



Town of Summerville

Addendum # 2

To: All Bidders
From: Bonnie Van Etten, Purchasing Agent
cc: Doyle Best
Date: July 29, 2014
Re: Tennis Court Repair and Resurfacing Project

This Addendum No. 2 modifies the solicitation only in the manner and to the extent as stated herein.

Questions and Answers:

Q1: Reference combo of Riteway and Armor?

A1: Per the bid documents "Structural cracks on courts shall be cleaned and repaired using ARMOR® repair system (www.armorcrack.com). An alternative repair system may be accepted, so long as staff deems it to be comparable. Simply filling the cracks with adhesive crack filler and/or covering with fiberglass tape will **NOT** be accepted. If alternative repair is recommended, contractor must supply name of repair system and no fewer than five (5) references."

Q2: When does this project need to be completed?

A2: Project must be completed prior to the end of this calendar year (2014).

Q3: What percentage do you base your business license?

A3: Please see second page of attached business license application with applicable fee schedule. If you have additional questions regarding business license rates, please contact our Business License Coordinator, Marion Perez, by calling Town Hall at 843.871.6000.

Q4: Is there water and electrical power within 100 feet of the courts (both sites)?

A4: Yes

Q5: Do we have to include tax if we are serving and resurfacing the courts? We are not charging tax on coating materials. We consider this bid as an overall service (labor) project.

A5: Tax is not necessary on service/labor – the tax information included in bid document (item 22) is for the purchase of equipment/materials only and not applicable in this situation.

Respondent shall acknowledge receipt of this addendum and attached Business License Application by completing and returning with the Bid Submittal. Failure to acknowledge this addendum may be cause for rejection.

Company Name

Contractor Signature/Date

Thank you,

Bonnie Van Etten
Town of Summerville, Purchasing Agent



BUSINESS LICENSE APPLICATION

Return Application to:
 Town of Summerville / Business License Dept.
 Attn: Marion Perez
 200 S. Main Street
 Summerville, South Carolina 29483
 (843) 851-4215 Fax (843) 871-6954
 Email Address: mperez@summervillesc.gov

License # _____

LICENSE PERIOD: JUNE 1, 2014 – MAY 31, 2015 ___ RENEWAL ___ NEW

Business Name & Mailing Address:	Business Type:	
	Class Code:	
	NAICS Code:	
Email Address:	Owner's Name & Address:	
Job Location:	Driver's License # (Please attach a copy.)	
(Circle one) FED ID# or SS #:	Telephone #:	
Contractor's License #:	Fax #:	

Please complete all spaces on License Application where applicable.

- (A) GROSS RECEIPTS (for the previous tax year or if new business, estimate)..... \$ _____
 (**If you are an outside business and update your license, please include your gross for each job.)
- (B) BASE FEE for first \$2000 of gross (see rate schedule for your class).....\$ _____
- (C) PLUS \$ _____ PER THOUSAND OVER \$2000 (round gross receipts "UP" to nearest thousand for calculation purposes)\$ _____
- (D) PENALTY – 5% PER MONTH BEGINNING JULY 1ST\$ _____
- (E) TOTAL LICENSE FEE DUE BY MAY 31ST\$ _____

I (WE) DO HEREBY CERTIFY THAT THE AMOUNT RETURNED AS TOTAL GROSS FROM BUSINESS OR PROFESSION AS REPORTED HEREIN IS TRUE AND CORRECT, AND THAT I (WE) HAVE MADE NO DEDUCTION FOR "DROP SHIPMENTS", "SALES TO GOVERNMENT AGENCIES", "OUT OF CITY OR COUNTY DELIVERIES", OR OTHERWISE, AND THAT I (WE) AM (ARE) FAMILIAR WITH CITY ORDINANCE PROVIDING FOR PENALTIES AND REVOCATION OF MY (OUR) LICENSE FOR MAKING FALSE OR FRAUDULENT STATEMENTS IN THIS APPLICATION.

I (WE) DO HEREBY CERTIFY THAT ALL PERSONAL PROPERTY TAXES HAVE BEEN PAID WHICH ARE DUE AND PAYABLE TO THE TOWN OF SUMMERVILLE AS OF THIS DATE AND THAT THIS BUSINESS NAME IS REPORTED ON MY SOUTH CAROLINA INCOME TAX RETURN.

