



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Rebecca Vance, Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: May 15, 2020

RE: May 2020 Parks & Recreation Committee Meeting Minutes

The Parks & Recreation Committee met virtually on Thursday May 14th, 2020 using Zoom. The meeting was streamed live on YouTube. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:30PM.

- 1) Update on Saul Alexander Inclusive Playground Project
 - a. Ms. Evans shared that in April, Dorchester County Council approved a contribution of \$100,000 for this playground project. The project was also awarded \$100,000 under the Park and Recreation Development Fund (PARF) in April.
 - b. The Miracle League will be making a presentation to council at the next available opportunity.
- 2) Remodeling of the Rollins Edwards Community Center's Kitchen
 - a. Ms. Evans shared that the project consists of installation of a grease trap, hood system, and purchase of a 6-burner range, countertop griddle, and convection oven. Total Project costs are estimated at \$36,948.97. Hospitality funds can be used for this project.
 - b. After a short discussion, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to approve money from hospitality funds for the remodeling of the Rollins Edwards Community Center Kitchen. The motion passed unanimously.
 - c. Mr. Brown inquired to the length of time to complete this project. Ms. Evans stated that after receiving back the appropriate requisitions, installation should take approximately one month.
- 3) Sparkling Ice Sponsorship Opportunity

- a. Ms. Evans shared that Sparkling Ice would like to sponsor the building of two pickleball courts at Doty Park in the location where the horseshoe pits are currently. She provided a synopsis of the proposal.
- b. Mr. Jackson stated that he would like to see versatility in courts as new ones are installed when possible.
- b. Mr. Brown voiced concerns about it being a for-profit company.
- c. Ms. Garten-Schmidt made a motion to recommend the project to the finance committee for approval (seconded by Mr. Brown). The motion passed unanimously, however Ms. Vance clarified that this sponsorship opportunity would not need to go to the finance committee because there was no cost to the town.
- d. Mr. Parker stated that he had received the proposal but needed to research a couple items before the Town moved forward with the project.

With no other business to discuss, Mr. Brown made a motion (seconded by Ms. Garten-Schmidt) to adjourn. Motion passed unanimously and the meeting adjourned at 5:40 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

May 14, 2020

5:30 PM

Virtual Meeting

The Planning and Development Committee of Town Council met on May 14, 2020 immediately following the Parks and Recreation Committee. The meeting was held virtually through Zoom Cloud Meetings. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning; and other Town staff.

The meeting was called to order at 5:41 PM by Mr. McIntosh.

Annexations:

Ms. Shuler introduced the petition by Lina and Francisco Elizondo to annex Charleston County TMS# 379-00-00-028 (approximately 0.21 acres), located at 516 E. Richardson Avenue, currently zoned R-4 Single-Family Residential in Charleston County and will be zoned GR-5 General Residential upon annexation into the Town of Summerville's municipal limits. She stated that this annexation would be in Council District 1, and the Planning Commission held a public hearing and recommended approval at their meeting on April 20, 2020. Councilman Brown asked if this property was just a single-family residence, and Ms. Shuler confirmed that it was a single-family home under construction. Mr. Jackson made a motion to send the annexation to full Council for first reading with a recommendation for approval, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Ms. Shuler introduced the next petition by James P. Doherty and Andrea Doherty to annex Dorchester County TMS# 136-12-01-019 (approximately 0.39 acres), Lot 3, Block D, located at 1116 Central Avenue, currently zoned R-2 Single-Family Residential in Dorchester County and will be zoned GR-5 General Residential upon annexation into the Town of Summerville's municipal limits. She stated that this annexation would be in Council District 4, and the Planning Commission held a public hearing and recommended approval at their meeting on April 20, 2020. Mr. McIntosh asked if this property was vacant or an existing dwelling, and Ms. Shuler confirmed that it already had a single-family home. Following the discussion, Mr. Jackson made a motion to send the annexation to full Council for first reading with a recommendation for approval, and Mr. Jenkins made the second. The motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:43 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

May 19, 2020

Mayor
Ricky Waring

Council Members:
Bob Jackson, Mayor Pro-Tem
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Colin L. Martin

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES -- PUBLIC WORKS COMMITTEE MEETING May 14, 2020

The meeting was called to order at 5:44pm by Chair Kima Garten-Schmidt. Committee members Terry Jenkins and Walter Bailey were also present. Also in attendance was Director of Public Works Russ Cornette, Press and public were duly notified of the meeting. The meeting was held via Zoom Meetings and broadcast live on YouTube.

Mr. Cornette presented updates on the following projects:

a. Road Resurfacing.

In March, the finance committee approved a purchase order for Banks Construction Company for \$1,632,706.18. \$522,000 has been allocated from the Dorchester County Transportation Committee to cover the costs of the state roads. The balance of the contract cost will come from budgeted capital projects. The list of roads is below. The contractor is approximately 50% complete.

