



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Rebecca Vance, Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: September 8, 2020

RE: September 2020 Parks & Recreation Committee Minutes

The Parks & Recreation Committee met virtually on Tuesday, September 8th, 2020 using Zoom. The meeting was streamed live on the Town's website. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:30PM.

- 1) Purchase of amenities for Short Central
 - a. Ms. Evans shared that DREAM and business owners along Short Central reached out to the Town to request seating and additional trash cans for that street. It was proposed that the Town would provide the tables, DREAM would supply and maintain the umbrellas, and the business owners would be responsible for the daily cleaning of the tables.
 - b. The tables will be spread along Short Central and would be available to the public. They will match the tables that are currently at Town Hall.
 - c. Council agreed to the purchase of eight tables, two ADA tables, and four trash cans for a total cost of \$9,738.
- 2) Skate Park Expansion
 - a. Ms. Evans shared that Dorchester County is interested in possibly partnering with the Town to expand the skatepark.
 - b. Estimates are currently being gathered. The project would consist of expanding the concrete to 10,000 square feet and adding features, possible lighting, and a shaded seating area. It was noted that the fencing was put in place for security reasons. Ms. Evans stated she would apply for a PARD Grant, and the balance could be split between the Town and Dorchester.

- c. Council members voiced potential concerns about lighting and stated additional conversations with neighbors needed to take place. They also asked about any known ongoing issues. Mr. Jon Rogers nor Ms. Evans were aware of any. Council also stated that Dorchester County could potentially fund the expansion since the Town paid for the original park.
- 3) Update on the Oakbrook Ashley River Preserve
- a. Ms. Evans shared that the proposed final master plan was on the website and has been shared on social media for feedback. Any feedback regarding the plans would be appreciated. Larger scale renderings will be put at Town Hall and the Rollins Edwards Community Center.
 - b. Next Council Meeting is anticipated to be held in October. ESP Associates is working on architectural models and renderings and a preliminary opinion of probable cost to share at this meeting.
- 4) Discussion of a tennis pro backboard
- a. Ms. Evans shared the cost associated with purchasing a backboard. It would be placed at the tennis courts on Laurel St. It was also noted that there are not dedicated funds for this purchase.
 - b. Ms. Garten-Schmidt shared the need for one within the community, and other Council members agreed.
 - c. Council agreed to have Ms. Evans purchase one for the Parks Department.
- 5) Other business
- a. Mr. Jackson asked Mr. Parker if construction documents for the Oakbrook Ashley River Preserve needed to go through the RFP process. Mr. Parker and Ms. Evans stated that because it falls under professional services, it is not required. Mr. Jackson asked Council if they agreed with Ms. Evans asking ESP Associates for a proposal of costs since they are familiar with this project. Mr. Bailey asked if the intent was to complete the park in phases and inquired about the building. Mr. Jackson said phasing and estimated costs would be a part of the discussion at the October Council meeting, but he noted that the building would likely not be in the first phase. Everyone was in agreement for Ms. Evans to request a proposal of costs for construction documents from ESP Associates.

With no other business to discuss, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 5:44 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
September 8, 2020
5:30 PM
Virtual Meeting

The Planning and Development Committee of Town Council met on September 8, 2020 immediately following the Parks and Recreation Committee Meeting at 5:30 PM. The meeting was held virtually. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning; and other Town staff.

The meeting was called to order at 5:44 PM by Mr. McIntosh.

Comprehensive Plan:

Ms. Shuler introduced the consideration of an ordinance to adopt the Comprehensive Plan Update, "Summerville: Our Town, Our Future." She stated that Planning Commission held a public hearing and adopted a resolution recommending approval at their meeting on August 17, 2020. Mr. Jackson made a motion to forward this to full Council with a recommendation of approval, and Mr. Jenkins made the second. Mr. Jenkins noted that a workshop with full Council is scheduled between first and second reading to discuss any concerns with the plan. Mr. McIntosh asked if this would go before Council for first reading on Thursday night, and Ms. Shuler confirmed that it would. He expressed his concern about needing to maximize flexibility in the plan, and asked Mr. Jenkins, who served on the Advisory Committee, if he felt that the plan maximized flexibility. Mr. Jenkins responded that he felt some wording modifications were made that provide greater flexibility or match the language already in the UDO. He noted that there were more sections than the N. Charleston plan, but he is comfortable because the plan can be amended, so he doesn't think Council's hands are tied. Mr. Brown expressed that he had some concerns, particularly regarding diversity in housing, but he would wait to discuss those at the workshop. Mr. McIntosh again expressed his concerns about having flexibility in the future, particularly regarding the Future Land Use Plan. Mr. Jackson stated that he was also on the Advisory Committee, and he was one of the people that fought to get the shalls and wills in the document, and thinks that the public should be involved if changes are required, but he will explain his stance more at the workshop. Following the discussion, Mr. McIntosh called for the vote, and the motion passed unanimously.