HIRING OF ILLEGAL ALIENS:

IT IS UNLAWFUL FOR ANY BUSINESS ENTITY TO RECRUIT, HIRE FOR EMPLOYMENT, OR CONTINUE TO EMPLOY, OR TO PERMIT, DISPATCH OR INSTRUCT ANY PERSON WHO IS AN UNATURHOZIED ALIEN TO PERFORM WORK IN WHOLE OR IN PART WITHIN THE TOWN. I (WE) DO HEREBY CERTIFY, UNDER PENALTIES OF PERJURY, THAT I (WE) AM (ARE) AWARE OF THE TOWN OF SUMMERVILLE ORDINANCE WHICH PROHIBITS THE HIRING OF ILLEGAL ALIENS AND UNDERSTAND THAT I (WE) AM (ARE) SUBJECT TO THE TERMS AND PENTALTIES ASSOCIATED WITH THAT ORDINANCE.

Signature and Title

Date

Print Name

In order to insure proper credit to your account, you must **return this application with your license fee.**
Please verify all information listed and make necessary corrections where needed.

Business License Information

Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this article, in whole or in part, within the limits of the Town of Summerville, South Carolina, is required to pay an annual license and obtain a business license as herein provided.

The fee you will pay is based on your class code. Your business type determines your NAICS code, which indicates which Class Code you are in for the business license. You can find a list of NAICS codes on their website, <https://www.census.gov/eos/www/naics/>. The information for business licenses is available on our web site, www.summerville.sc.us under the Business License section. The Business License year for the Town of Summerville is June 1st – May 31st.

The first time a business license is applied for, the gross is based on the estimated gross income you anticipate in The Town of Summerville for the remaining months in our business license year.

All business licenses renew on June 1st regardless of when it was first purchased for the In-Town businesses or Out-of-Town businesses that pay license fees annually. In most cases, Out-of-Town businesses must renew their license fee each job they perform.

When licenses renew on June 1st, if you have not been in business for a full year, the gross is another estimate based on actual gross in the Town for the months you were in business the previous year.

The next year your gross is the actual total gross in the Town of Summerville based on the previous calendar year as reported on your tax return (Jan. – Dec.).

If your business had \$0 income for the previous year, you are still required to renew at least for the base fee **OR** terminate your business license.

You are responsible for letting us know if you have closed your business or moved. All business licenses are automatically rolled over and will show unpaid June 1st. A 5% penalty will be added each month for any unpaid renewals *beginning July 1st*.

If you wish to close your business license with The Town of Summerville you will need to provide us with a written request that is signed and dated in order to terminate your license.

Renewals are sent out around the middle of May. You are responsible for renewing whether or not you have received a renewal application from.

For your convenience, this application may be returned by mail or in person. Please note the rate classification printed on you Business License application. The classification rates are as follows:

In-town Rates		
Class	Income: 0-\$2,000 minimum base fee	Rate for gross receipts over \$2,000
1	\$ 30.00	\$1.10 per thousand
2	\$ 35.00	\$1.45 per thousand
3	\$ 40.00	\$1.80 per thousand
4	\$ 45.00	\$2.15 per thousand
5	\$ 50.00	\$2.50 per thousand
6	\$ 55.00	\$2.85 per thousand
7	\$ 60.00	\$3.20 per thousand
8	See individual Business in Class 8 (Contractors use Class 3 Rate).	

Out-of-Town Rates		
Class	Income: \$0 - \$2,000 Minimum base fee	Rate for gross receipts over \$2,000
1	\$ 60.00	\$2.20 per thousand
2	\$ 70.00	\$2.90 per thousand
3	\$ 80.00	\$3.60 per thousand
4	\$ 90.00	\$4.30 per thousand
5	\$100.00	\$5.00 per thousand
6	\$110.00	\$5.70 per thousand
7	\$120.00	\$6.40 per thousand
8	See individual Business in Class 8 (Contractors use Class 3 Rate).	

Please call for Class 8 rates or for declining rates over \$2,000,000 gross receipts.