

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
DECEMBER 7, 2015**

The Finance Committee met at 8:00 a.m. on Monday, December 7, 2015 in the Training Room of the Summerville Municipal Complex. Present were Mayor Bill Collins and Council members Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Bill McIntosh and Terry Jenkins. Walter Bailey was absent. Also present were Town Attorney, G.W. Parker, Director of Administrative Services and Interim Town Administrator, Lisa Wallace and Finance Director, Belinda Harper. Other staff members, members of the press and members of the public were also present.

Presentation of Financial Report	Belinda Harper presented the November 2015 financial report. The report was accepted as information.
Approval of Financial Requisitions	Mr. Jackson made a motion, seconded by Mr. Jenkins, to issue a purchase order to Central Industries not to exceed \$140,000 for fuel site upgrades to be paid from municipal impact fees. The motion carried unanimously.
Discussion of Council Committee Reports	There were no council committee reports.
Discussion of Proposed/Upcoming Council Agenda Items	<p>Mayor Collins reported that the ordinances relating to the mayor and administrator responsibilities would not be on the upcoming council agenda and would instead be on the agenda for the January council meeting after the newly elected officials take office. Mr. Brown asked that the appointments to the citizens committees and council committee appointments also be delayed until January. Mr. Brown made a motion to remove items 12a and 12b from the upcoming council agenda. Mr. Jackson made a motion to amend the motion and holdover the nomination of the new person and reinstate all of the other nominations. Mr. McIntosh pointed out that this item is on the agenda for the upcoming council meeting and not on this finance committee agenda. Mr. Jackson withdrew his motion. Mayor Collins called for a second on Mr. Brown's motion and it failed for lack of a second.</p> <p>Mr. Jenkins made a motion, seconded by Mr. McIntosh, to add consideration of the new organizational chart to the upcoming council agenda. Mr. Jenkins, Mr. Jackson, Mr. McIntosh, Ms. Garten-Schmidt and Mayor Collins voted in favor of the motion and Mr. Brown opposed the motion. The motion carried.</p>
Miscellaneous	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to declare a 2006 A7000 Schwarze street sweeper as surplus and authorize the sale of that equipment with proceeds going toward reconditioning of the backup sweeper. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Mr. Jenkins, to declare a 2004</p>

	<p>Chevrolet Tahoe as surplus and authorize the sale of that vehicle. The motion carried unanimously.</p> <p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to authorize the execution of an amendment to the ground lease agreement for the tower site located at the public works facility. Mr. Mr. Jenkins, Mr. Jackson, Mr. McIntosh, Ms. Garten-Schmidt and Mayor Collins voted in favor of the motion and Mr. Brown opposed the motion. The motion carried.</p>
Executive Session	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to enter into executive session at 8:31 a.m. to discuss legal and personnel matters related to pending employment litigation. The finance committee returned to public session at 8:41 a.m. and announced that no action was taken.</p>
Adjourn	<p>There being no further business, the meeting adjourned at 8:42 a.m.</p>

Respectfully submitted,

Lisa Wallace
Director of Administrative Services
Clerk/Treasurer