



Town of Summerville

Addendum # 1

To: All Engineering Firms
From: Russ Cornette, Town Engineer/Director of Public Works
Wenda Mistak, Grants Writer/Administrator
Date: June 25, 2014
Re: Questions/Answers: South Gum Street/East Richardson Avenue Sidewalk Project
CDBG Grant #B-13-MC-45-0013

Message:

This Addendum modifies the solicitation only in the manner and to the extent as stated herein.

Q1. How many design submittals are anticipated for this project? Schematic Design, Design Development and Construction Documents?

A1. We are not sure how many submittals to expect. We are not looking for a preliminary design with the submittal. The selection committee will be deciding the winning firm based on the five criteria outlined in the solicitation packet.

Q2. Do weekly SWPPP Inspections need to be included in the proposal or will they be covered by the Town of Summerville?

A2. The Town will perform all SWPPP and construction inspections.

Q3. How many Site Visits (periodic, substantial/final completion, final stabilization or otherwise) should the Engineer anticipate making during Construction?

A3. We do not anticipate many site visits, probably no more than three or four. The Town plans to handle the construction management.

Q4. The Request for Proposal requires the Engineer to attend public meetings and conferences with the Town of Summerville. How many public meetings/conferences should the Engineer anticipate attending?

A4. There should not be more than three required meetings and conferences.

Q5. Does the Engineer need to include wetlands/environmental efforts for the channel crossing between East 5th South and East 4th South Street to determine impacts, if any, that will be caused by the pedestrian bridge? Or is this being covered by the Town of Summerville?

A5. Environmental services need to be included to design and construct channel crossing.

Q6. The Project Scope indicates that the Engineer will need to meet with local officials to review plans and cost estimates. Please clarify if the cost estimates are to be prepared by the Engineer or the Town of Summerville.

A6. We would like the consulting engineer to prepare a construction cost estimate for the project.

Q7. The Contract Administration section includes a requirement for asbuilt drawings. Please confirm that these asbuilts will be surveyed asbuilts and not redlined drawings.

A7. Yes, surveyed asbuilt.

Q8. Please confirm that the Town of Summerville will pay any and all permitting/review/approval fees associated with this project.

A8. Yes, The Town will cover all permit/review/approval fees for the project.

Q9. Please confirm that the Town of Summerville will pay for and/or reimburse the Engineer for printed drawings required for review meetings, permitting, and public meetings/conferences. If the Engineer is to include printing costs in the lump sum proposal, please indicate the anticipated sets of drawings that will be required for Town reviews and public meetings.

A9. Yes, the Town will cover drawing expenses. We will need one set of drawings for preliminary review and plan for at least five additional final sets for filing and construction use.

Q10. Do you anticipate any Landscape Architecture services for the project?

A10. No.

Q11. Will the sidewalk design include street tree plantings, lighting, benches, trash cans, etc.?

A11. No.

Q12. Do you have a preference on the type of pedestrian bridge utilized for design?

A12. No preference.

Q13. Are there DBE goals for this contract?

A13. No.

Q14. What is the page limit of the proposal? Do the cover, letter of introduction, Table of contents, tabs, and/or resumes count in this page limit?

A14. No page limit is imposed. However, please keep proposals as concise as possible while addressing all required points.

Q15. What is the proposed project schedule?

A15. Schedule is to work through design and permitting in a timely fashion and immediately bid the construction part of the project.

Q16. We understand the project funds will not be made available, but is the grant application without budget information available for review?

A16. This project was the result of a Substantial Amendment to the Town's 2013 CDBG Annual Action Plan. The Substantial Amendment document can be viewed at: http://www.summerville.sc.us/vertical/sites/%7BAAEC23E2-99CA-4103-85AD-32CB4206F79B%7D/uploads/Substantial_Amendment-2013_Annual_Action_Plan.pdf

The amount listed in the Substantial Amendment document is the amount of grant funds available for the entire project, including engineering costs. The Town will not provide the amount of this total that it wishes to spend for project engineering services. Any project construction costs not covered by the CDBG Grant will be paid for by Town Hospitality Tax funds.

Note: The Town's project selection panel will select the engineering firm that it will recommend to the governing body for the contract award by July 9, 2014. The selected firm will be notified by a Town representative. However, a formal contract will not be authorized or signed and work may not proceed until the selected firm is formally approved by Town Council at its next regularly scheduled meeting.

Respondent shall acknowledge receipt of this addendum by completing this section and returning it with the Proposal submittal. Failure to acknowledge this addendum **may be** cause for rejection.

Company Name

Firm Representative Signature

Date

Thank You!