

Ricky Waring, Mayor

*Council Members:*

Bob Jackson

Walter Bailey

Aaron Brown

Terry Jenkins

Kima Garten-Schmidt

William McIntosh



*Town Administrator*

Colin L. Martin

*Town Clerk*

Beth Messervy

*Town Attorney*

G.W. Parker

**Town of Summerville**  
**SPECIAL CALLED COUNCIL MEETING MINUTES**  
**January 29, 2020**

**ATTENDANCE**

Present: Mayor Waring, Councilmembers Walter Bailey, Kima Garten-Schmidt, Bob Jackson, Aaron Brown, Terry Jenkins, Bob Jackson, and Bill McIntosh. A quorum was present. Staff was also present. Public and press were duly notified.

**CALL TO ORDER**

Mayor Ricky Waring called the Special Called Council meeting to order at 4:30pm on Wednesday, January 29, 2020.

**ORGANIZATIONAL CHART:**

Mr. McIntosh made a motion, seconded by Mr. Jackson, to amend the Town of Summerville organizational chart to change the Parks and Recreation Manager (Department Head) position to the Director of Parks and Recreation (Division Director) and for that position to report directly to the Town Administrator. The motion carried unanimously.

**CODE OF CONDUCT AND ETHICS:**

Mr. Bailey made a motion, seconded by Mr. Jenkins, to pass a resolution to amend the Code of Conduct and Ethics for Elected and Appointed Officials. The motion carried unanimously.

**EXECUTIVE SESSION:**

Mr. Jenkins made a motion, seconded by Mr. Brown, to enter into Executive Session to discuss personnel matters related to the Town Administrator position. The motion carried, and Council entered into Executive Session at 4:32pm.

**OTHER BUSINESS:**

Council reconvened at 4:49pm in Chambers. Town Attorney GW Parker stated that Council met in Executive Session to discuss personnel matters related to the Town Administrator position. He stated that no action was taken in Executive Session.

Mr. McIntosh made a motion, seconded by Mr. Jenkins, to name the top four finalists for the Town Administrator position as Rebecca Vance, Rich Palmer, Russ Cornette, and Jon Rogers. The motion carried unanimously.

Mr. Jackson made a motion, seconded by Mr. Jenkins, to authorize Mayor Waring and GW Parker to negotiate a contract for the Town Administrator position with Rebecca Vance. The motion carried unanimously.

**ADJOURN:**

Mr. Jackson made a motion, seconded by Mr. Jenkins, to adjourn. The motion carried unanimously, and the meeting adjourned at 4:50pm.

Respectfully submitted:

APPROVED:

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Beth Messervy, Town Clerk

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Ricky Waring, Mayor