



TOWN OF SUMMERVILLE PARKS & RECREATION
Alcohol Request for Community Center Rental

Do you plan to serve (at no charge) alcoholic beverages at the event?

Yes No

Do you plan to sell alcoholic beverages (of any kind) during the event?

Yes No

Note: A Special Event Permit is required for all events where alcoholic beverages will be sold.

How do you plan to ensure/enforce that only those that are of legal drinking age are consuming and/or purchasing alcohol? _____

Please Initial Below:

_____ **I understand a certificate of insurance naming the Town of Summerville as an additional insured is required for all events where alcohol will be sold/consumed and/or Major Events and in some cases, for smaller events as determined by the Town of Summerville. A Major Event is a Special Event that impacts multiple town departments, has 500 or more people in attendance, and has an impact on any street, right-of-way, and/or Town owned or managed park or facility.**

_____ **I understand that the issuance of this permit shall in no way affect the enforcement/persecution of violations of disorderly conduct, public intoxication, or any other Town of Summerville ordinance or South Carolina law.**

Signed: _____ **Date:** _____
 (Signature of User or Organization's Representative)

FOR OFFICE USE ONLY

Application, required documentation, and rental fee received.

Payment Amount _____ **Form of Payment** _____ **Receipt#** _____

Parks & Recreation Department **Date**

Recommend Approval Yes No

Police Department **Date**

Comments: _____

Recommend Approval Yes No

Fire Department **Date**

Comments: _____