



Addendum # 1

To: All bidders;
From: Tracy Owens, Purchasing Agent
Date: April 16, 2015
Re: Provision of Janitorial Services

This Addendum No. 1 modifies the solicitation only in the manner and to the extent as stated herein.

Item #1:

The Town of Summerville will be acquiring an additional 1677square feet office space that will be added in the future. A quote for services for the additional square footage will be obtained at that time.

Respondent shall acknowledge receipt of this addendum by completing this section and returning it with the Bid Submittal. Failure to acknowledge this addendum may be cause for rejection.

Company Name

Contractor Signature/Date

Thank you,

Tracy Owens
Town of Summerville, Purchasing Agent