

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
MAY 6, 2013**

The Finance Committee met at 8:00 a.m. on Monday, May 6, 2013 in the Training Room of the Summerville Municipal Complex. Present were Mayor Bill Collins, and Council members Walter Bailey, Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Terry Jenkins and Bill McIntosh. Also present were Town Attorney, G.W. Parker, Director of Administrative Services, Lisa Wallace and Finance Director, Belinda Harper. Other staff members, members of the press and members of the public were also present.

**Presentation of
Financial Report**

Belinda Harper presented the April 2013 financial report. The report was accepted as information.

**Approval of
Financial
Requisitions**

Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to award the bid and issue a purchase order to Landscape Pavers, LLC in the amount of \$48,765 to construct intersection bulb outs at Richardson and Cedar and also authorized a purchase order to Walker Brothers, Inc. in the amount of \$11,243 to replace loop wires for the bulb out construction project to be paid from hospitality tax funds. The motion carried unanimously.

Mr. Bailey made a motion, seconded by Mr. Jenkins, to issue a purchase order to Michael Baker Engineering, Inc. in the amount of \$396,083 for engineering services and preliminary right of way plans for Bear Island Road and Maple Street improvements to be paid from the major road/infrastructure fund. The motion carried unanimously.

Ms. Garten-Schmidt made a motion, seconded by Mr. Brown, to issue a purchase order to Lowcountry Engineering Consultants in the amount of \$14,120 for engineering services for mast arms at Holiday Drive and Main Street to be paid from hospitality tax funds. During discussion Mr. Bailey asked why that location was chosen and why an engineering study was needed. Mr. Cornette explained that the engineering study conducted in 2008 was for four intersections and was about 95% complete. The additional services are needed to complete the engineering work for that particular intersection. Mr. Bailey also asked about the long-term plans for the project and whether the engineering work could be done in-house. There was also some discussion about putting the mast arms at a different intersection and how the project should proceed in the future. Mr. McIntosh requested a breakdown of how much the town has spent on the project to date and Mr. Jenkins asked how much it would cost to include the intersection at Hwy. 78. Mr. Bailey then made a motion to table the project until the upcoming budget retreat for further discussion. Mr. Jackson seconded the motion and the motion carried unanimously.

Discussion of Council Committee Reports	Mayor Collins announced that there were no committee reports. Mr. Brown spoke about the increase in violence in the Robynwyn area of Summerville and requested that the Public Safety Committee explore the idea of having a police substation in that area.
Discussion of Proposed/Upcoming Council Agenda Items	There was no discussion on proposed or upcoming council agenda items.
Miscellaneous	<p>Mr. Jackson made a motion, seconded by Mr. Bailey, to accept the 2012 Assistance to Firefighters grant in the amount of \$166,372 for radio communication equipment upgrades and authorized the match in the amount of \$18,486 to be paid from budgeted matching grant funds. The motion carried unanimously.</p> <p>Mr. Bailey made a motion, seconded by Mr. Jenkins, to authorize up to \$36,663 from hospitality tax funds for repairs to the Summerville/Dorchester County Chamber of Commerce and Visitors Center building. After discussion, Mr. Bailey amended his motion, seconded by Garten-Schmidt, to authorize up to \$36,663 from hospitality tax funds for repairs contingent upon equal participation from the county. The motion carried unanimously.</p>
Executive Session	<p>Mr. Jenkins made a motion, seconded by Mr. Brown, to enter into executive session at 8:31 a.m. to receive legal advice on pending litigation involving Heritage Square; to discuss contractual matters related to internet service; and to discuss contractual matters and receive legal advice on an economic development project. The motion carried unanimously.</p> <p>The Finance Committee returned to public session at 9:12 a.m. and announced that no action was taken.</p>
Adjourn	There being no further business, the meeting adjourned at 9:13 a.m.

Respectfully submitted,



Lisa Wallace
Director of Administrative Services
Clerk/Treasurer