



## Town of Summerville

# 2014

## Storm Debris Removal Specifications

Town of Summerville  
Street Department  
Final Bid Copy – A

Prepared by Mark Campbell  
Street Dept., Manager

### **CALL FOR BID**

Sealed bids proposals will be received by the Town of Summerville until 2pm on Thursday, May 8, 2014, at which time the sealed bids will be publicly opened and read. Opening will be held in the 2<sup>nd</sup> floor training room located at Summerville Town Hall Annex, 200 S. Main St. Summerville, SC 29483

Bids will be for the purpose of grinding and removal of storm debris. A copy of the instructions to bidders and specifications are included in this package.

The Town of Summerville reserves the right to reject any and all bids, to waive all formalities and to award the contract, as it appears to be in the best interest of the Town of Summerville. The right is also reserved to hold any and all bids for a period not exceeding sixty days (60) days from the opening thereof.

Questions concerning the enclosed specifications may be directed to:

Russ Cornette  
Town of Summerville  
Public Works  
843-851-4226  
[rwcornette@summervillesc.gov](mailto:rwcornette@summervillesc.gov)

All bids must be sealed and submitted to:

Russ Cornette  
Town of Summerville  
200 South Main Street  
Summerville, SC 29483

With the package marked as "**STORM DEBRIS REMOVAL.**"

**Intent**

The intent of these specifications is to cover the requirements of the **removal of 2014 storm debris.**

Each bidder must comply with all special provisions in the contract, must possess a Town of Summerville Business license prior to beginning work and have required insurance as stated in the special provisions.

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All bidders must show proof of liability insurance of one million dollars at time of bid, including workers compensation coverage.

**2014 STORM DEBRIS REMOVAL**  
SPECIFICATIONS SHEET

**DEBRIS REMOVAL SUMMARY:**

Bidder agrees to grind and remove 15,000 cubic yards of storm debris. Debris is to be grind and removed from the following location:

One site:       1105 Yancy St.  
                  Summerville S.C. 29483

**SPECIAL PROVISIONS**

1. Successful bidder shall attain a Town of Summerville Business License prior to beginning work.
2. Contractor shall provide name of facility and facility address of all intermittent and final locations debris will be hauled to. Contractor will turn in all dump tickets of debris. The Town will need the "cradle to grave" cycle of all debris.
3. All debris will be grind prior to hauling off. A tub grinder may be set up on Town of Summerville property near the debris pile and grind on site.
4. Contractor must supply all equipment needed to complete the job including haul trucks and trailers, grinder, debris loading equipment, other tools or appurtenances required to complete the job in a safe and timely manner.
5. Contractor shall provide final amount of cubic yards removed and debris load count of each truck and trailer. Each trailer shall be measured to determine cubic yardage capacity and provided to the Town of Summerville. All trucks and trailers shall be completely full prior to hauling. The debris currently piled on site is measured and estimated at 15,000 cubic yards.
6. Contractor may work Monday – Friday from 7am –5:00pm during normal Town of Summerville Public Works Business hours. Special arrangements may be made to work later or on weekends depending on Town of Summerville personnel availability to provide access to the secure location the debris is stored.
7. Contractor shall complete the work in 30 working days of beginning.
8. Contractors may visit the site where the debris pile is located prior to submitting bids. Contact Mark Campbell to set up site visit at 843-514-4525.
9. **Insurance Requirements:** The Contractor shall not commence work under this Bid until he has obtained all insurance under this section and the Town Manager and the Town Attorney of the Town of Summerville, South Carolina, have approved such insurance coverage. Insurance certificates are required from the General Contractor or service providers and all subcontractors.  
**WORKER'S COMPENSATION INSURANCE:** The Contractor shall provide and maintain during the life of this contract, the statutory Workers Compensation Insurance of \$1,000,000 as required by all applicable Federal, State, Maritime or other laws including Employers Liability for all of his employees to be engaged in work on the project under this contract, and in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Statutory Workmen's Compensation and Employer's Liability Insurance of \$1,000,000 for all of the latter's

employees to be engaged in such work. The requirements for Worker's Compensation Insurance coverage will not be waived.

**LIABILITY INSURANCE:** The Contractor shall provide and maintain during the performance of work under this Bid, General Liability and Property Damage insurance in the following amounts, to protect himself, his agents and his employees from claims for damage for personal injury, including wrongful and accidental death and property damage which may arise from operations under this Bid, whether such operations be performed by himself or his employees.

GENERAL LIABILITY \$1,000,000 Per Person /\$1,000,000 Each Occurrence

PROPERTY DAMAGE \$1,000,000 each Occurrence

AGGREGATE \$2,000,000

**COMPREHENSIVE AUTOMOBILE LIABILITY.** The Contractor shall provide and maintain during the performance of work under this Bid, Comprehensive Automobile Liability Insurance, including protection for liability arising out of owned, non-owned and hired vehicles. The policy shall be extended to provide contractual coverage for the Hold Harmless Agreement, which is part of these Instructions to Bidders. The limits of liability shall be as follows:

BODILY INJURY \$1,000,000 Per Person/\$1,000,000 Each Occurrence

PROPERTY DAMAGE \$1,000,000 each Occurrence

**EXCESS OR UMBRELLA LIABILITY** with a limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

Said insurance shall be written by a company or companies approved to do business in the state of South Carolina and acceptable to the Town of Summerville. Before commencing any work hereunder, certificates evidencing the maintenance of said insurance shall be furnished to the Town.

The Town of Summerville, its officials, employees and volunteers are to be covered as additional insured's as respects: liability arising out of activities performed by or on behalf of the Contractor, including the insured's general supervision of the contract; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Owner, its officials, employees or volunteers and it shall be stated on the Insurance Certificate with the provision that this coverage is primary to all other coverage the Owner may possess.

Each insurance required by the Owner shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the Owner.

All certificates and endorsements must be received and approved by the Owner within five (5) days after notification of award. It is required that the Finance Office at 200 S. Main St,

Summerville, SC 29483, receives an **original** certificate of insurance. Fax copies are not acceptable. If you have any questions, please call 843-851-4205.

Town shall withhold payments to Contractor if the certificates of insurance and endorsements required above are canceled or Contractor otherwise ceases to be insured as required herein.

**2014 STORM DEBRIS REMOVAL**  
**BID WORKSHEET**

Price of competed debris removal: \_\_\_\_\_

Date available to begin work: \_\_\_\_\_

Bid submitted by: \_\_\_\_\_

Name of Company

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, ZIP

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

Authorized Signature of Bidder

\_\_\_\_\_

Printed Name of Above Individual

\_\_\_\_\_

Date

**BID EVALUATION**

Bids will be evaluated using the following criteria:

- \* Cost of bid
- \* Available start date
- \* Prior experience with contractor

**INFORMATION**

Any questions concerning the above specifications contact:

Russ Cornette

Phone: 843-851-4226

E-mail: [rwcornette@summerville.sc.gov](mailto:rwcornette@summerville.sc.gov)