Town Roads	Subdivision	State Roads	Subdivision
Aulds Lane	Brownsville	Garbon Road	Gahagan to Boundary
Reneau Blvd	PFCC	Palmetto Street	Summerville
Ford Court	Brownsville	Shepard Lane East	Tea Farm
Burton Avenue	Corey Woods	Shepard Lane West	Tea Farm
Bambert Street	South Pointe	Elizabeth Street	Tea Farm
Palmetto Street	Summerville	Walker Drive East	Tea Farm
Simmons Avenue	Summerville	Sebring Court	Tea Farm
Shepard Lane East	Tea Farm	Blocker Lane	Summerville
Nottingham Court	Crichton Parish		
Rushton Place	Crichton Parish		
Hasting Way	Crichton Parish		
Brighton Lane	Crichton Parish		
Plantation Circle	Newington		
Olympic Club	PFCC		

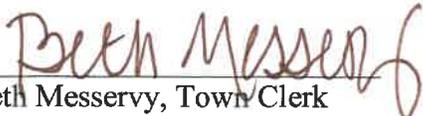
Luke Avenue West	Summerville
Elizabeth Street	Tea Farm
Pekoe Court	Tea Farm
Lipton Drive	Tea Farm
Egret Lane	Oak Knoll
Duck Blind Court	Boykin Creek

- b. Bear Island Road.** All permits for the project have been acquired. The Finance Committee approved a requisition for \$6,395,786.33 for Banks Construction in June 2019. Banks Construction mobilized and began clearing operations on July 8. Progress on the project Construction is expected to be completed in September 2020. The project is approximately 69% completed.
- c. Maple Street.** Michael Baker, Inc is currently conducting right-of-way acquisition for Maple Street. Right-of-way acquisition is expected to be completed in May 2020. Final construction documents are being prepared and was submitted to SCDOT for review by early April. Project is expected to be ready to bid in late summer or early fall of 2020.
- d. Shepard Park Drainage.** Final design work is completed and the pond portion of the project is nearly fully permitted. The Peters Street diversion portion of the project is still in permitting with SCDOT. Staff intends to apply for a State Rural Infrastructure Grant in September 2020 to fund the construction of the project.
- e. Parkwood Drive Sidewalk.** All design and permitting work are completed and permits are in hand. The purchase order was approved in October and the contractor is waiting on utilities to relocate a couple boxes. The contractor has mobilized and construction is well underway. Utility relocations have slightly delayed the project. Construction completion is expected in May 2020.
- f. Central Avenue Sidewalk Project.** J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Surveying work and preliminary design work are completed. A conceptual plan was submitted and staff is reviewing the plan. Final plans are expected to be completed summer 2020.
- g. Carolina Avenue Traffic Calming.** Staff has met with the surveyor and discussed the scope of work. The surveyor has completed the surveying the five intersections and the two median locations. Staff has begun design of the intersections and medians. will design each realigned intersection and median location internally. Once design is completed, materials will be ordered and hope to have everything installed by the end of June.

Mr. Brown reported that there has been increased illegal dumping throughout Brownsville. He stated that small contractors have been dumping trash and worksite materials on the side of the road. Town Administrator Rebecca Vance reported that Code Enforcement is looking into surveillance of some sort. Mr. Brown asked staff to put up more “No Dumping” signs.

Mr. Bailey inquired about the final drawings for the redesign of Five Points. Mr. Cornette reported that he will have that information at the June Council meeting. The meeting was adjourned at 5:54pm upon motion of Mr. Bailey, seconded by Mr. McIntosh.

Respectfully submitted,


 Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
May 14, 2020**

The Finance Committee met on Thursday, May 14, 2020 virtually via Zoom meetings and broadcast on YouTube. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Kima Garten-Schmidt, Terry Jenkins and Bill McIntosh. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified.

Welcome	Mayor Waring welcomed everyone and called the meeting to order at 5:55pm.
Presentation of Financial Report	Andrew Shelton presented the April 2020 financial report. The report was accepted as information.
SHS Memorial Stadium Monetary Request	<p>Mr. Jenkins made a motion, seconded by Mr. Bailey, to approve the Town to give Summerville High School football team \$200,000 towards renovations of the Memorial Stadium. Some discussion followed.</p> <p>Mr. McIntosh made a motion, seconded by Mr. Bailey to amend the original motion to include a contingency upon Dorchester District 2 and Dorchester County's participation in the renovation project and that Hospitality and Accommodations Tax general fund be used for the \$200,000 contribution. The motion carried unanimously.</p>
Trident Technical College Dorchester County Campus Monetary Request	Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to give Dorchester County \$200,000 to start a Dorchester County campus of Trident Technical College in the Town limits. Some discussion followed. The motion carried unanimously.
Vehicle Surplus	<p>Mr. McIntosh made a motion, seconded by Mr. Jenkins, to surplus and sell the following vehicles for the Fire Department, with funds going to the General Fund Balance:</p> <p>Car 8 – 2005 Ford Crown Victoria 1997 E-One fire engine to Pine Ridge Fire Department 1997 E-One fire engine to Lincolnville Fire Department</p> <p>The motion carried unanimously.</p>
Financial Requisitions	Mr. Brown made a motion, seconded by Mr. Jackson, to enter into a cleaning contract in the amount of \$1995 per month from Jan-Pro. The agreement will be signed once funds are received from the Corona Virus Emergency Supplement Funding grant. Funds are a direct allocation from the federal government in the amount of \$36,766.00. The motion carried unanimously.

Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to issue a purchase order to Yellowstone Landscape in the amount of \$67,000 for the annual maintenance of the 199 Interchange. This was completed by bid process. Funds to come from 2020 budgeted Hospitality Funds. Request from the Parks and Recreation Department. The motion carried unanimously.

Mr. Jenkins made a motion, seconded by Mr. Jackson, to issue purchase orders to the following companies for renovations to the Rollins Edwards Community Center's kitchen. Funds to come from 2020 Hospitality Funds. Request from Parks and Recreation Department:

Coastal Sprinkler Co	\$ 1,200.00
Melfi Plumbing	\$ 5,750.00
Ferguson	\$ 1,957.03
FRS	\$ 28,041.94
Total spent:	\$36,948.97.

Some discussion followed. The motion carried unanimously.

Adjourn

Mr. McIntosh made a motion, seconded by Mr. Jackson, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:14pm.

Respectfully submitted,


Beth Messervy
Town Clerk