



Town of Summerville
Standing Committees of Council Meetings

Thursday, July 9, 2020 - 5:30 p.m.

VIRTUAL MEETING

This meeting will not be held in person. The meeting will be conducted using Zoom and livestreamed on the Town's website: www.summervillesc.gov

AGENDA

1. Planning and Development Committee

- a. Proposed amendments to the Summerville Unified Development Ordinance, Chapter 5, Section 5.6.9, Alley; Chapter 10, Section 10.2.1.A, Applicability, Section 10.4.2.A, Monument Signs, Section 10.7.2.C, Temporary Banners; Maximum Area, and Section 10.8, Signs That Do Not Require A Permit. *Planning Commission held a public hearing and made a recommendation for approval at their meeting on June 15, 2020.*

2. Public Works Committee

a. Project Updates

- Road Resurfacing
- Bear Island Road
- Maple Street
- Cedar Street Extension
- West Carolina Avenue Traffic Calming
- Parkwood Drive Sidewalk
- Central Avenue Sidewalk Project
- West 5th South St Sidewalk
- Lee Street Sidewalk Project
- North Hickory Street Sidewalk
- Shepard Park Drainage
- US-78 North Summerville Drainage Study
- Springview Lane Oakbrook Drainage Study

3. Finance Committee

- a. Presentation of June 2020 financial reports
- b. Authorization to present Lieutenant Richard Peeples his Glock model 45 upon his retirement.
- c. Authorization for Town Administrator to enter into a Contract Renewal with Windstream Communications for the Town Hall, Annex, Maintenance and Streets Departments phone system to include equipment and technological upgrades.
- d. Financial Requisitions
 - a. Authorization to issue a purchase order to Wade Ford in the amount of \$171,942.84 for 4 Ford Police Interceptor Utilities with upfit. Funds to come from Fund Balance. Request from the Police Department.
 - b. Authorization to issue a purchase order to OC Welch Ford in the amount of \$42,250.92 for 1 Ford Police Interceptor Utility with upfit. Funds to come from fund balance. Request from the Police Department.
 - c. Authorization not to exceed \$28,000.00 to the following vendors* to install security fencing at the Public Safety Complex. Request from the Police Department. Funds to come from fund balance.
 - AAA Fence Company
 - Charleston Electric
 - Accu-Tech
 - Amazon

4. Adjourn



**Town of Summerville
Planning Commission
June 15, 2020 - 4:00 PM**

Town Hall, Town Council Chambers

The public and Town Council members are strongly encouraged to attend virtually
The meeting will be live-streamed through the live-streaming link on the Town's website: <https://sc-summerville.civicplus.com/159/Live-Streaming-Meetings>

*For additional information regarding items on this agenda including any public hearings, please contact the Planning Department at planning@summervillesc.gov or 843.851.4217. Applications and related documents for this meeting are available for review at any time at www.summervillesc.gov/AgendaCenter
Public that chooses to attend this meeting in person will be required to have their temperature scanned and abide by social distancing requirements.*

I. APPROVAL OF MINUTES:

1. Approval of minutes from meeting on May 18, 2020.

II. PUBLIC HEARINGS: (*notice in Post & Courier on 05.31.20*)

1. Proposed amendments to the Summerville Unified Development Ordinance, Chapter 8, Section 8.3.3.B.3, Preservation During Construction; Barriers Required.
2. Proposed amendments to the Summerville Unified Development Ordinance, Chapter 5, Section 5.6.9, Alley; Chapter 10, Section 10.2.1.A, Applicability, Section 10.4.2.A, Monument Signs, Section 10.7.2.C, Temporary Banners; Maximum Area, and Section 10.8, Signs That Do Not Require A Permit
3. Proposed road name change to a section of Parsons Road (from W. Richardson Avenue to the intersection with the new section of road to be built connecting to N. Maple Street).

III. OLD BUSINESS:

IV. NEW BUSINESS:

1. New Street Names:
 - a. *Community Road Townhomes:* Parkington Lane or Circle and Rosefield Court
2. Proposed amendments to the Summerville Unified Development Ordinance, Chapter 8, Section 8.3.3.B.3, Preservation During Construction; Barriers Required.
3. Proposed amendments to the Summerville Unified Development Ordinance, Chapter 5, Section 5.6.9, Alley; Chapter 10, Section 10.2.1.A, Applicability, Section 10.4.2.A,

Monument Signs, Section 10.7.2.C, Temporary Banners; Maximum Area, and Section 10.8, Signs That Do Not Require A Permit

4. Proposed road name change to a section of Parsons Road (from W. Richardson Avenue to the intersection with the new section of road to be built connecting to N. Maple Street).

V. MISCELLANEOUS:

1. Comprehensive Plan & Master Transportation Plan Update

VI. ADJOURNMENT:

Chairman or Vice Chairman

Posted June 3, 2020

**UDO AMENDMENTS
STAFF REPORT
PLANNING & DEVELOPMENT COMMITTEE
JULY 9, 2020**

Description: Amendment of Section 5.6.9, Alley

Reason for request: In applying the UDO, staff noticed that this section was not entirely clear on the width required for an alley. This language is being added to clarify the width for either a one-way or two-way alley.

Description: Amendment of Section 10.2.1.A, Applicability

Reason for request: No exemption section exists, and no other section appears to be correct for the reference, so this language will be deleted.

