í í í í í .í í í í í í í ..í í í ..í í \$ _____

e. **Total Business License Tax** í í í í í í í í í í í .í í í í í í í í í í ..í í í \$ _____

I do hereby certify that the amount returned as a total gross from business or profession as reported herein is true and correct. And that I have made no deduction for drop shipments, sales to government agencies, out of city or county deliveries, or otherwise. And that I am familiar with the town ordinance providing for penalties and revocation of my license for making false/fraudulent statements in this application.

I do hereby certify that all personal property taxes have been paid which are due and payable to the Town of Summerville as of this date and that this business name is reported on my South Carolina income tax return.

I do hereby certify, under penalties of perjury, that I am aware of the Town of Summerville ordinance which prohibits the hiring of illegal aliens and I understand that I am subject to the terms and penalties associated with the ordinance.

Signature Date