Annexation:

Ms. Shuler then introduced the Petition by Marymeade Associates, LP to annex Berkeley County TMS# 232-00-02179 and Dorchester County TMS# 138-00-00-036 (approximately 4.70 acres total) located on Berlin G. Myers Pkwy.; currently zoned GC, General Commercial, in Berkeley County and CG, General Commercial, in Dorchester County, and will be zoned G-B, General Business, upon annexation into the Town of Summerville's municipal limits. (Council District 1), and she stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on August 17, 2020. Ms. Shuler explained that these properties previously requested annexation a couple of years ago; however, the applicant withdrew prior to second reading because the developer decided not to move forward with the development. She stated that these properties would be combined with the adjacent properties for a ten acre development, which is planned to be an apartment complex. Mr. Jenkins made a motion to send to full Council for approval, and Mr. Jackson made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

UDO Amendment:

Ms. Shuler introduced the last item on the agenda for the proposed amendments to the Summerville Unified Development Ordinance, Chapter 8, Section 8.7.4, Maintenance. She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on August 17, 2020. Ms. Shuler then provided a brief explanation of the need for the language in the amendment even though it is used infrequently. Mr. Jackson made a motion to recommend approval to full Council, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:57 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

September 9, 2020

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Rebecca Vance

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES -- PUBLIC WORKS COMMITTEE MEETING September 8, 2020

The meeting was called to order at 5:58pm by Chair Kima Garten-Schmidt. Committee members Terry Jenkins and Walter Bailey were also present. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held via Zoom Meetings and broadcast live on YouTube.

Mr. Cornette presented updates on the following projects:

1. Bear Island Road. All permits for the project have been acquired. The Finance Committee approved a requisition for \$6,395,786.33 for Banks Construction in June 2019. Banks Construction mobilized and began clearing operations on July 8, 2019. Construction is rapidly nearing substantial completion and a ribbon cutting ceremony is scheduled for Tuesday, September 29, 2020.
2. Maple Street. Michael Baker, Inc is currently conducting right-of-way acquisition for Maple Street. Right-of-way acquisition is expected to be completed Summer 2020. Final construction documents are being prepared and was submitted to SCDOT for review by early April. Project is expected to be ready to bid in fall of 2020.
3. Cedar Street Extension. Cedar Street Extension is in the preliminary design and permitting phase. Survey, environmental and preliminary design work is currently underway. The wetland Jurisdictional Determination was signed and submitted to the Army Corps of Engineers in August.
4. Central Avenue Sidewalk Project. J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Final plans for Phase 1 are currently being worked on and are expected to be completed in the next 60 days.
5. West 5th South St Sidewalk. The Town recently went into a design contract with a consultant to begin design on this sidewalk project. Survey work has been completed, and preliminary design work is completed and will be presented.
6. Lee Street Sidewalk Project. The Town recently went into a design contract with a consultant to begin design on this sidewalk project. Survey work has been completed and design work has begun.
7. North Hickory Street Sidewalk. Design is completed and has been submitted for permitting and railroad coordination.
8. Shepard Park Drainage. Final design work is completed and the pond portion of the project is nearly fully permitted. The Peters Street diversion portion of the project has secured permitting with SCDOT. Staff has completed and submitted the grant

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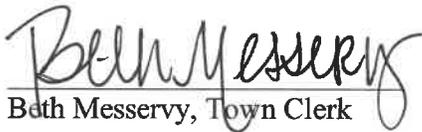
application for the State Rural Infrastructure Grant for \$1,409,482 and has been submitted. The grant requires a 25% match, which is \$469,827 if the grant is successful.

9. US-78 North Summerville Drainage Study. Survey is completed and modeling work just began with preliminary results expected in late September or early October.
10. Springview Lane Oakbrook Drainage Study. Survey was completed and submitted for this project in June. The Preliminary report was received in June 19. Recommendations are to acquire property and construct a detention pond behind the SCDHEC mental health facility on Springview Lane. Also, to dredge the canal behind the theater on Ladson Road, which was completed by Stormwater Department. Final report was submitted in late August.

LED Street Lighting Pilot Program. Dominion Energy approached staff about entering into an incentive program to convert existing street lights into LED street lights. Staff identified an area of Town encompassed by Cedar Street, West Richardson Avenue, Maple Street, and US-78 to convert to LED Street lights. The incentive program is over a five-year span, and will save the Town 6% of the existing costs over that time. This will convert 140 lights to LED. Dominion will be sending the contract documents for the Town Administrator's signature in the coming weeks.

There being no further business, the meeting was adjourned at 6:05pm.

Respectfully submitted,

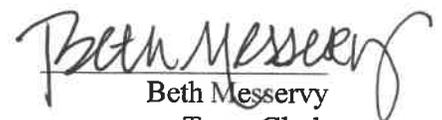

Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
September 8, 2020**

The Finance Committee met on Tuesday, September 8, 2020. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Kima Garten-Schmidt, Terry Jenkins and Bill McIntosh. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held virtually by Zoom and livestreamed on the Town's website.

Welcome	Mayor Waring welcomed everyone and called the meeting to order at 6:06pm
Presentation of Financial Report	Andrew Shelton presented the August 2020 financial report. The report was accepted as information.
Authorizations	<p>Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to authorize the Town to approve funding for DREAM's Summerville Skates event, so that DREAM and Council work together to decide if event will go forward before the drop dead date. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to authorize the Town to add a new section and amend the personnel section of the Employee Handbook. The motion carried unanimously.</p> <p>Mr. McIntosh made a motion, seconded by Mr. Jackson, to keep the 2021 millage rates as they were for 2020 for Dorchester, Berkeley, and Charleston counties and to affirm the millage rate with letters to the County Auditors. The motion carried unanimously.</p>
Financial Requisition	Mr. Brown made a motion, seconded by Mr. Bailey, to issue a purchase order to Motorola Solutions in the amount of \$47,272.26 for 6 APX All Band Consolettes for the Police Department. The motion carried unanimously.
Surplus Vehicles	Mr. Jackson made a motion, seconded by Mr. Brown, to authorize the surplus of the following Police Department vehicles: P34, P217, P228, P290, and P297. The motion carried unanimously.
Adjourn	Mr. Jackson made a motion, seconded by Mr. Brown, to adjourn. The motion carried unanimously, and the meeting adjourned at 6:20 pm.

Respectfully submitted,


Beth Messervy
Town Clerk