Description: Amendment of Section 10.4.2.A, Monument Signs

Reason for request: In applying the UDO, staff has realized that requiring DRB approval for internal illumination for all monument signs in the G-B and UC-MX districts where internal illumination is the norm, would be an unnecessary delay for an applicant. This change will remove the requirement.

Description: Amendment of Section 10.7.2.C, Temporary Banners; Maximum Area

Reason for request: In applying the UDO, staff has come to the realization that a 15 sf sign securely placed on a building that may be 20 or more feet from the road is hard to read. This change will allow for a larger temporary sign if the sign is securely fastened to a building.

Description: Amendment of Section 10.8, Signs That Do Not Require A Permit

Reason for request: The previous sign ordinance included this exact wording to cover wayfinding signage and sponsorship signage, such as those that we have at Gahagan Park and the Miracle League Field. This language was inadvertently left out of the UDO, and staff is requesting that it be added back in to make that existing signage conforming and allow additional signage on public property of a similar nature.

AN ORDINANCE

TO AMEND THE SUMMERVILLE UNIFIED DEVELOPMENT ORDINANCE TO PROVIDE FOR CHANGES TO CHAPTER 5, SECTION 5.6.9, ALLEY; CHAPTER 10, SECTION 10.2.1.A, APPLICABILITY, SECTION 10.4.2.A, MONUMENT SIGNS, SECTION 10.7.2.C, TEMPORARY BANNERS; MAXIMUM AREA, AND SECTION 10.8, SIGNS THAT DO NOT REQUIRE A PERMIT, OF THE TOWN OF SUMMERVILLE CODE OF ORDINANCES

BE IT ORDAINED by the Mayor and Council members of the Town of Summerville, in Council assembled, that Chapter 5, Section 5.6.9, Alley; Chapter 10, Section 10.2.1.A, Applicability, Section 10.4.2.A, Monument Signs, Section 10.7.2.C, Temporary Banners; Maximum Area, and Section 10.8, Signs That Do Not Require A Permit, of the Summerville Unified Development Ordinance is hereby amended as follows:

Chapter 5

Section 5.6.9 – Alley

Subsection 5.6.9.2 Lane Widths will be changed to read as follows: “12 ft inverted crown for one-way and 16 ft inverted crown for two-way traffic (including 1 ft ribbon curb on each side)”

Chapter 10

Section 10.2.1.A - Applicability

The following will be deleted: “except for those types of signs noted in Section 10.7.2 (Exemptions)”

Section 10.4.2.A – Monument Signs

After “External illumination only,” the following language will be added “except in G-B and UC-MX”

Section 10.7.2.C – Temporary Banners; Maximum Area

Letter C, Maximum Area will be changed to read as follows: “15 square feet with a vertical dimension no greater than 3 feet for signs staked in a yard. 32 square feet with a vertical dimension no greater than 4 feet for signs attached securely to the building”

Section 10.8 – Signs That Do Not Require A Permit

The following will be added as subsection *10.8.5 Other Signs On Public Property*:

“The zoning administrator officer is authorized to permit informational/directional signs on public property under the following conditions outside of the permitting process contained within this Article:

- (1) The signs direct the reader to the location of a public facility, to a facility operated by a nonprofit entity, to a facility relating to the public health, safety or welfare, to scenic or historical districts or general business or industrial districts or a subdivision. The zoning officer is authorized to develop written and publicly posted guidelines for these types of signs.
- (2) The signs are erected by the town.
- (3) The entire cost of the signs is borne by the entity requesting the sign.

- (4) The signs are installed at locations where they would not constitute a traffic hazard.
- (5) Signs for businesses, donors, benefactors, supporters, business partners may be allowed as considered appropriate by the Planning Department.”

Ratified this _____ day of _____, 2020 A.D.

Ricky Waring, Mayor

Beth Messervy, Town Clerk

PUBLIC HEARING: June 15, 2020

FIRST READING: _____

SECOND READING: _____

Mayor
Ricky Waring

Councilmembers:
Bill McIntosh, Mayor Pro Tem
Walter Bailey
Aaron Brown
Kima Garten-Schmidt
Bob Jackson
Terry Jenkins



Town Administrator
Rebecca Vance

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

Memorandum

To: Finance Committee

From: Rebecca Vance, Town Administrator

Date: July 1, 2020

Subject: Item – Contract Renewal, Windstream Communications, Phone System and Upgrades

ISSUE

Our current VoiceOverIP (VOIP) telephone system is about 12 years old. The network switches that interface with these VOIP phones are also about 12 years old and prohibit the Town from including additional updated technology interfaces.

BACKGROUND/DISCUSSION

This newer technology will include a needed switch upgrade for more throughput for network devices. Faster connections for remote workers, and accommodation for more devices such as additional security cameras, wireless access points, etc. will result.

The proposed contract renewal is for 3 years with our current data & phone provider, Windstream Communications. This renewal will include 72 new VOIP telephones (for the Town Hall complex, the Maintenance Department and Streets Department). This renewal will also enable the town to upgrade the enterprise security to protect against cyber-attacks.

Due to current incentives, the monthly charges will also result in a cost reduction of \$70 per month, plus about \$2,149 in credits to the town.

Funding will continue from budgeted yearly line item in the General Fund.

RECOMMENDATION

Staff recommends approval of this request.