



Town of Summerville
Special Called Council Meeting
Wednesday, February 19, 2020 – 5:00pm
Summerville Municipal Complex – 200 South Main Street

AGENDA

1. Call to Order
2. First reading of an ordinance to amend the 2020 fiscal year budget to provide funds for the salary of the position of Administrative Assistant to the Mayor under the Administration Department. Funds to come from fund balance.
3. Adjourn

An Ordinance

**To amend Ordinance 19-001 Adopting an Operating Budget for the Town of Summerville
for the fiscal year 2020**

Whereas, 2020 fiscal budget did not provide for the Position of Administrative Assistant to the Mayor or include budgeted funds for that position; and,

Whereas, the duties and schedule of the Mayor have increased to the point where additional staff is now needed; and,

Whereas, Town Council is desirous of creating a position to fulfill this need,

NOW THEREFORE:

BE IT ORDAINED by the Mayor and Council members of the Town of Summerville, in Council assembled that:

The staff position of Administrative Assistant to the Mayor is hereby created; and,

The fiscal budget for 2020 is hereby amended to provide funds for the salary of the position of Administrative Assistant to the Mayor, and

It is so ordained this _____ day of _____, 2020.

Ricky Waring, Mayor

Beth Messervy, Town Clerk

First Reading:

Public Hearing:

Second Reading:

RATIFIED: